



Assessment Update for Parental Choice Schools

April 17, 2025

WISCONSIN STATEWIDE ASSESSMENT SYSTEM UPDATES

Accountability

New:

Test Participation on the Front Page of the 2024-25 Report Cards

Currently, test participation is displayed on page 3 of the school report cards for both the school and lowest participating student group at the school. Starting with the 2024-25 report cards, test participation information will also be displayed on the front page of the report cards, by indicating which of the following test participation ranges the school or district tested in the most recent year:

- 95% or more of all students tested
- 85-94% of all students tested
- Fewer than 85% of all students tested

Test participation will remain unscored and will be displayed for informational purposes. The test participation section on page 3 of the report cards will continue to include participation rates for the lowest-participating student groups.

Test participation is an important part of performance data validity. Please work with building leaders to plan for successful test administrations by:

- Communicating with School Assessment Coordinators (SACs) to increase test participation, and
- Monitoring test participation within each assessment's administrative platform and completing all make-up tests by the end of the test window.

Reminder:

Opportunity for Educator Involvement

The Office of Educational Accountability (OEA) is seeking a diverse group of education leaders to serve on the 2025 Wisconsin Accountability Standard Setting Panel. This group will be required to participate in two sessions: a virtual workshop in June and an in-person standard setting session in August in Madison. The panel will provide input on performance expectations for the state's school and district report card accountability system. This work has been previewed in past report card resources, including the [What's New for the 2023-24 School and District Report Cards?](#) and the [2023-24 Communicating with Your Community](#) docs.

For more information and to apply, please visit the [Opportunity for Educator Involvement webpage](#). The deadline to apply is **April 30, 2025**. If you have any questions about the application process or the responsibilities of panelists, please contact our team at reportcardhelp@dpi.wi.gov.

ACT

New:

ACT Test Administration Update

We are in the final ACT testing week of spring 2025. Around 89% of all testing has been completed. **DACs should review test participation at each of their schools and assist schools with make-up testing efforts.** Use the [Dashboard feature in PearsonAccess^{next}](#) for a quick and easy way to view participation at both school and district levels. Any students who did not take the ACT in Test Window 1 or 2, must be tested by the end of the 3rd window ending **Friday, April 18.**

Online Reporting Office Hours: Rescheduled

The April 8 combined ACT/PreACT Secure Office Hour on Online Reporting has been rescheduled to April 21 at 1pm. Participants who were previously registered have already been reregistered and a participation link will be emailed two hours prior to the meeting. If you are interested in registering for this event, please visit the [ACT/PreACT Secure Training Registration Link](#).

Reminders:

Testing Remaining Students with Online Testing

Schools should switch any students who have not completed testing over to online testing for make-ups. Review the [Switching from Paper to Online Testing](#) document for instructions.

Online Testing - Post Test Reminders

It is important that at the conclusion of online testing all students who tested are showing their tests in 'completed' status, and that all test sessions have been stopped and locked. Do **not** mark absent students' tests completed. If there are students in test sessions that did not test, you must remove them from the test session before you can stop and lock the session. Instructions for these steps are outlined in the [ACT Online Testing Administration Manual](#).

Final ACT Testing Window Dates:

- April 8: Paper standard testing - **concluded.**
- April 8-11, 14-18: Paper accommodated testing.
- April 8-11, 14-18: Online standard and accommodated testing.
- Student MyACT account registrations must be completed within two days post testing.
- Review the [2025 ACT Schedule of Events](#) for all Test Window 3 tasks and deadlines.

Student Scores

Students' scores are received 5-8 weeks post testing. Scores will be sent electronically to their MyACT accounts, and a paper copy will be sent to their home address. Schools will see scores filter into [Success.ACT](#) within one week of students receiving scores in MyACT and receive a hard copy of the students' reports to retain as record. Note: ACT tests are scored in batches and **not all student scores may be received at the same time.** If a student has not received a score after eight weeks, please contact ACT directly at 319-337-1590.

Entering Not Tested Codes

Students who did not take the ACT during any of the three testing windows, will need to be marked as "not tested" in PAnext. Please follow the instructions outlined in the [ACT Administration Supplement - Entering Not Tested Codes](#) to complete this process.

PreACT Secure

New:

PreACT Secure Administration Update

There are two weeks left of the PreACT Secure testing window with 84% of statewide testing complete. Thank you to all of the districts and staff who have completed testing so far. All testing must be completed by April 25. See the [2025 PreACT Secure Schedule of Events](#) for all testing dates and tasks.

Online Reporting Office Hours: Rescheduled

The April 8 combined ACT/PreACT Secure Office Hour on Online Reporting has been rescheduled to April 21 at 1pm. Participants who were previously registered have already been reregistered and a participation link will be emailed two hours prior to the meeting. If you are interested in registering for this event, please visit the [ACT/PreACT Secure Training Registration Link](#).

Reminder:

Post Testing

Once testing is complete:

- Complete all test administration forms for each testing room and collect materials.
- Enter any test irregularity reports into PearsonAccess^{next} (paper and online). [Online Administration Manual](#) (p. 39).
- Upload seating diagrams into PAnext - (online testing).
- Prepare and return all **paper accommodated secure materials** to ACT (p. 31 of [Test Coordinator Manual](#)).

Note: Do not return any online testing materials to ACT. Retain testing staff lists and agreements onsite for one year and destroy secure testing materials within 72 hours. See [Test Coordinator Information Manual](#) (p. 32) for complete instructions.

Forward Exam

New:

Forward Exam Administration Update

The Forward Exam test window opened on March 17. In the first four weeks of testing, 99% of districts started testing and 75% of all testing has been completed. All testing must be completed by April 25.

Forward Exam Not-Tested Codes

District Assessment Coordinators (DACs) must enter a Not-Tested Code (NTC) in the DRC INSIGHT Portal for all students who were unable to be tested. The deadline to enter NTCs is May 2, this deadline cannot be extended. Students must be in a test session in order to view, assign, or edit their NTC. Information on assigning NTCs is available on p. 31 of the [DRC INSIGHT Portal Guide](#).

Tasks that Must be Completed Prior to the End of the Testing Window

Prior to the end of the window all districts should:

- Use the new Student Status Dashboard in the DRC INSIGHT Portal, which can be found under Scoring and Reporting > Reporting Services > Operational Dashboard, to monitor testing progress for each school and identify students that still need to complete test sessions. Reminder - there is a handout titled **Instructions for using the new Student Status Dashboard** in the DRC INSIGHT Portal on the [Forward Exam Resources webpage](#).
- Check student demographic data for completeness and accuracy. Reporting in the DRC INSIGHT Portal and on Individual Student Reports (ISRs) will be based on student

demographics as they are found in the DRC INSIGHT Portal. Accountability and WISEdash reporting will be based primarily on student data submitted to DPI through the WISEdata system.

Option to Decline Paper ISRs

All districts currently receive the Individual Student Reports (ISRs) in the following formats:

- One master PDF with all students, in all grades, in all schools, in the district (sorted by grade, then school).
- Separate PDFs for each school and grade in the district (multiple files, one for each school and grade).
- Individual Student Reports (ISRs) provided in a zipped folder. This format allows for easier upload of the electronic ISRs to a student information system (SIS) or secure parent portal.
- Two paper copies (one for the student file and the other one to be shared with the parent/guardian).

Districts now have the option to decline the paper ISRs by having their DAC complete and submit the [2025 Forward Exam Request to Decline Paper Individual Student Reports \(ISRs\) Form](#) by **April 25**. Districts are still required to provide parents/guardians with a complete ISR in either a secure electronic version or paper version.

Reminder:

2024-25 End of Testing Survey

DRC and DPI are seeking feedback from districts and schools about the 2025 Forward Exam Test Administration. The 2024-25 End of Testing Surveys includes questions about testing experiences, technology, resources, the DRC Help Desk, and more. We estimate the survey will take approximately five minutes and is intended to be completed by anyone who was involved in the testing. There are three surveys based on one's role.

- [District and School Assessment Coordinators After Testing Survey](#)
- [District and School Technology Coordinators After Testing Survey](#)
- [Test Administrators/Proctors After Testing Survey](#)

Please share the appropriate links with SACs, Technology Staff, and Test Administrators. Thank you in advance for providing constructive feedback that will allow us to serve you better.

New Resources

As new resources are posted to our website, we will include them here for your convenience for a few weeks. This is NOT an exhaustive list but meant to highlight resources with significant relevance to our upcoming test windows.

Resource	Description	Assessment
DRC INSIGHT Portal New Operational Dashboard Instructional Handout	Information on how to use the new student status dashboard.	Forward
Educator Involvement Application	Educators may apply for New Item Review.	Forward

Important Dates to Remember

Be sure to refer to each specific assessment calendar for a complete list of key dates.

Date	Event	Program
April 18	Final day of ACT testing	ACT
April 21	Rescheduled: ACT/PreACT Secure Office Hours - Online Reporting	ACT/PreACT Secure
April 25	Forward and PreACT Secure test windows close	WSAS
April 25	District window to opt-out of receiving paper Individual Student Reports (ISRs) closes	Forward
April 25	Final day to enter Not Tested Codes	ACT
April 30	Deadline to apply for the 2025 Wisconsin Accountability Standard Setting Panel (educator involvement opportunity)	Accountability
May 2	Deadline to apply for Forward Exam New Item Review (educator involvement opportunity)	Forward
May 2	Final day to enter Not Tested Codes	PreACT Secure
May 13	May Demographics Snapshot - assessment demographics on accountability reports (including the School and District Accountability Reports) are collected from WISE	WSAS and Accountability
May 23	Early Literacy Diagnostic Assessment Reimbursement (ELDAR), digital reimbursement request form due	Early Literacy
May 27	ISRs and Summary Data available in the DRC INSIGHT Portal	Forward
May 30	PreACT Secure ISRs and data files final in ACT Online Reporting (Success)	PreACT Secure
June 3	ACT school and district aggregated data available in ACT's Online Reporting System (Success)	ACT



Division of Student and School Success
Office of Educational Accountability
(608) 267-1072

April 2025 Wisconsin Department of Public Instruction

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