



# Assessment Update for Parental Choice Schools

January 9, 2025

## WISCONSIN STATEWIDE ASSESSMENT SYSTEM UPDATES

### Assessment

#### New:

##### Happy New Year

Welcome to 2025! Thank you for all of the thoughtful questions and feedback around implementing assessments and accountability in the last year. OEA looks forward to continuing our collaborative work with all of you in the new year.

##### Verify Student Data

DPI will load student data from WISEdata into the DRC INSIGHT Portal (Forward) and PearsonAccess<sup>next</sup> (ACT with writing and PreACT Secure). To ensure that you have the correct roster of students for testing, please make certain that your student enrollment and demographic data are correct in WISEdata before the end of the day on January 23 for the ACT and Pre-ACT and before the end of the day on January 27 for the Forward Exam.

### ACT

#### New:

##### Additional Steps Needed to Order the ACT for Non-Choice Students

Listed below are the complete list of steps necessary for schools to order the ACT with Writing for their non-choice students.

- Complete the DPI order form by the January 17 deadline. This step is to notify DPI whether a school plans on testing non-choice students.
- Verify that DPI has loaded your choice students (and non-choice students from schools that are receiving the all school report card) into the portal (January 27-31 window to complete this step).
- Once choice students have been verified as being loaded, school staff will be able to upload any additional 11<sup>th</sup> grade non-choice students into the portal that plan on testing (January 27-31 window to complete this step). This step is to let ACT know which students will be tested.
- ACT will ship test materials based on the students loaded into PANext.
- At the conclusion of the testing windows, DPI will contact schools to ask them to verify the actual number of non-choice students that were tested. DPI will then bill schools based on this updated information.

##### Student Roster Verification and Upload: January 27-31

- Assessment coordinators will receive an email next week with instructions on how to upload any additional students (choice or non-choice) who were not included in the initial DPI upload. School staff will be able to upload these additional students into PANext from January 27-31.

- Coordinators will be able to indicate the testing mode (paper or online) for each student.
- Barcode labels will be shipped only for students who are in PAnext at the end of the day on January 31. After January 31, schools can add new students, but they will not receive barcodes and schools will need to follow the instructions in the test administration manuals on how to prepare an answer document without a barcode.

## Reminder:

### Test Date/Mode Selection Survey: Deadline

As a reminder, ACT sent all school test coordinators and DACs a test date selection survey on November 21. This survey replaces the test date selection process in PearsonAccess<sup>next</sup> and must be completed in order for ACT and DPI to have your test date/window and test mode (paper/online) on file for spring testing. **The deadline to complete the survey is January 10, 2025.** Please contact [Nikki Braconier](#) if your school did not receive the survey link.

### ACT with Writing for Non-Choice Students

Non-choice students will again be allowed to take the ACT with Writing on the state administration dates. Cost for the test will be \$54.84 per student. Order forms were sent to assessment coordinators on December 9 with the order deadline set for January 17.

## PreACT Secure

### Reminder:

#### PreACT Secure for Non-Choice Students

9th and 10th grade non-choice students will again be allowed to take the PreACT Secure under the state contract. Cost for the test will be \$19 per student. Order forms were sent to assessment coordinators on December 9 with the order deadline set for January 17.

Please visit the [PreACT Secure webpage](#) for PreACT Secure information, resources and dates.

## Forward Exam

### New:

#### Forward Exam for Non-Choice Students

Non-Choice students will again be able to take the Forward Exam with the cost of the exam remaining at \$35 per student.

#### 2024 Forward Exam Resources

The DRC INSIGHT Portal Guide and the Test Administration Manual will be available January 8 on the [Forward Exam Resources webpage](#).

#### 2024 Forward Exam Trainings

The Forward Exam required video trainings for District and School Assessment Coordinators (DACs/SACs) and Test Administrators (TAs) are now available on the [Forward Exam Trainings webpage](#). There are three training presentations, each with information targeted to a specific audience.

- **DAC/SAC Training** - This training is for new DACs/SACs and any other DACs/SACs who would like a detailed refresher that covers all aspects of Forward Exam administration. *DACs/SACs are required to view either this full training or the updates training based on experience level and knowledge of the Forward Exam Administration and Management.*

- **DAC/SAC Updates Training** - This training provides reminders and updates for the upcoming Forward Exam administration and is intended for DACs/SACs who have participated in the Forward Exam training in prior years and feel comfortable with the process enough to receive only the updates.
- **Test Administrator (TA) Training** - This training is required for all TAs and covers all information TAs need to prepare for and administer the Forward Exam. DACs should ensure that all TAs view this training.

### Test Monitoring Application (TMA)

New for the 2025 Forward Exam Administration, districts will have **the option (not required)** to use The Test Monitoring Application (TMA) in the DRC INSIGHT Portal. The TMA allows Test Administrators (TAs) to restrict student access to the Forward Exam during the login process and monitor student status (e.g., progress, inactivity, completed) during testing. Information displayed on the Test Monitoring Dashboard updates in real time. The TMA provides an additional method to monitor student progress and status during the exam, however it should not replace physical monitoring of the classroom that is currently done. TAs will need to continue to walk around the room and visually monitor students to detect if students are using any electronic devices and to ensure students are focused only on their assessment. More information about the TMA is available in the [DAC/SAC and TA video trainings](#), the [Test Administration Manual](#), and the [DRC INSIGHT Portal Guide](#).

### Technology Resources

There are several [Technical Bulletins](#) and ["How To" Informational handouts](#) available on the [Forward Exam Technology Requirements and Resources webpage](#). These supplemental materials may be of use to District and School Technology Coordinators and staff as preparation work for the Forward Exam begins.

### Reminder:

#### Forward Exam Student Preparation

The Forward Exam Practice Test, for each tested grade and content level, is available year round on the [Forward Exam Practice Test webpage](#). The Practice Test is not scored, and the online version does not save responses. Accessible Practice Tests are available for students who need to practice Spanish stacked translation, VSL, masking, and color choice tools. Braille Practice Tests can be ordered by DACs by contacting the DRC Help Desk. The [Student Tutorial videos](#) are designed to help students become familiar with the online testing environment and should be used in conjunction with the practice test. Student tutorials are available year-round and the Spanish tutorials were made available on January 7.

### New Resources

As new resources are posted to our website, we will include them here for your convenience for a few weeks. This is NOT an exhaustive list but meant to highlight resources with significant relevance to our upcoming test windows.

Resource	Description	Assessment
<a href="#">DRC INSIGHT Portal Guide</a>	Guide to help DRC INSIGHT Portal users manage user permissions, student information, and testing responsibilities.	Forward

<a href="#">Test Administration Manual</a>	This manual provides Forward Exam test administrators with information about policies and procedures, student and classroom preparation, troubleshooting, and the test administration script for TAs.	Forward
<a href="#">DAC/SAC Training</a>	Training for new DACs/SACs and any other DACs/SACs who would like a detailed refresher that covers all aspects of Forward Exam administration.	Forward
<a href="#">DAC/SAC Updates Training</a>	Provides updates for the upcoming Forward Exam administration and is intended for DACs/SACs who have viewed the full training in prior years and are comfortable with the Forward Exam administration.	Forward
<a href="#">Test Administrator Training</a>	Training that is required for all TAs and covers all information TAs need to prepare for and administer the Forward Exam.	Forward
<a href="#">Administration Manuals and Test Forms</a>	Administrative manuals and test forms for the 2025 PreACT Secure.	PreACT Secure
<a href="#">Schedule of Events</a>	Schedule of important tasks and deadlines for 2025.	PreACT Secure
<a href="#">Educator Involvement Application</a>	Educators may apply for Alignment Study and/or New Item Review.	Forward

## Important Dates to Remember

Be sure to refer to each specific assessment calendar for a complete list of key dates.

Date	Event	Program
January 7	DAC and Test Administration Training Videos available	Forward
January 7	Test Administration Manual and DRC INSIGHT Portal Guide available	Forward
January 10	Deadline to submit test date selection survey	ACT
January 17	Deadline to notify DPI of intent to administer ACT and PreACT Secure to non-choice students	ACT & PreACT Secure
January 21	Office Hours - Verifying Student Roster	ACT
January 24	Deadline to enter ACT Accommodation/EL Support Request	ACT

January 27	PreACT Secure portal opens in PAnext, rosters available	PreACT Secure
January 27-31	Verify ACT Student Rosters in PAnext	ACT
January 28	PreACT Secure Test Administration #1 Training Webinar	PreACT Secure
January 28	WISEdata student data file upload to DRC INSIGHT Portal	Forward



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