



# Assessment Update for Parental Choice Schools

March 10, 2022

## WISCONSIN STATEWIDE ASSESSMENT SYSTEM UPDATES

### ACT with writing

The March 8 paper administration of the ACT was a success. We would like to thank the many educators who made this happen.

#### New:

##### Test Window 1 Reminders

The ACT Test Window 1 administration is currently in progress.

- ? Paper Testing: concluded Tuesday, March 8
- ? Paper Accommodated Testing will conclude on Friday, March 18
- ? Online Testing (standard time and accommodated): will conclude on Thursday, March 17
- ? MyACT student registration must be completed **no later than two days post testing**

Once testing is complete, pack and return all test materials according to the instructions found in the [Test Coordinator Information Manual](#) and [Test Administration Manuals](#). Test materials are specific to each testing day/window and **cannot be used for make-up testing**. Return all test materials and purge test content from proctor caching computers by the dates identified in the [2022 ACT Schedule of Events](#).

FedEx test material pickups are automatically scheduled by ACT and picked up according to the dates outlined in the 2022 ACT Schedule of Events. **Late arriving answer documents will not be scored**. If your materials are not picked up within two business days of pickup date, or you need to reschedule the pickup, call ACT at (319) 337-1590.

#### Preparing for Make-up Testing

Paper standard make-up testing will be held on Tuesday, March 22 and Tuesday, April 12. Please see the [2022 ACT Schedule of Events](#) for all additional testing windows and material ordering deadlines.

- ? Place orders for new test materials and/online testing return kits for make-up testers. Use of previously shipped testing materials will result in a misadministration.
- ? Schools may use online testing in place of paper testing for make-ups. Test online make-ups with any remaining online testing dates available throughout the testing windows.
- ? Instructions on how to switch students from paper testing to online testing is outlined in the [Switching from Paper to Online Testing](#) document.
- ? Schools can create new test sessions for Test Window 2 starting March 16.
- ? Attend the ACT Global Office Hours on Ordering Make-Up Test Materials, March 10, at 2:00 pm if needed. Links to all training opportunities can be found on the [DPI ACT Trainings webpage](#).

# Aspire

## Reminders:

### Changing PNPs and Paper Materials Deadline

Test Coordinators should be actively entering student accommodations and supports through Personal Needs Profiles (PNPs) in PANext. Student PNPs should be entered prior to assigning students to test sessions. If a change to a PNP is needed after a student has been assigned to a test session, you must remove the student from the test session first, update the PNP, and then add the student back to a test session. Please see the Wisconsin [ACT Website, Step 3 - Accommodation](#) for the Aspire Accessibility Supports Guide and additional resources on how to enter student PNPs.

### Upcoming Training Opportunities

DACs and TCs are encouraged to attend the March 10 Aspire Test Administration #2 webinar and the March 15 Chat with an Expert webinar. Registration information and all recordings of previous trainings can be found on the [DPI Aspire Trainings webpage](#).

# Forward Exam

## New:

### Test Set-up is Now Open

DACs and SACs can now edit or create test sessions, edit student data, enter accessibility features on an individual student or mass-assign basis, enter not-tested codes, and print test tickets in the DRC INSIGHT Portal. The [DRC INSIGHT Portal Guide](#) contains step-by-step instructions for these tasks.

### Social Studies Standard Setting

DPI is currently recruiting Wisconsin educators to participate in the Forward Exam Virtual Standard Setting in Social Studies. The Standard Setting process is used to establish cut scores that separate students into four achievement levels (Below Basic, Basic, Proficient, and Advanced) and will focus on achievement standards for Social Studies in grades 4, 8, and 10. Fifteen applicants will be selected for each grade level for a total of 45 educators. We are looking for a diverse group of educators from all over Wisconsin (including English learner (EL) and special education teachers). More information is available on the [Forward Exam Educator Involvement webpage](#). Applications *and* resumes must be submitted by April 14.

## Reminders:

### Read Aloud Accommodation Prior Approval

The Read Aloud accommodation is different from the Read Aloud designated support, and it is only available to a student with visual impairments who is receiving instruction in contracted braille but is not yet proficient. The student's need must be documented in an IEP or 504 plan and the student must meet all five criteria on the [Forward Exam Request for Read Aloud Accommodation Form](#).

If the student qualifies for this accommodation, the DAC must submit the request form to OEA. DPI Assessment and Special Education staff will review the request and if approved, activate the process. Once approved, the accommodation must then be selected by the DAC in the DRC INSIGHT Portal for the student prior to printing test tickets. Students who do not have DPI prior approval for the use of the Read Aloud accommodation may have the ELA portion of their test invalidated due to the use of an inappropriate accommodation.

Students who do not meet the accommodation criteria but require Read Aloud, including students who have IEP or 504 plans, should use the Read Aloud designated support.

## System Requirements

System requirements were recently updated. DACs and DTCs should review pages 2-4 of the system requirements documentation for the 2021-22 administration to learn about updates, and to ensure their testing devices are meeting the minimum requirements for testing. System requirements for student testing devices are available on the [Forward Exam Technology Requirements webpage](#).

## 2022 Forward Exam Required Trainings

The required Forward Exam trainings for District and School Assessment Coordinators (DACs/SACs) and Test Administrators (TAs) are available on the [Forward Exam Trainings webpage](#).

## Forward Exam for Non-Choice Students

Non-Choice students will again be able to take the Forward Exam with the cost of the exam remaining at \$35 per student. The order form can be found at: [Wisconsin Forward Exam Order Form](#).

## Assessment and Accountability COVID-19 Related Updates

For assessment and accountability COVID-19 Updates please visit:

? [COVID-19 – Assessment Updates and Resources](#)

## Important Dates to Remember

Date	Event	Assessment
March 11	Last day to order paper test materials for Test Window 2 (March 22)	ACT
March 15	Deadline for March 8 paper materials to be returned to ACT	ACT
March 17	Last day to administer Online Testing, Test Window 1	ACT
March 17	Purge cached test content from all proctor caching computers	ACT
March 18	Last day to administer Paper Accommodated Testing, Test Window 1	ACT
March 21	Receive Aspire paper materials this week for accommodations placed by March 4	Aspire
March 21	Return all test materials for Paper Accommodated Testing and Online Testing, Test Window 1	ACT
March 21	Forward Exam test window opens	Forward
March 22	ACT Test Window 2 begins - administer paper standard testing	ACT

March 25	Deadline for Test Window 1 Paper Accommodated Testing and Online Testing materials to be returned to ACT	ACT
March 31	Last day to administer Online Testing, Test Window 2	ACT
March 31	Purge cached test content from all proctor caching computers	ACT
April 1	Last day to administer Paper Accommodated Testing, Test Window 2	ACT
April 4	Return all test materials for Paper Accommodated Testing and Online Testing, Test Window 2	ACT
April 4	<b>Aspire Test Window Opens</b>	Aspire



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