

WISCONSIN STATEWIDE ASSESSMENT SYSTEM UPDATES

New:

District Assessment Coordinator (DAC) Confidentiality Agreements

If you have not yet submitted your 2020-21 [DAC Confidentiality Agreement](#), please complete the form and submit to OEA by February 19. The 2020-21 form has a new design requiring only one signature for all assessments. The form may be completed and signed electronically using Acrobat Reader. Please be sure to read the terms for each assessment and to select one of the two options for number nine of the ACT agreement prior to signing. The entire six-page document needs to be submitted to OEA once signed. All other confidentiality forms (SACs, DTCs, STCs, etc.) remain individual forms, but may be completed electronically, and once completed are to be retained at the school/district level.

Reminder:

Testing Requirements

As announced in an [email to districts from Deputy State Superintendent Mike Thompson](#), requirements for the 2020-21 administration of statewide assessments remain unchanged under state and federal law. All districts and schools should begin planning for in-person testing now; this includes schools whose current instruction is hybrid, in-person, or 100% virtual. If schools are not open for in-person instruction, they still need to safely provide an in-person, school proctored testing environment if the local health orders allow students and staff to safely be in school buildings. Please note that remote (virtual) testing options are not available for statewide assessments.

ACT with writing

New:

Request for Accommodation/EL Support Reconsideration - Deadline **extended to January 29**.

Due to delays in processing accommodation requests, ACT extended the deadline for Edit for Reconsideration requests to January 29.

- Contact an ACT Accommodation Specialist if you need assistance with entering a reconsideration request: (800) 553-6244, ext. 1788, ACTStateAccoms@act.org.
- ACT has completed all **initial** requests for accommodations/EL supports.
- All Decision Notifications can be found in [ACT's Test Accessibility and Accommodations](#) system.
- ACT will continue to process Edits for Reconsiderations and Late Considerations throughout February.

What Do I Do For New Grade 11 Students Who Just Enrolled In My School?

- Follow the Enroll process found in the [PearsonAccessNext User Guide](#).
- You must add new students to PAnext so they have an ACT student number. You will need to use the ACT student number on the student answer document.

- Since new students will have been added to PANext after January 22, you will not receive barcodes or testing materials for them. You will need to either use overage materials or place an additional order for more materials. See [Schedule of Events](#) for deadlines.
- When a student does not have a barcode, the school must follow the instructions in the test administration manual on how to prepare an answer document without a barcode.

Reminders:

Online Testing

- There is **no** remote proctoring of the ACT. All paper and online testing must be administered in-person.
- If you haven't already done so, complete [site readiness activities](#) now:
 - Review the [technical requirements](#) and the [Online Testing Site Readiness training](#) with your designated Technical Coordinator to ensure your site meets all requirements to test online.
 - Technical Coordinator should run through all activities outlined in the [Technical Coordinator Site Readiness Checklist](#) and run a [Mock Administration](#).
 - Resources and training tutorials for online testing are available on the [Wisconsin ACT Website](#).

ACT Office Hours and Training

- Wisconsin 2021 ACT Office Hours are held every Thursday at 9:00 am. Use this [Microsoft Teams Meeting](#) link to join each week.
- [Register here for Test Administration #2](#), February 11, 2021, 10:30-11:30 am. Recordings of previous trainings are available on the [ACT trainings webpage](#).

Aspire

Reminder

2021 Aspire Administration:

All 2021 Aspire administration manuals and supplements have been posted and are available to download under the administration section of the [Wisconsin ACT Website](#).

- Aspire PANext portal opened January 25. Review the [User Role Matrix](#), before inviting new users to determine who receives which role. New DACs, please contact [Duane Dorn](#) if you did not receive an email invitation to PANext.
- DPI will load student rosters for Choice students on January 29. Student data will be available in PANext February 1.
- Schools should not load Non-Choice students into the same tenant as Choice students. Schools will need to work directly with ACT to establish a separate tenant to load non-choice students. See the ACT Aspire for Non-Choice Students section below for more information.
- Review the updated [2021 ACT Aspire Schedule of Events](#). It lists activities to complete, who completes the activity, and important deadlines.
- [Register for Aspire Test Administration 1 Webinar](#) is February 4, 2021, 10:30-11:30 am

ACT Aspire for Non-Choice Students

Schools that elect to test their non-choice students with ACT Aspire will need to contact ACT directly to order tests for these students. Ordering information can be found at: <https://www.act.org/content/act/en/products-and-services/act-aspire.html#get-aspire>. Schools will not need to order tests for their choice students as DPI automatically loads the choice students into the testing portal.

Forward Exam

New:

Student Data Upload

The student data submitted to DRC on January 20 will be available for users to view and edit on March 8. The student demographic data file that is used to upload multiple student accessibility features will be available for download on February 15.

Forward Exam Q&A Webinar #2

On February 10, at 1:00 pm, there will be an optional Q&A webinar session that will provide an opportunity for Assessment and Technology Coordinators to ask DPI and DRC staff questions about test set-up, administration, or technology. Please share this information with your DTCs, SACs, and STCs. The webinar will be recorded and posted on the [Forward Exam Trainings webpage](#) for those who cannot attend the live session. On February 10, use this [link to join the Forward Exam Q&A webinar session](#).

Reminders:

Forward Exam for Non-Choice Students

CESA 6 will again be overseeing the process for schools that wish to test their non-choice students. Ordering information can be found at: <https://www.cesa6.org/services/wi-forward-exam/order-form.cfm>.

Technology Bulletin - Information on Alternate Site Testing

DRC has released a technology bulletin with information for District and School Technology Coordinators who are setting up alternate testing sites (e.g., community center, library, medical facility) that are off the district network. All testing must be completed in-person with a trained test administrator, even when using a location other than a school building. This bulletin is available on the [Forward Exam Technology Requirements webpage](#).

Test Administration Script - Spanish Translation

The Forward Exam Test Administration Script is available in Spanish on the [Forward Exam Resources webpage](#). This resource can be used to administer the Forward Exam in conjunction with the Spanish stacked translation and small group translation supports.

See the [Forward Exam webpage](#) for calendar dates, information, and resources.

Assessment and Accountability COVID-19 Related Updates

Reminder:

COVID-19 Updates

For assessment and accountability COVID-19 Updates please visit:

- [COVID-19 - Accountability Updates and Resources](#)
- [COVID-19 - Assessment Updates and Resources](#)

ACCOUNTABILITY UPDATES

All-Students Preview Reports

OEA released accountability preview reports securely to schools in [SAFE](#) on [January 12](#). For choice schools, the 'Choice' and 'All-Students' preview reports currently in SAFE are identical for

schools that have opted in to receive the 'All-Students' reports. OEA is working to fix this error and will upload revised versions of these reports to SAFE in late February. We apologize for this inconvenience.

As a reminder, preview reports are not report cards. These informational reports use data from prior years (i.e., 2018-19 assessment results) to demonstrate future report card design and calculation changes. School preview reports are not released publicly.

Preview Report Resources

OEA has updated our [accountability resources page](#) with new resources to help you understand and explain the preview reports. These include updated versions of familiar guides including:

- Preview Reports Guide
- Preview Reports At-a-Glance
- Updated Weighting Calculator

The page also includes resources covering the new features found in the preview reports, including:

- What's New & Preview Reports/Report Cards Crosswalk
- Target Group Outcomes Guide
- Course Data Guide

The resources page contains "sample" preview reports that can be shared publicly. As a reminder, school and district specific preview reports are only available securely in [SAFE, the Secure Access File Exchange](#). OEA will continue to update this page, so please bookmark and visit often. Resources from previous years are also archived on the page.

If you have questions about the preview reports please contact the [Office of Educational Accountability](#) or your [Accountability Trainer](#). If you have questions about accessing SAFE, please use the [DPI help desk](#).



Division of Student and School Success
Office of Educational Accountability
(608) 267-1072

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