

From: Gaffney-Dilley, Debra DPI [mailto:Debra.Gaffney-Dilley@dpi.wi.gov]
Sent: Monday, September 29, 2014 8:16 AM
To: Teasdale, Jennifer C. DPI
Subject: ACCESS for ELLs(r) Form 303 2014-15

District Assessment Coordinators:

This correspondence outlines changes related to the ACCESS for ELLs® Form 303 2014-15 test administration procedures. Please share this information with appropriate staff within your district.

Test Ordering

ACCESS for ELLs® and test booklets can be ordered from MetriTech from October 1 through 22. Order only the necessary number of test booklets. ACCESS for ELLs® test booklets are ordered by grade-level cluster and by tier. To determine student tier placement, visit the WIDA webpage: www.WIDA.us. MetriTech sends a letter each year to districts describing the order submission process. Districts may contact MetriTech directly with test ordering questions at <http://metritech.com>. When placing orders please take into account the following:

- (1) This year, there is an uncontracted Braille version (also known as Grade 1 Braille or alphabetic Braille) for the Tier B Reading and Writing domains in grade clusters 1-2, 3-5, 6-8, and 9-12. Student responses on the Brailled form will need to be transcribed into a regular ACCESS for ELLs® test booklet.
- (2) Orders for the Alternate ACCESS for ELLs™ should be placed during the October test window. Only ELLs with significant cognitive disability who will be eligible to take Wisconsin Alternate Assessment may take the ACCESS for ELLs®. Guidance can be found I-7 *ACCESS for ELLs®/Alternate ACCESS for ELLs™* at http://sped.dpi.wi.gov/sped_forms06. Students who take the Alternate ACCESS for ELLs™ do not take the regular version.

Training and Account Creation

Test proctors must complete the corresponding training for each assessment they administer. Wisconsin District Assessment Coordinators (DACs) are responsible for setting up training accounts for new users and assigning roles for test administrators within their districts. This year WIDA has changed its account creation system. WIDA has provided user accounts for DACs. The DACs have access to the WIDA account creator via the WIDA website at www.wida.us to:

- download the W-APT test forms (W-APT Screener Test),
- view educators' scores on the ACCESS for ELLs training course (ACCESS for ELLs Training, Quizzes, and Certification), and
- create new user accounts (ACCESS for ELLs Training Course Account Creator).

DACs who are unable to access their account should contact WIDA's support services help@wida.us or 1-866-276-7735.

Test Administration

There are no changes to the assessment or test procedures this year, except for the annual refreshment of test items. The District and School Test Administration Manual will be posted on the WIDA website at www.wida.us in October.

ACCESS for ELL 2.0 Field Testing

Districts will have the opportunity to field test specific domains and grade-level clusters for the ACCESS for ELL 2.0 during the December – February testing window. Field testing provides an opportunity for districts to become familiar with the new online testing platform. Information and resources about the new assessment and the field test can be found at <http://wida.us/assessment/ACCESS20.aspx>. Plans for field testing in Wisconsin will be forthcoming in October.

Districts should contact Audrey Lesondak in the Office of Student Assessment at audrey.lesondak@dpi.wi.gov with inquiries pertaining to this correspondence.

Troy Couillard, Director
Office of Student Assessment

Debbie Gaffney Dilley
Office of Educational Accountability
Office of Student Assessment
Department of Public Instruction
608-267-1072