WISCONSIN STATEWIDE ASSESSMENT SYSTEM UPDATES

Assessment
New:
Statewide Assessment Windows Closing
Statewide assessment windows are coming to an end this week on **Friday, April 28**. As a reminder, these assessments are required by state law. Participation of all enrolled Choice students ensures the validity of test results used for state accountability determinations, public reporting, and continuous improvement. The following assessments should be completed this week for each grade level listed:
- Forward Exam (grades 3-8, and 10)
- PreACT Secure (grades 9 and 10)

Note: The ACT with writing assessment window closed last week.

Thank you for all of your wonderful work in administering our statewide assessments for all of your students. Please see below for specific assessment information and reminders of tasks that must be completed related to the end of the assessment windows.

ACT
Reminders:
Entering Not Test Codes
Students who did not take the ACT during any of the three testing windows will need to be marked as "not tested" in PAnext. Please follow the instructions outlined in the ACT Administration Supplement - Entering Not Tested Codes to complete this process. If you have a large number of Not Tested Codes to enter, you can upload them using the Student Registration Export. Review the DPI April 17 ACT Program Email for instructions. Deadline to enter Not Tested Codes is **April 28**.

Student Scores
Students' scores are received 3-8 weeks post testing. Scores will be sent electronically to their MyACT accounts, and a paper copy will be sent to their home address. Schools will see scores filter into Success.ACT within one week of students receiving scores in MyACT. **New for this year**, schools will also receive a hard copy of the students' official score reports for their records. Review the ACT Score Report Schedule for a complete list of reporting dates.

PreACT Secure

New:

Final Testing Week
This is the final week of PreACT Secure testing. Any 9th and 10th grade students who have not completed testing will need to test this week. Testing concludes on **April 28**.

Online Testing Wrap-Up Items
As the window comes to a close, it is important to complete the following post testing tasks.
- Review test participation to ensure all students have been tested.
- Ensure all test sessions have been stopped.
- Verify that all testing administration forms have been completed.
- Enter "Not Tested Codes" for any student who did not test by May 5.
- Purge cached test content from all servers on April 28.

Entering Not Test Codes
Students who did not take the PreACT Secure will need to be marked as "not tested" in PearsonAccess[next] (PAnext). Follow the instructions outlined in the PreACT Secure Administration Supplement - Entering Not Tested Codes to complete this process. Instructions on how to import Not Tested Codes can be found in the April 21, PreACT Secure DPI program email. The deadline to enter Not Tested Codes is **May 5.**

Reminders:

Monitoring Testing
Schools can monitor test participation with the Testing Dashboard in PearsonAccess[next]. Instructions on how to access and use the Testing Dashboard are located in the PearsonAccess[next] User Guide for the PreACT Secure.

Returning Paper Accommodated Materials
Once paper accommodated testing is complete, pack and return all materials as outlined in the PreACT Secure Test Administration Information Manual (p.31). Use cycle code **902** for the site header and processing envelope.

Note: There are no test materials that need to be returned for online testing. All test administration forms, and student authorization tickets must be held securely onsite for one year and then destroyed.

Forward Exam

New:

Forward Exam Test Window Closes on April 28
The Forward Exam Test Window closes on **April 28** at 5 pm. All Choice students enrolled in grades 3-8 and 10 during the test window are expected to participate in the Forward Exam and will be included when determining the school test participation rates. Please complete all make-up testing by this Friday.

Forward Exam Not-Test Codes
District Assessment Coordinators (DACs) must enter a Not-Tested Code (NTC) in the DRC INSIGHT Portal for all students who were unable to be tested. The deadline to enter Not-Test Codes is Friday, May 5. Students must be in a test session in order to view, assign, or edit their NTC. Information on assigning NTCs is available on p. 32 of the DRC INSIGHT Portal Guide.

Additional Electronic Individual Student Reports (ISR) Option
All districts will receive two electronic versions of ISRs in DRC INSIGHT Portal.
- One PDF with all students, in all grades, in all schools, in the district (sorted by grade, then school).
- One PDF for each school and grade in the district.

Districts may choose to request an additional electronic PDF format which would include separate PDFs for each student's ISR. This format allows for easier upload of the ISRs to your student information system (SIS) or secure parent portal. If you would like to receive separate PDFs for each student, you must complete and submit a [2023 Forward Exam Additional Electronic ISR File Format Delivery Option Request Form](#) by May 31.

Option to Decline Paper ISRs
All districts currently receive two electronic versions of ISRs (with an optional third upon request) and two paper copies (one for the student file and the other one to be shared with the parent/guardian). Districts now have the option to decline the paper ISRs by having their DAC complete and submit the [2023 Forward Exam Request to Decline Paper Individual Student Reports (ISRs) Form](#) by May 31. Districts are still required to provide parents/guardians with a secure electronic copy or paper copy of the ISR.

Reminders:
Tasks that Must be Completed Prior to the End of the Testing Window
Prior to the end of the window all districts should:
- Utilize the Student Status Dashboard (see p. 41 of the [DRC INSIGHT Portal Guide](#)) in the DRC INSIGHT Portal to monitor testing progress for each school and identify students that still need to complete test sessions.
- Check student demographic data for completeness and accuracy. Reporting in the DRC INSIGHT Portal and on Individual Student Reports (ISRs) will be based on student demographics as they are found in the DRC INSIGHT Portal. Accountability and WISEdash reporting will be based primarily on student data submitted to DPI through the WISEdata system.

Summer 2023 Educator Involvement Opportunity - New Item Review
OEA is looking to recruit a diverse group of educators from all over Wisconsin (including EL and special education teachers) to participate in this summer's in-person "New Item Review" for the Forward Exam. This is a great opportunity to be a part of assessment development, provide valuable feedback, have detailed input about the items on the Forward Exam, and take knowledge back to the district about the process. For more information about the Item Review Meetings including dates, logistics, and application information, go to the [Forward Exam Educator Involvement Opportunities webpage](#). **Please share this information with all grade 3-8 and 10 educators in your district.** Their input is invaluable during this stage of item development. **Deadline to apply is May 12.**

DAC Contact Update
Reminder:
Please [update District Assessment Coordinator (DAC) contact information](#) as contact information or staffing changes occur throughout the year. The information provided is used to:
- Ensure DACs receive regular assessment and accountability updates, and
- Upload information into vendor portals to ensure DACs have annual permissions.

New Resources

As new resources are posted to our website, we will include them here for your convenience for a few weeks. This is NOT an exhaustive list but meant to highlight resources with significant relevance to our upcoming test windows.

Resource	Description	Assessment
[2023 Forward Exam Additional Electronic ISR File Format Delivery Option Request Form](#)	Districts may choose to request an additional electronic PDF format which would include separate PDFs for each student's ISR.	Forward
[2023 Forward Exam Additional Electronic ISR File Format Delivery Option Request Form](#)	Districts now have the option to decline the paper ISRs.	Forward
[Forward Exam New Item Review Participation Application](#)	Educators may apply to participate in the Forward Exam assessment development by reviewing and editing new Items (questions).	Forward

Important Dates to Remember

Be sure to refer to each specific assessment calendar for a complete list of key dates.

Date	Event	Program
April 28	**Test windows close**	**Forward & PreACT Secure**
April 28	Purge cached PreACT Secure test content	PreACT Secure
April 28	Deadline to enter "Did Not Test Codes" into PearsonAccess[next]	ACT
May 1-31	District window to opt-out of receiving paper ISRs	Forward
May 1-31	District window to request an additional electronic ISR file format delivery	Forward
May 5	Deadline to enter "Did Not Test Codes" into PearsonAccess[next]	PreACT Secure

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