Writers Checklist
Text Dependent Analysis (TDA)

PLAN before you write
• Read the entire passage(s) carefully.
• Read the question carefully.
• Think about how the question relates to the passage(s).
• Organize your ideas on scratch paper. Use a thought map or outline to plan your essay.
• Plan to include multiple paragraphs in your essay.

FOCUS while you write
• Analyze and explain what you think about the information from the passage(s) in your essay.
• Support and develop the ideas in your essay by using text evidence from the passage(s).
• Use correct language, a variety of sentence types, and transitions between paragraphs in your essay.
• Organize your essay with an introduction, body, and conclusion.

PROOFREAD after you write
☐ I re-read the question and my final essay answers the question.
☐ I included my own thoughts and ideas in my essay.
☐ I included evidence from the passage(s) to support my ideas in my essay.
☐ I corrected errors in capitalization, spelling, sentence formation, punctuation, and word choice.
☐ I used correct language, a variety of sentence types, and paragraph transitions in my essay.