

## WISCONSIN STATEWIDE ASSESSMENT SYSTEM UPDATES

### Reminder:

#### District Assessment Coordinator (DAC) Confidentiality Agreements

If you have not yet submitted your 2020-21 DAC Confidentiality Agreement, please complete the form and submit to OEA immediately. The 2020-21 form may be completed electronically and requires only one signature for all four assessments. The entire six-page document must be submitted. Be sure to read the terms for each assessment and to select one of the two options for number nine of the ACT agreement prior to signing.

### ACT with writing

#### New:

#### Test Window 4 - May 5

Test materials for the May 5 administration will arrive this week. Please check materials for accuracy and contact ACT immediately if you are missing materials: (800) 553-6244, ext. 2800. May 5 is the last testing date for make-up testing.

#### Test Window 3 - Post Test Reminders

Test Window 3 paper accommodations and online testing concluded last week. Materials for both paper accommodations and online testing were scheduled to be picked up by FedEx on April 26. If your materials were not picked up timely, please reach out to ACT immediately to schedule a pick-up: (800) 553-6244, ext. 2800. If you administered online testing, please remember to purge all testing content from your proctor caching server.

#### School and District Reports

As student scores are processed by ACT, schools and districts will be able to see student scores in [Success.ACT](#). High School Checklist Report, High School Student Reports, and Student Score Labels will be mailed to schools 5-8 weeks after answer documents are returned to ACT. Aggregate reports by school and district (now called Contract Reports) will be available in Success.ACT and PANext by mid-July. For a complete list of reporting deadlines and how to access reports, please reference the [ACT Score Report Schedule](#). Resources for how to interpret ACT data can be found on the [Wisconsin ACT Website](#). Information on Wisconsin cut scores and performance levels for ACT with writing can be found on the [ACT Date Proficiency webpage](#).

DPI will publicly release the ACT statewide results in fall. Until this public release, please do not release your district's ACT results to the public. The data in Success.ACT contains personally identifiable student information. Data security and student privacy requirements as outlined in the Family Educational Rights and Privacy Act (FERPA) and state law must be maintained when results are shared publicly. For more information about maintaining student data privacy, see [these DPI resources](#).

## ACT Score Reports

ACT mails score reports to students' home addresses 5-8 weeks after answer documents are returned to ACT. Results are also available to students online in the students' [MyACT](#) account. Students can use the [Using Your ACT Results](#) (also [available in Spanish](#)) booklet with their ACT score report to interpret their scores. Students who were unable to create a MyACT account or send their scores to at least one college, will receive an additional opportunity to send their scores to four colleges for free. ACT will include a voucher for sending scores to colleges along with the printed score report that is mailed to students. Instructions for using the voucher will be included with the score report.

## Aspire

### Reminder:

#### Tip - Updates to Student Profiles

Any changes made to a student's PNP/profile must be made prior to the student being enrolled into a test session. If you need to make changes to a student's profile (e.g., updating PNP) you must remove that student from any test sessions prior to making any changes. Any updates made to a student's profile while still enrolled in a test session will not be applied. Once a student is removed from a test session and profile changes have been made, you can add the student back into their test sessions and reprint the student's authorization tickets. A new authorization ticket must be printed any time a student is added to a test session.

## Forward Exam

### New:

#### Testing Progress

Forward Testing is going well as we enter week six. Over 96% of districts are currently testing or have completed testing. Several districts are taking advantage of the extended testing hours.

#### Not-Tested Codes for Students

Any student that does not complete testing must have a not-tested reason entered into the DRC INSIGHT Portal. Any student who starts but does not complete a full content area by the end of the testing window, we recommend invalidation, as an incomplete test will not be an accurate reflection of the student's ability. You will need to talk to the parent and make them aware of the reason for the invalidation prior to them receiving student reports. If you choose to score the test as is, you need to contact the parent also to let them know the score is not reflective of the student's ability as it was incomplete. Use the not-tested reason of "other" for situations where a more specific code is not applicable.

#### Electronic Individual Student Reports (ISR) - Separate Format Option

All districts will receive large electronic PDFs in the DRC INSIGHT Portal that contain all ISRs within one file, and files broken down by school and grade. Districts may choose to request additional **separate** electronic PDF's of the ISR for each student. This format allows for easier upload of the ISRs to your student information system (SIS) or secure parent portal. If you would like to receive separate PDF's for each student, you must [complete and submit a Request Form](#). Forms can be submitted from May 3 – June 15.

### Reminders:

#### Forward Online Tools Training

All students should be given the opportunity to practice in the Online Tools Training (OTT) prior to actual testing, especially for grades 3 and 4. Students perform better and with less anxiety if they are familiar with the format of the test and with the types of questions they will be required to answer. Students are provided with a generic login and password on screen for the OTT. **When**

practicing with the OTT, **DO NOT distribute Forward Exam test tickets**. Test tickets should not be distributed until you are ready to begin the actual Forward Exam.

### **Summer 2021 Educator Involvement Opportunity - Virtual New Item Review**

OEA is looking to recruit a diverse group of educators from all over Wisconsin (including EL and special education teachers) to participate in this Summer's virtual "New Item Review" for the Forward Exam. This is a great opportunity to be a part of assessment development, provide valuable feedback, have detailed input about the items on the Forward Exam, and take knowledge back to the district about the process.

For more information about the virtual Item Review Meetings, including dates, logistics, and application information, go to the [Forward Exam Educator Involvement Opportunities webpage](#). Please share this information with all grade 3-8 and 10 educators in your district. Their input is invaluable during this stage of item development. **Deadline to apply is May 7.**

## **Assessment and Accountability COVID-19 Related Updates**

For assessment and accountability COVID-19 Updates please visit:

- [COVID-19 - Accountability Updates and Resources](#)
- [COVID-19 - Assessment Updates and Resources](#)
- [COVID-19 Assessment FAQ](#)



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April 2021 Wisconsin Department of Public Instruction

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