



Assessment Update for Parental Choice Schools

March 17, 2022

WISCONSIN STATEWIDE ASSESSMENT SYSTEM UPDATES

ACT with writing

Reminders:

Test Window 1

Thank you to all educators who have participated in the administration of the ACT so far. Testing is going well and Test Window 1 will conclude this week.

The ACT Test Window 1 administration is currently in progress.

- Paper Accommodated Testing: will conclude on **Friday, March 18**
- Online Testing (paper and accommodated): will conclude on **Thursday, March 17**
- MyACT student registration must be completed no later than two days post testing

Once testing is complete, pack and return all test materials according to the instructions found in the [Test Coordinator Information Manual](#) and [Test Administration Manuals](#). Test materials are specific to each testing day/window and cannot be used for make-up testing. Return all test materials and purge test content from proctor caching computers by the dates identified in the [2022 ACT Schedule of Events](#).

FedEx test material pickups are automatically scheduled by ACT and picked up according to the dates outlined in the 2022 ACT Schedule of Events. Late arriving answer documents will not be scored. If your materials are not picked up within two business days of pickup date, or you need to reschedule the pickup, call ACT at (319) 337-1590.

Preparing for Make-up Testing

Paper standard make-up testing will be held on **Tuesday, March 22** and Tuesday, April 12. Please see the [2022 ACT Schedule of Events](#) for all additional testing windows and material ordering deadlines.

- Place orders for new test materials and/online testing return kits for make-up testers. Use of previously shipped testing materials will result in a misadministration.
- Schools may use online testing in place of paper testing for make-ups. Test online make-ups with any remaining online testing dates available throughout the testing windows.
- Instructions on how to switch students from paper testing to online testing are outlined in the [Switching from Paper to Online Testing](#) document.

Schools can create new test sessions for Test Window 2 starting March 16.

Aspire

New:

Test Window

The Aspire testing window begins April 4 and runs through May 4. Please make sure you download and reference the [2022 Aspire Schedule of Events](#) for all assessment tasks and deadlines.

Online Site Readiness

Aspire is administered as an online assessment with exceptions given only to students who require paper accommodated testing. Technical Coordinators need access to the live [Aspire PAnext website](#) as well as the [Aspire Training website](#) to administer online site readiness tasks. Prepare testing sites by reviewing the [Aspire Technical Readiness Guide](#) and administering a [mock administration](#). DPI strongly encourages sites to use proctor caching. Additional tech readiness resources can be found on the [Wisconsin ACT Aspire Webpage, Step 2 - Configuration](#).

Test Session Set-Up

Test Coordinators should be actively setting up test sessions and may continue to do so throughout the testing window. Test sessions and student assignments can be set-up manually or through the use of a [Personal Needs Profile \(PNP\) import file](#). Instructions on how to set up test sessions and assign students to sessions can be found in the [Aspire Test Coordinator Manual](#). Additional guidance can be found in the [Set-Up Test Sessions video](#) and within the [Aspire Test Administration webinars](#). As a reminder, test sessions must be set up one per subject area (five) and by grade (9 and 10).

Ordering Paper Materials

Any paper accommodation needs entered into students' Personal Needs Profiles (PNPs) **after** March 4 require the Test Coordinator to place a materials order. Instructions on how to order paper accommodated materials can be found in the [Aspire Test Coordinator Manual](#).

Trainings and Testing Resources

All Aspire training webinars and Chat with Experts have been recorded and are available on the [DPI Aspire Training Webpage](#). ACT has also created several task specific training videos for Test Coordinators and Room Supervisors that can be viewed directly on the [Wisconsin ACT Aspire Webpage](#).

Student Preparation

The Aspire Student Sandbox and exemplar items can be found on the [DPI Aspire Practice Test Webpage](#).

Forward Exam

New:

Forward Exam Test Window Opens March 21

The Forward Exam test window opens on March 21. The *Prior to Testing Checklist* is available on the [Forward Exam Resources webpage](#). This is not a comprehensive list to get ready for testing, only a quick double check prior to testing to make sure you are on track.

Forward Accommodation Requests

For those extremely rare situations where a student may need print-on-demand, listening script, Read Aloud accommodation, or an accommodation not in the Accessibility Guide, there is a special protocol to request approval for the use of these accommodations. Refer to the [Accessibility](#)

[Guide](#) for more information about these accommodations. If a student requires the use of one of these uncommon accommodations, the DAC must submit a [Request for Approval Form](#).

If you have received approval for one of these accommodations, be sure to check the corresponding accommodation for the student in the DRC INSIGHT Portal prior to printing test tickets.

Reminders:

Test Set-up is Now Open

DACs and SACs can now edit or create test sessions, edit student data, enter accessibility features on an individual student or mass-assign basis, enter not-tested codes, and print test tickets in the DRC INSIGHT Portal. The [DRC INSIGHT Portal Guide](#) contains step-by-step instructions for these tasks.

Social Studies Standard Setting

DPI is currently recruiting Wisconsin educators to participate in the Forward Exam Virtual Standard Setting in Social Studies. The Standard Setting process is used to establish cut scores that separate students into four achievement levels (Below Basic, Basic, Proficient, and Advanced) and will focus on achievement standards for Social Studies in grades 4, 8, and 10. Fifteen applicants will be selected for each grade level for a total of 45 educators. We are looking for a diverse group of educators from all over Wisconsin (including English learner (EL) and special education teachers). More information is available on the [Forward Exam Educator Involvement webpage](#). Applications *and* resumes must be submitted by April 14.

Forward Exam for Non-Choice Students

Non-Choice students will again be able to take the Forward Exam with the cost of the exam remaining at \$35 per student. The order form can be found at: [Wisconsin Forward Exam Order Form](#).

Assessment and Accountability COVID-19 Related Updates

For assessment and accountability COVID-19 Updates please visit:

- [COVID-19 - Assessment Updates and Resources](#)

Important Dates to Remember

Date	Event	Assessment
March 17	Last day to administer Online Testing, Test Window 1	ACT
March 17	Purge cached test content from all proctor caching computers	ACT
March 18	Last day to administer Paper Accommodated Testing, Test Window 1	ACT
March 21	Receive Aspire paper materials this week for accommodations placed by March 4	Aspire

March 21	Return all test materials for Paper Accommodated Testing and Online Testing, Test Window 1	ACT
March 21	Forward Exam test window opens	Forward
March 22	ACT Test Window 2 begins - administer paper standard testing	ACT
March 25	Deadline for Test Window 1 Paper Accommodated Testing and Online Testing materials to be returned to ACT	ACT
March 31	Last day to administer Online Testing, Test Window 2	ACT
March 31	Purge cached test content from all proctor caching computers	ACT
April 1	Last day to administer Paper Accommodated Testing, Test Window 2	ACT
April 4	Return all test materials for Paper Accommodated Testing and Online Testing, Test Window 2	ACT
April 4	Aspire Test Window Opens	Aspire



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