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**Sent:** Tuesday, October 07, 2014 1:44 PM  
**To:** DACs  
**Subject:** WKCE DAC/SAC Guide and Test Administration Manuals AND Closing of Smarter Balanced Digital Library Interim Registration System

District Assessment Coordinators:

Due to the reduced scope of the WKCE this year and budget constraints, the following manuals are now available online at <http://oea.dpi.wi.gov/assessment/WKCE/resources> for districts to download and print as needed:

**The District and School Assessment Coordinators Guide** (The DAC Guide) - The Assessment Coordinator Guide contains relevant test dates and deadlines, responsibilities of test coordinators, an overview of WKCE materials, data collection forms, and DPI test participation guidelines.

**The WKCE Test Administration Manuals** (TAMs for Grades 4, 8, and 10) - The *Directions for Test Administration* will help you administer the WKCE test in a uniform manner that is essential for the integrity of this testing program. Following the instructions exactly ensures similar testing conditions in all classrooms. Test directions to be read to students, found in the "Administering the WKCE test" portion of this document, must be read exactly as written.

**AND**

As we near implementation of Wisconsin's new assessment suite, I wanted to provide you with an update of where we stand today. Educational Testing Service (ETS) has been selected to provide the online platform for the Smarter Balanced Assessment System this spring. In order to assist districts in preparing for the summative assessment, which will begin in March, we are working with ETS to design a practice test for release in January. This practice test will have the look and feel of the operational assessment, allowing districts to test their technology readiness, work with students on test preparedness and give districts the opportunity to train their test proctors. The Smarter Consortium is finalizing the achievement levels for the assessment in November.

The work being done to finalize the achievement levels has caused a delay in the construction of the Interim assessments – they will not be ready until February. Because the Interims would not be available until just prior to the Summative, and the Interim and Formative Digital library come as a package, only the Summative assessment will be administered this year. This decision allows districts to focus on the first year implementation of online assessments. We will continue work with the Smarter Consortium and ETS with the hope to offer the Interim and Formative Digital library assessments in subsequent years.

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