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**Sent:** Tuesday, August 26, 2014 3:54 PM  
**To:** DACs  
**Subject:** REMINDER: Report Card Inquiry Process Ends September 5

This e-mail was recently sent to all district administrators.

Dear District Assessment Coordinators:

This is a reminder that the Report Card Inquiry Process is underway and ends in less than two weeks, on Friday, September 5. The goal of the Inquiry Process is to address potential data issues as soon as possible and ensure that the public report cards—released on September 16 reflect accurate data. In order to meet that timeline, we need to receive all inquiry forms, as well as follow-up evidence for data changes before the end of the day, September 5.

Should you have local data that may substantiate an appeal of preliminary report card results, submit a Report Card Inquiry Form from <http://reportcards.dpi.wi.gov/> to the Office of Educational Accountability ([oeaemail@dpi.wi.gov](mailto:oeaemail@dpi.wi.gov)) as soon as possible.

If you have any questions you may contact our office.

Thank you for your attention to this matter.

Office of Educational Accountability  
Wisconsin Department of Public Instruction  
[oeaemail@dpi.wi.gov](mailto:oeaemail@dpi.wi.gov)