

A G E N D A

Council on Library and Network Development
Milwaukee Public Library - Mitchell Street Branch
906 W. Historic Mitchell St.
Milwaukee, WI 53204

March 8, 2019
9:00 a.m. - 3:00 p.m.

Virtual Meeting:

Join Skype Meeting on a computer: <https://meet.lync.com/widpiprd/alison.hiam/61MZ41GP>

Join by phone: Dial-in Number: (872)703-5321 Conference ID: 31861903

- 1. Call to Order**
Action
Roll Call/Determination of Quorum
Information
Adoption of Agenda
Action
Approval of [January 11, 2019 Meeting Minutes](#)
Action

Bryan McCormick,
COLAND Chair;
Becki George, *COLAND Secretary*;
All
- 2. Welcome to Mitchell Street Branch of Milwaukee Public Library**

Paula Kiely and
Anthony Frausto
- 3. Report of the Chair**
Information, discussion

Bryan McCormick
- 4. [PLSR Report](#)**
[Public Library System Standards s. 43.07(1)]
[PLSR Presentation](#)

Paula Kiely and John
Thompson
- 5. [PLSR Listening Sessions](#)**
Information, discussion Public Library System Standards s. 43.07(1)
[Questions for Listening Sessions](#)

John Debacher and
Bryan McCormick
- 6. Lunch**
Discussion

All
- 7. DPI Update**
Biennial Reports s. 43.07(4), (5), (7)

DPI Staff

- | | |
|---|------------------------|
| <p>8. Legislative Update
Information, discussion - Biennial Library Service Budget s. 43.07(6)</p> | <p>DPI Staff</p> |
| <p>9. Tour of Mitchell Street Branch Library</p> | <p>Anthony Frausto</p> |
| <p>10. Biannual COLAND Report to the State Superintendent
Biennial Report</p> | <p>Bryan McCormick</p> |
| <p>11. Rolling Agenda Proposal</p> | <p>Terry Berres</p> |
| <p>12. Nominating Committee</p> | <p>Bryan McCormick</p> |
| <p>13. Future Meetings
Information, discussion, action</p> <ul style="list-style-type: none"> • Suggestions for Future Agenda Items • Future Meeting Dates and Locations: • <ul style="list-style-type: none"> ○ May (5/10/19) - Tomahawk School District (confirmed) ○ July (7/12/19) - Platteville ○ September (9/13/19) ○ November (11/8/19) • Map of Past COLAND Meetings <ul style="list-style-type: none"> ○ Other Suggested Locations: Kaukauna, Milton Public Library, UWEC – Barron County College | <p>Bryan McCormick</p> |
| <p>14. Review follow-up items
Discussion</p> | <p>Bryan McCormick</p> |
| <p>15. Announcements</p> | <p>All</p> |
| <p>16. Adjournment</p> | <p>Bryan McCormick</p> |

43.07 Council on library and network development. The state superintendent and the division shall seek the advice of and consult with the council on library and network development in performing their duties in regard to library service. The state superintendent or the administrator of the division shall attend every meeting of the council. The council may initiate consultations with the department and the division. The council shall:

- (1) Make recommendations to the division in regard to the development of standards for the certification of public librarians and standards for public library systems under s. 43.09.
- (2) Advise the state superintendent in regard to the general policies and activities of the state's program for library development, interlibrary cooperation and network development.
- (3) Advise the state superintendent in regard to the general policies and activities of the state's program for the development of school library media programs and facilities and the coordination of these programs with other library services.
- (4) Hold a biennial meeting for the purpose of discussing the report submitted by the state superintendent under s. 43.03 (3) (d). Notice of the meeting shall be sent to public libraries, public library systems, school libraries and other types of libraries and

related agencies. After the meeting, the council shall make recommendations to the state superintendent regarding the report and any other matter the council deems appropriate.

- (5) On or before July 1 of every odd-numbered year, transmit to the state superintendent a descriptive and statistical report on the condition and progress of library services in the state and recommendations on how library services in the state may be improved. The state superintendent shall include the report as an addendum to the department's biennial report under s. 15.04 (1) (d).
- (6) Review that portion of the budget of the department relating to library service. Recommendations of the council in regard to the budget shall accompany the department's budget request to the governor.
- (7) Receive complaints, suggestions and inquiries regarding the programs and policies of the department relating to library and network development, inquire into such complaints, suggestions and inquiries, and advise the state superintendent and the division on any action to be taken.

History: 1979 c. 347; 1983 a. 524; 1985 a. 177; 1995 a. 27; 1997 a. 27.

C O L A N D

Minutes of the March 8, 2019 Meeting
Council on Library and Network Development
Milwaukee Public Library - Mitchell Street Branch
906 W. Historic Mitchell St.
Milwaukee, WI 53204
9:00 a.m. – 3:00 p.m.

Members Present:

Terrence Berres, Franklin (virtual)
Joan Robb, GreenU Bay (virtual)
Becki George, Rice Lake
Jacqueline Liesch, Kenosha
Bryan McCormick, Janesville
Dennis Myers, Germantown
Kathy Pletcher, Denmark (joined meeting at 9:38 am)
James O'Hagan, Racine
Martha Van Pelt, Madison
Kristi Williams, Cottage Grove (virtual)
Jess Ripp, Milwaukee

Members Absent:

Nick Dimassis, Beloit
Miriam Erickson, Fish Creek
Doug Lay, Suamico
M. T. Boyle, Burlington
Svetha Hetzler, Sun Prairie

DPI Staff:

Martha Berninger
John DeBacher
Alison Hiam
Kurt Kiefer
Ben Miller
Monica Treptow

Guests:

John Thompson, Indianhead Federated Library System
Paula Keily, Milwaukee Public Library
Anthony Fraus, Milwaukee Public Library

1. Call to Order

Meeting was called to order by Chair Bryan McCormick at 9:14 am

Call/Determination of Quorum

A quorum of 10 members was present. Kathy Pletcher joined the meeting, by phone, at 9:38 am.

Adoption of Agenda

Motion to approve the agenda by Van Pelt, second by Myers. The meeting agenda was approved as printed

Approval of January 11, 2019 Meeting Minutes

Motion by Van Pelt, second by O'Hagen

2. Welcome to Mitchell Street Branch of Milwaukee Public Library

COLAND members were welcomed to the Mitchell Street Branch of the Milwaukee Public Library by Paula Kiely and Anthony Fraus. This is the newest branch library in the Milwaukee Public Library System, replacing the Forest Home Library site. The site includes urban housing. This project is helping to revitalize the surrounding neighborhoods. Tony Fraus welcomed COLAND and shared how the Library Branch is the centerpiece of the community. He noted that the branch serves the most densely populated area of Milwaukee, in terms of children and young adult populations.

3. Report of the Chair

Chair Bryan McCormick asked for clarification about where the public meeting notice for COLAND meetings is distributed.

4. PLSR Report

[Public Library System Standards s. 43.07(1)]

PLSR Committee Chairs, John Thompson and Paula Keily reported that PLSR has officially signed off on the report, submitting it to the State Superintendent's Office after reviewing feedback and making final edits. During the final stages of preparing the final report, the Steering Committee spent three, lengthy virtual meetings to fully review the document. Additions include acknowledgements, recognizing groups and individuals who were instrumental in assisting the PLSR Steering Committee Team to complete the final report. Thompson reviewed the seven recommendations included in the final report contents. Kiefer added that a measure of success of the project, that has been achieved, was to reach the end of the process with stakeholders knowing about the project from beginning to end. The PLSR project started in September of 2015. The final report provides a framework to guide decision making about delivery of services in the Wisconsin Public Library Systems, moving forward. In the report, it is suggested that implementation of the report recommendations be carried out by an appointed Task Force, yet to be determined. A concluding step for the Steering Committee leadership is to ask COLAND to take formal action to accept of the final report. It was suggested that the statement might also include a directive to DPI staff to identify a timeline and "roadmap" that would prioritize and clarify the next steps for implementation of the recommendations.

The final report recommendations are directly related to the overarching project goal of improving library services around the state through increased collaboration. It is possible to clarify statutory language about service requirements through defined library standards, which may be a result of the recommendations.

Throughout the presentation, COLAND members and presenters discussed topics related to the recommendations. COLAND members asked about where questions about the final report will be directed. Response included information that the PLSR website will remain online until sometime in 2020, when management of the site will be turned over to DPI.

Lunch break 11:25-noon

Motion by Myers to officially accept the final PLSR report and move forward on the State Superintendent's request for gathering feedback through listening sessions that would inform the implementation stages. Second by O'Hagen. Motion carried.

5. PLSR Listening Sessions

[Information, discussion Public Library System Standards s. 43.07(1)]

John DeBacher presented information about plans for the distribution of the final PLSR report and listening sessions. Debacher shared information about COLAND member and DPI staff attendance at and logistics for the meetings. Messaging about upcoming sessions will be shared in a variety of formats. In addition to the statewide listening sessions, and while not an official listening session, there will be a WAPL Conference presentation that could be an opportunity to gather feedback. Data from the listening sessions is to be summarized and shared prior to the next COLAND meeting on May 10, 2019. Kiefer asked for interested COLAND members to participate in crafting the summary of the listening sessions. Liesch and Pletcher will work on a format for reporting on the listening sessions; McCormick will work with DPI staff on the draft of the final summary for the State Superintendent.

Questions for Listening Sessions

COLAND reviewed the prompts prepared by Liesch and Pletcher. Suggestions were made about how the prompts be used at upcoming listening sessions. Next steps include preparing listening session templates for input and summary, and preparing the final summary for the State Superintendent, by May 3rd, prior to the May 10, 2019 COLAND meeting.

6. Lunch – 11:25-noon

7. DPI Update

[Biennial Reports s. 43.07(4), (5), (7)]

A written DPI report was submitted for COLAND members to review prior to the meeting. A question was raised about how information about local data input for DPI surveys is gathered. George requested that DPI Staff continue to advocate for school library media staff to be included when Districts gather data for the Digital Learning Survey.

8. Legislative Update

[Information, discussion - Biennial Library Service Budget s. 43.07(6)]

Kiefer summarized and answered questions from COLAND members regarding library items included in the proposed 2020-21 state budget. Questions were asked about how input can be provided on the proposed budget proposals and the allocations.

9. Tour of Mitchell Street Branch Library

The agenda item was moved to the end of the meeting.

10. Biannual COLAND Report to the State Superintendent [Biennial Report]

Chair, Bryan McCormick, opened discussion about preparation of the biannual COLAND report. The biannual, July report could include the final recommendations of the PLSR Committee. More should be included than just the final report; possibly the feedback from listening sessions.

School information could include changes in certification requirements.

Information on COLAND work during the 2018-19 biennium.

Pletcher, George and DPI staff volunteered to work with Shannon (from DPI) to complete a draft of the report for the May COLAND meeting.

10. Rolling Agenda Proposal

Berres shared a list of agenda items to be addressed at bi-monthly meetings. Questions from COLAND members about how we have presently been monitoring meeting agenda items identified in the statutory requirements for COLAND. McCormick commented that this list will be helpful to inform the work of the COLAND chair.

11. Nominating Committee [Information, discussion, action]

McCormick suggested Kristi Williams and Miriam Erickson. VanPelt volunteered to work on nominations. May meeting will review slate of officers for the next year.

12. Future Meetings [Information, discussion, action]

Items for the May 2019 – Tomahawk School District - meeting:

- PLSR listening session summary
- Meet with State Superintendent
- Review draft of biennial report
- Update from WPLC and WSPLC e-book programs

Future Meeting Dates and Locations:

- May (5/10/19) - Tomahawk School District (confirmed)
- July (7/12/19) - Platteville
- September (9/13/19) – possibly Kenosha Public Schools (Liesch)
- November (11/8/19) -

Map of Past COLAND Meetings

- Other Suggested Locations: Kaukauna, Milton Public Library
- UWEC – Barron County College
- Lawrence University
- Wisconsin Rapids
- Rice Lake Public Library

13. Review follow-up items

[Discussion]

- Listening sessions
- Feedback template – Liesch and Pletcher
- Summary of feedback – McCormick will work the DPI staff
- Comment from McCormick about importance of attending a listening session
- Draft of Biennial report
- Pletcher asked about reviewing the last biennial report. Hiam will forward her the information.

14. Announcements

Janesville Public Library is beginning a renovation project in April.

15. Adjournment

Motion to adjourn by Myers. Motion carried. The meeting concluded with COLAND members touring the Mitchell Street Branch Library.

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