



Assessment Update for Parental Choice Schools

March 24, 2022

WISCONSIN STATEWIDE ASSESSMENT SYSTEM UPDATES

ACT with writing

New:

Test Window 2

Tuesday, March 22 marked the start of ACT Test Window 2.

- March 22: Paper standard testing
- March 22-25, 28-31 and April 1: Paper accommodated testing
- March 22-24 and March 29-31: Online standard and accommodated testing
Reminder: Online testing can only be administered Tuesdays, Wednesdays and Thursdays
- Student MyACT account registrations must be completed within two days post testing

Final ACT Test Window

Tuesday, April 12 will be the last ACT paper standard time testing date for the spring 2022 ACT administration. Please see the [2022 ACT Schedule of Events](#) for Test Window 3 accommodated and online testing dates.

- Place orders for Test Window 3 **March 22-April 1**. Use of previously shipped testing materials will result in a misadministration. Please make plans to order soon before spring break.
- Schools may use online testing in place of paper testing for make-ups. Test online make-ups with any remaining online testing dates available throughout the testing windows.
- Instructions on how to switch students from paper testing to online testing are outlined in the [Switching from Paper to Online Testing](#) document.
- Schools can create new test sessions for Test Window 3 starting April 5.

Reminder:

Test Window Materials

Once testing is complete, pack and return all test materials according to the instructions found in the [Test Coordinator Information Manual](#) and [Test Administration Manuals](#). Test materials are specific to each testing day/window and cannot be used for make-up testing. Return all test materials and purge test content from proctor caching computers by the dates identified in the [2022 ACT Schedule of Events](#).

FedEx test material pickups are automatically scheduled by ACT and picked up according to the dates outlined in the 2022 ACT Schedule of Events. Late arriving answer documents will not be scored. If your materials are not picked up within two business days of the pickup date, or you need to reschedule the pickup, call ACT at (319) 337-1590.

Aspire

New:

Uploading Non-Choice Students to PAnext

For schools that are testing non-choice students, these students should be uploaded to the same location in PAnext where choice students have been loaded. At the conclusion of the testing window, schools will be contacted by DPI and asked to verify the number of non-choice students that were tested. DPI will then bill schools for these students' tests. Information on how to upload students can be found at: [Uploading Student Data](#) – scroll down to [Manage Student Information](#).

Reminders:

Test Window

The Aspire testing window begins April 4 and runs through May 4. Please make sure you download and reference the [2022 Aspire Schedule of Events](#) for all assessment tasks and deadlines.

Online Site Readiness

Aspire is administered as an online assessment with exceptions given only to students who require paper accommodated testing. Technical Coordinators need access to the live [Aspire PAnext website](#) as well as the [Aspire Training website](#) to administer online site readiness tasks. Prepare testing sites by reviewing the [Aspire Technical Readiness Guide](#) and administering a [mock administration](#). DPI strongly encourages sites to use proctor caching. Additional tech readiness resources can be found on the [Wisconsin ACT Aspire Webpage, Step 2 - Configuration](#).

Test Session Set-Up

Test Coordinators should be actively setting up test sessions and may continue to do so throughout the testing window. Test sessions and student assignments can be set-up manually or through the use of a [Personal Needs Profile \(PNP\) import file](#). Instructions on how to set up test sessions and assign students to sessions can be found in the [Aspire Test Coordinator Manual](#). Additional guidance can be found in the [Set-Up Test Sessions video](#) and within the [Aspire Test Administration webinars](#). As a reminder, test sessions must be set up one per subject area (five) and by grade (9 and 10).

Ordering Paper Materials

Any paper accommodation needs entered into students' Personal Needs Profiles (PNPs) **after** March 4 require the Test Coordinator to place a materials order. Instructions on how to order paper accommodated materials can be found in the [Aspire Test Coordinator Manual](#).

Trainings and Testing Resources

All Aspire training webinars and Chat with Experts have been recorded and are available on the [DPI Aspire Training Webpage](#). ACT has also created several task specific training videos for Test Coordinators and Room Supervisors that can be viewed directly on the [Wisconsin ACT Aspire Webpage](#).

Student Preparation

The Aspire Student Sandbox and exemplar items can be found on the [DPI Aspire Practice Test Webpage](#).

Forward Exam

New:

Forward Exam Test Window Now Open

The Forward Exam Test Window opened March 21. Schools are doing a great job testing students. All testing must be completed by April 29.

Tips for Forward Testing

- Ensure device resolution is 1024 x 768 or better (see testing device requirements in the [System Requirements](#)) and that the zoom is 100% to allow test questions to render correctly.
- Have IT staff verify that “Allow App to Manage Power” is turned off (see [Technology User Guide Volume III](#), page 42, Step 20) to prevent Chromebooks from going to “sleep” during testing).
- Accessibility features must be entered on an individual student basis or with the mass upload of common features (see [DRC INSIGHT Portal Guide](#), pp. 18-19). The Multiple Student Upload (MSU) cannot be used to upload accommodations and supports during the test window.
- All purge requests must go through DPI (see [DRC INSIGHT Portal Guide](#), pp. 33-35).
- DO NOT distribute test tickets when using the practice test (Online tools training or Item sampler). Hold test tickets to distribute only when doing the actual Forward Exam.
- Set-up and device readiness:
 - Verify that the necessary URLs are allowed on firewalls and content filters.
 - Verify that the DRC INSIGHT software is installed on testing devices and is up to date. If local firewalls are used on COS Service Devices and/or testing devices, make sure they do not restrict testing traffic.
 - Verify that the right test content is downloaded and up to date using COS Content Management.
 - Perform a system readiness check on student devices when they come on site and prior to testing.
 - Verify that the onscreen keyboard is disabled for the TDA.
 - Verify that the Xbox Game Bar is disabled on windows devices.

iPadOS 15.4

If your school has not yet updated to iPadOS 15.4, please wait to perform this update until after Forward testing is completed. For more information, refer to the communication that was sent to all DACs and DTCs on March 21 regarding the iPadOS 15.4 update.

Reminders:

Forward Accommodation Requests

For those extremely rare situations where a student may need print-on-demand, listening script, Read Aloud accommodation, or an accommodation not in the Accessibility Guide, there is a special protocol to request approval for the use of these accommodations. Refer to the [Accessibility Guide](#) for more information about these accommodations. If a student requires the use of one of these uncommon accommodations, the DAC must submit a [Request for Approval Form](#).

If you have received approval for one of these accommodations, be sure to check the corresponding accommodation for the student in the DRC INSIGHT Portal prior to printing test tickets.

Social Studies Standard Setting

DPI is currently recruiting Wisconsin educators to participate in the Forward Exam Virtual Standard Setting in Social Studies. The Standard Setting process is used to establish cut scores that separate students into four achievement levels (Below Basic, Basic, Proficient, and Advanced) and will focus on achievement standards for Social Studies in grades 4, 8, and 10. Fifteen applicants will be selected for each grade level for a total of 45 educators. We are looking for a diverse group of educators from all over Wisconsin (including English learner (EL) and special education teachers). More information is available on the [Forward Exam Educator Involvement webpage](#). Applications and resumes must be submitted by April 14.

Forward Exam for Non-Choice Students

Non-Choice students will again be able to take the Forward Exam with the cost of the exam remaining at \$35 per student. The order form can be found at: [Wisconsin Forward Exam Order Form](#).

Assessment and Accountability COVID-19 Related Updates

For assessment and accountability COVID-19 Updates please visit:

- [COVID-19 - Assessment Updates and Resources](#)

Important Dates to Remember

Date	Event	Assessment
March 21 - April 29	Forward Exam Test Window	Forward
March 25	Deadline for Test Window 1 Paper Accommodated Testing and Online Testing materials to be returned to ACT	ACT
March 31	Online Testing, Test Window 2 closes	ACT
March 31	Purge cached test content from all proctor caching computers	ACT
April 1	Paper Accommodated Testing, Test Window 2 closes	ACT
April 4	Return all test materials for Paper Accommodated Testing and Online Testing, Test Window 2	ACT
April 4 - May 4	Aspire Test Window	Aspire



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