Assessment Update for Parental Choice Schools

January 25, 2023

WISCONSIN STATEWIDE ASSESSMENT SYSTEM UPDATES

ACT
New:
Accommodations Reconsideration Deadline - February 3
The reconsideration deadline for accommodations and English learner supports is February 3. This deadline applies to **reconsideration requests** *only*. If you have an initial request where ACT has issued a decision notification that requires further review, please submit the request for reconsideration no later than February 3. For assistance, please see [Requesting Reconsideration (TAA User Guide)](#).

Newly Enrolled Students
ACT will automatically send testing materials and barcode labels for all students listed on your roster by January 25. To enroll students after January 25, follow the steps outlined under the **Add or Remove Student** section of the [PearsonAccess^next User Guide](#). Newly enrolled students will not automatically receive testing materials. You must manually place an order for test materials within the PearsonAccess^next site. Instructions for ordering additional test materials are outlined in the PearsonAccess^next User Guide, within the **Requirements for Additional Materials Order** section.

Upcoming ACT Trainings
Visit the [DPI ACT Training webpage](#) to register for these upcoming ACT trainings:
- Test Administration #2 webinar - February 10, 10:30 - 11:30 am.
- Office Hours - Testing Virtual Students - February 16, 11:00 am - 12:00 pm.

Reminder:
Verify Student Rosters in PearsonAccess^next - Due January 25
Schools have until January 25 to verify ACT student rosters. Instructions and resources can also be found under [Step 2, Configuration: Verify Enrollment Counts on the Wisconsin ACT webpage](#).

PreACT Secure
New:
PreACT Secure Blueprint
The **PreACT Secure Technical Memo** has now been posted to the [Wisconsin PreACT Secure webpage](#) (step 1). Test blueprints, scores, and high-level content descriptions are outlined within this document.

Uploading Non-Choice Students
Assessment coordinators can begin uploading any non-Choice students who were not part of the original DPI upload. Coordinators can use the same spreadsheet for loading non-choice students as they used for loading non-choice students into the ACT section of the portal. For the test code field in the upload file, use "PACTS" instead of "MW". All other fields have the same requirements.

Reminders:
PearsonAccess^next Opened January 23
The PreACT Secure portal is now open within PearsonAccess^next (PAnext). DACs will need to create accounts and grant user access to the PreACT Secure portal for all testing staff. Instructions on how to create accounts and/or update existing accounts can be found in the PersonAccess^next User Guide for the PreACT Secure.

Upcoming PreACT Secure Trainings
Visit the DPI PreACT Secure Training webpage to register for these upcoming PreACT Secure trainings:
- Test Administration #1 webinar - February 1, 10:00 - 11:00 am.

Forward Exam
New:
Read Aloud (Human Reader) Accommodation Prior Approval
The Read Aloud **accommodation** is different from the Read Aloud **designated support**. The accommodation is only available to a student with visual impairments who is receiving instruction in contracted braille but not yet proficient, and whose need is documented in an IEP or 504 plan. The student must meet all five criteria on the *Request for Read Aloud Accommodation Form for the Forward Exam*. If a student requires the Read Aloud accommodation and meets the criteria stated on the form, the DAC must submit a *Request for Read Aloud Accommodation Form* to the Office of Educational Accountability. DPI will review the request, and if approved, activate the process. After receiving DPI approval, the DAC must assign the accommodation in the DRC INSIGHT Portal for the student prior to printing test tickets.

Students who do not meet all criteria but require Read Aloud (a human reader) should use the Read Aloud designated support. The vast majority of students who have Read Aloud specified in their IEP or 504 plan should be assigned the Read Aloud (human reader) designated support or Text-To-Speech (TTS/computer read) designated support. Students who use the Read Aloud accommodation without prior DPI approval may have the ELA portion of their test invalidated due to the use of an inappropriate accommodation.

Reminder:
February Forward Exam Q&A Webinar
The second of three optional Forward Exam Q&A webinar sessions will take place on February 8, at 1:00 pm (see the Forward Exam Calendar webpage for the third Q&A webinar date). This webinar is an opportunity for District and School Assessment Coordinators (DACs/SACs) and District and School Technology Coordinators (DTCs/STCs) to ask DPI and DRC staff questions about Forward Exam test set-up, administration, or technology that may have come up after reviewing the training videos and other resources. Please share this information with your DTCs, SACs, and STCs. The webinar will be recorded and posted on the Forward Exam Trainings webpage for those who cannot attend the live session. To join the webinar on February 8, please use this Forward Exam Q&A webinar Zoom link.

Forward Exam for Non-Choice Students
Non-Choice students will again be able to take the Forward Exam with the cost of the exam remaining at $35 per student. The order form can be found at [Forward Exam Order Form](#).

DAC Contact Update
Reminder:
Please [update District Assessment Coordinator (DAC) contact information](#) as contact information or staffing changes occur throughout the year. The information provided is used to:
- Ensure DACs receive regular assessment and accountability updates, and
- Upload information into vendor portals to ensure DACs have annual permissions.

New Resources
As new resources are posted to our website, we will include them here for your convenience for a few weeks. This is NOT an exhaustive list but meant to highlight resources with significant relevance to our upcoming test windows.

Resource	Description	Assessment
[PreACT Secure Technical Memo](#)	Test blueprints, scores, and high-level content descriptions are outlined within this document.	PreACT Secure
[DRC INSIGHT Portal Guide](#)	Guide to help DRC INSIGHT Portal users manage user permissions, student information, and testing responsibilities.	Forward
[Test Administration Manual](#)	Manual to ensure the Wisconsin Forward Exam is administered in a uniform manner.	Forward
[Spanish version of Test Administration Script](#)	Spanish translation of the test administration script read by proctors for use with the Spanish Stacked Translation support.	Forward
[DAC/SAC Full Training Video](#)	Full training for new DACs/SACs and any other DACs/SACs who would like a detailed refresher of Forward Exam administration.	Forward
[DAC/SAC Updates Training Video](#)	Provides updates for the Forward Exam administration and is intended for DACs/SACs who have previously viewed the full training and feel comfortable receiving only the updates.	Forward
[Test Administrator Training Video](#)	Covers all information TAs need to prepare for and administer the Forward Exam. DACs should ensure all TAs view this required training.	Forward

Important Dates to Remember

Be sure to refer to each specific assessment calendar for a complete list of key dates.

Date	Event	Program
January 23-25	Schools verify student rosters in PearsonAccess^{next}	ACT
January 25	PreACT Secure Office Hours #1	PreACT Secure
February 1	PreACT Secure Test Administration #1 Webinar	PreACT Secure
February 3	Deadline to submit reconsiderations for ACT accommodations	ACT
February 6	Test materials begin to ship	ACT
February 8	Second DAC, SAC, and DTC Q&A Webinar	Forward
February 10	Test Administration #2 Webinar	ACT
February 13-24	Optional Add Accessibility Features Window in DRC INSIGHT Portal	Forward
February 16	Office Hours - Testing Virtual Students	ACT

Division of Student and School Success
Office of Educational Accountability
(608) 267-1072

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