**2016-2017 Wisconsin-Qatar Program Application**

**Personal**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name:** |  |  | | *Last, First, Middle* |
|  | | | | |
| **Age:** |  |  | |  |
|  | | | | |
| **Date of birth:** |  |  | | *YYYY/MM/DD* |
|  | | | | |
| **Marital status:** |  | **□ Single □ Engaged □ Married** |  |  |
|  | | | | |
| **Gender:** |  | **□ Male □ Female** |  |  |

**Academic**

|  |  |  |  |
| --- | --- | --- | --- |
| **University name:** |  |  | *Full university name* |
|  | | | |
| **University location:** |  |  | *List city, state & country* |
|  | | | |
| **Degree & Major:** |  |  | *List major & degree (B.A./B.S.)* |
| **Minor:** |  |  | *List minor* |
|  | | | |
| **Graduation date:** |  |  | *Either anticipated or actual* |
|  | | | |
| **Teaching certification:** |  |  | *List TEFL/TESL or other teaching certifications/licenses* |
| **Other certification:** |  |  | *List certifications/licenses* |
|  | | | |
| **Other teaching experience:** |  |  | *List any additional relevant teaching/tutoring experiences* |
| **Further work**  **experience:** |  |  | *List all other work experience* |

**Knowledge of Qatar**

|  |  |  |  |
| --- | --- | --- | --- |
| **Study of culture:** |  |  | *List any classes & experiences related to Middle East culture* |
|  | | | |
| **Study of Arabic language:** |  |  | *List any classes & experiences related to language* |
|  | | | |
| **Study or travel to Middle East:** | | |  |  |
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**Contact**

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| --- | --- | --- | --- | --- |
| **E-mail address:** |  |  | | ***★ For definite contact*** |
|  | | | | |
| **Current phone:** |  |  | | *If possible, list your mobile here* |
|  | | | | |
| **Permanent phone:** |  |  | |  |
|  | | | | |
| **Current postal**  **address:** |  |  | | *Please specify the dates during which this address is valid* |
|  | | | | |
| **Permanent postal address:** |  |  | |  |
|  | | | | |
| **Emergency contacts:** |  | **Name: Address: Phone:**  **E-mail:** | **Name: Address: Phone:**  **E-mail:** | *List names, addresses, phone numbers & e-mail for 2 emergency contacts* |

**Other**

|  |  |  |  |
| --- | --- | --- | --- |
| **Spoken languages:** |  |  |  |
|  | | | |
| **Other overseas experience:** |  |  | *List locations and dates of other studies/travel abroad* |
|  | | | |
| **Honors** |  |  | *Be specific* |
| **Hobbies &**  **interests:** |  |  |

**Goals & References**

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| --- | --- | --- | --- |
| **Future goals and**  **their relationship**  **to this program:** |  |  | *Proposed direction of future profession and its relationship to the Wisconsin-Qatar Program* |
|  | | | |
|  |  | **★Each applicant must submit three sealed letters of reference either from professors or current employers AND two completed MIS reference forms.** |  |
|  | | | |
| **Reference #1:** |  | **Name:**  **Occupation: Phone Number: Address:**  **E-mail Address:** | *Name, Occupation, Address, E-mail Address & Phone number of Reference* |
|  | | | |
| **Reference #2:** |  | **Name:**  **Occupation: Phone number: Address:**  **E-mail Address:** | *Name, Occupation, Address, E-mail Address & Phone number of Reference* |

**Medical Information**

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| --- | --- | --- | --- | --- |
|  |  | **Please fill out in the data below to the best of your knowledge.** | |  |
|  | | | | |
|  | | | | |
| **Allergies:** |  |  | | *List any allergies you have* |
|  | | | | |
|  | | | | |
| **Dietary restrictions:** |  |  | | *Detail any special dietary needs* |
|  | | | | |
| **Date & reason for**  **last doctor’s visit:** |  |  | | *List the date & reason for your last consultation with a doctor* |
|  | | | | |
| **Diseases/ailments**  **or injuries:** |  |  | | *List any injuries/ailments or diseases during the last 5 years* |
|  | | | | |
| **Recent**  **hospitalizations:** |  |  | | *Dates & reasons for any recent (past 2 years) hospitalizations* |
|  | | | | |
| **Ever received psychiatric care:** |  | **□Yes □No** | *Indicate if you have ever been treated by a psychiatrist or psychologist.*  *★ If you answer “Yes”, please explain on a separate sheet.* | |

**Statement of Purpose**

Include a clear Statement of Purpose in which you: ① Reiterate the relationship between your future goals and Wisconsin-Qatar Program, ② State the reasons why you desire to participate in this particular program, ③ Express what you hope to gain from this teaching and overseas experience, ④ Support with concrete and pertinent examples why you yourself would be beneficial to this program, and ⑤ Relate in detail any other experiences relevant to this overseas program and teaching position.

★Essays should be no more than 2 pages in length, typewritten and double-spaced with margins.

**Additional Required Information**

Are there other names under which you have worked or attended school? \_\_\_\_ Yes \_\_\_\_\_ No If yes, name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you legally authorized to work in the U.S.? \_\_\_\_\_ Yes \_\_\_\_\_ No

Do you have any pending arrests or have you ever been convicted of a crime or pleaded “no contest” to any offense or violation other than minor traffic violations? \_\_\_\_\_ Yes \_\_\_\_\_ No (If yes, please explain on an additional page including nature of crime, dates, state in which convicted.)

Are there any pending criminal charges against you? \_\_\_\_\_ Yes \_\_\_\_\_ No (If yes, please describe the nature of the charges, dates and country/state of the issue on an additional page.)

Have you ever left any educational or school-related employment, voluntarily or involuntarily, while the subject of an inquiry, review or investigation of alleged misconduct or alleged violation of professional standards of conduct or when you had a reason to believe such investigation was imminent? \_\_\_\_\_ Yes \_\_\_\_\_ No

Are you current the subject of an inquiry, review or investigation for alleged misconduct or alleged violation of professional standards or conduct? \_\_\_\_\_ Yes \_\_\_\_\_ No

Have you ever failed to complete a contract for educational services in any educational or school-related position for any alleged misconduct or any alleged violation of professional standards of conduct? \_\_\_\_\_ Yes \_\_\_\_\_ No

Have you ever had a professional certificate or license revoked or suspended or have you been placed on probationary status for any alleged misconduct or violation of professional standards? \_\_\_\_\_ Yes \_\_\_\_\_ No

Have you ever been denied a professional license for which you applied for any alleged misconduct or violation of professional standards? \_\_\_\_\_ Yes \_\_\_\_\_ No

Have you ever surrendered a professional license of any kind before its expiration? \_\_\_\_\_ Yes \_\_\_\_\_ No

Have you ever been the subject of a substantiated report of child abuse or sexual conduct? \_\_\_\_\_ Yes \_\_\_\_\_ No

Are you currently the subjects of an ongoing investigation related to a report of suspected child abuse or sexual conduct?

\_\_\_\_\_ Yes \_\_\_\_\_ No

**Signature**

I, the undersigned, certify that the above statements concerning myself and my background are true and accurate. I understand that a false or fraudulent answer to any question or item on any of this application or its attachments may be grounds for not hiring me, or for firing me after I begin work. Furthermore, if I am selected as a Teacher, I agree to adhere to my response of “Yes, I am ready to go to Qatar” or “No, I am not ready to go to Qatar” on the official Reply Form, abide by Qatari laws and regulations and the handbook of the host institution, and carry out my duties to the best of my ability. Moreover, I will not engage in any other activities except those allowed upon my entrance into Qatar. ★Signature and date must be handwritten.

**Signature of Candidate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Completing Your Application**

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| --- | --- | --- | --- |
|  | **★ A completed application is comprised of the following documents** | |  |
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|  |  | **①　□** Completed application form  **②　□** Completed Statement of Purpose essay  **③　□** Three letters of reference and two completed reference forms  **④　□** Certified record/transcript of all university courses  **⑤　□** Copy of license  **⑥　□** One recent color photograph |  |
|  |  | |  |
|  | **★Please submit documents electronically to jobs@misqatar.com as one PDF file. For questions, please contact: Dr. Susan Borden**  **badgergalfrombirth@gmail.com** | |  |
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