

## WISCONSIN STATEWIDE ASSESSMENT SYSTEM UPDATES

### Reminders:

#### COVID-19 FAQ Now Available

This FAQ is now available on the [COVID-19 Assessment webpage](#) and will be updated regularly.

## ACT with writing

### New:

#### MyACT

On February 12, ACT sent out an email confirming that students would be able to register for a MyACT account with their student codes on February 20. Due to the anticipated number of students who will be trying to access MyACT when it opens, OEA is advising schools to wait and have students register for a MyACT account beginning February 23.

OEA has created a *MyACT Frequently Asked Questions (FAQ)* document, to assist testing staff with the MyACT process, which will be available by the end of the week on the [DPI ACT Resource Webpage](#). The FAQ will provide resources and answers to common questions that may arise during the MyACT registration process.

### Testing Staff Training Session

DACs or Test Coordinators must host a training session which is required for all testing staff (new and experienced) prior to testing. This training is separate from the briefing session on test day. The following resources provide informational topics that should be included in your training:

- [Test Coordinator Information Manual](#) (starting on page 20)
- Standard Paper [ACT Test Administration Manual](#) (starting on page 13)
- Paper Accommodations [ACT Test Administration Manual](#) (starting on page 19)
- Online/Online Accommodations [ACT Test Administration Manual](#) (starting on page 24)
- Additional training tutorials can be found on the [Wisconsin ACT Website](#)

### Reminders:

#### Online Testing Readiness

Districts should have completed site readiness for online testing. If you have not yet completed the site readiness activities or a mock administration, you should do so immediately. Districts may create and assign students to online test sessions February 1 – March 18. The last day to switch from online to paper testing and to order materials is February 26 for the March 9 administration.

# Aspire

## New:

### Technology Readiness

As the start of the ACT Aspire assessment draws near, it is important that your test site meet the technical requirements *before* testing begins. Please review the [ACT Aspire Schedule of Events](#) for tasks and deadlines to complete for technical readiness. If you have not already done so, make sure to invite your district technology coordinator to both the [Aspire training website](#) and the live [production site](#). Use the resources under the [Configuration section](#) on the Wisconsin ACT Aspire Webpage to configure systems for Aspire testing.

## Reminders:

### Choice Student Upload

- DPI loaded [Choice](#) student rosters into Aspire PANext on January 29.
- School staff should verify the accuracy of the student data load to ensure that all [Choice](#) students have been loaded.
- Non-choice students are not allowed to be loaded into the same Aspire tenant as the choice students.
- Schools that plan to test their non-choice students must work with ACT to establish a separate tenant for their non-choice students.

### ACT Aspire for Non-Choice Students

Schools that elect to test their non-choice students with ACT Aspire will need to contact ACT directly to order tests for these students. Ordering information can be found at: <https://www.act.org/content/act/en/products-and-services/act-aspire.html#get-aspire>. Schools will not need to order tests for their choice students as DPI automatically loads the choice students into the testing portal.

### Training Opportunities

[Register for upcoming Aspire webinars](#) and Chat with Experts trainings. All previous webinars are recorded and posted to the DPI Aspire Trainings webpage.

# Forward Exam

## New:

### Forward Exam Q&A Webinar #3

On March 10, at 1:00 pm, there will be an optional Q&A webinar session that will provide an opportunity for Assessment and Technology Coordinators to ask DPI and DRC staff questions about test set-up, administration, or technology. Please share this information with your DTCs, SACs, and STCs. The webinar will be recorded and posted on the [Forward Exam Trainings webpage](#) for those who cannot attend the live session. On March 10, use this [link to join the Forward Exam Q&A webinar session](#).

### Optional Add Accessibility Features Window is Now Open

During this optional window (February 15-26), districts may use the Multiple Student Upload process to upload designated supports and accommodations for multiple students at one time into the DRC INSIGHT Portal. This two-week window is the only time this option is available. If you choose not to take advantage of the window, you may still enter supports and accommodations into the DRC INSIGHT Portal on an individual student or “mass assign” basis as needed, beginning March 8. Instructions for all three processes are available in the [DRC INSIGHT Portal Guide](#).

## Reminders:

### Extended Testing Hours

Currently, Forward Exam testing is accessible from 7:00 am - 5:00 pm, Monday through Friday. In order to allow districts additional time to administer the assessment in-person to students safely, DPI is offering optional extended testing hours for the 2020-21 Forward Exam. Districts may now opt to test students, in-person, on Tuesday, Wednesday, and Thursday evenings until 8:00 pm, and on Saturdays from 8:00 am to 4:00 pm during the testing window. **Districts should be aware that no help desk or technical support will be available from DRC or DPI for testing during extended hours.** DACs should have district/school technology staff and back-up plans in place prior to any test administration during extended hours. In order to utilize the extended hours, DACs must complete and submit the [Forward Exam - Extended Testing Hours Request Form](#) for their district. The request form must be submitted a minimum of one week prior to the planned extended hour testing day. Upon approval from DPI, DRC will open the testing application for the extended hours requested by the district.

### Forward Exam for Non-Choice Students

CESA 6 will again be overseeing the process for schools that wish to test their non-choice students. Ordering information can be found at: <https://www.cesa6.org/services/wi-forward-exam/order-form.cfm>.

See the [Forward Exam webpage](#) for calendar dates, information, and resources.

## Assessment and Accountability COVID-19 Related Updates

### Reminder:

#### COVID-19 Updates

For assessment and accountability COVID-19 Updates please visit:

- [COVID-19 – Accountability Updates and Resources](#)
- [COVID-19 – Assessment Updates and Resources](#)



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