

AGENDA

Council on Library and Network Development

November 13, 2020

9:00 a.m. - 12:00 p.m.

Virtual Meeting: [Join Microsoft Teams Meeting](#)

Call in Option: **608-620-9781** Conference ID: 202 836 386#

1. **Call to Order (Action)** Jaime Healy-Plotkin,
Roll Call/Determination of Quorum (Information) COLAND Chair;
Adoption of Agenda (Action) All
[Approval of September 11, 2020 Minutes](#) (Action)

2. **Report of the Chair (Information, discussion)** Jaime Healy-Plotkin

3. **COLAND Committees (Action)** Jaime Healy-Plotkin
Recommendations s. 43.07(1), (2), (3)
 - [COLAND Committee proposal](#)
 - [Committee Mapping](#)

4. **PLSR Update** Bruce Smith, DPI Staff
 - [2020.11.13 COLAND PLSR Implementation Update](#)
 - [PLSR Recommendation 7 Implementation Update](#)

5. **COVID-19 Update** Shannon Schultz, DPI staff
 - [Public Library Phases of Reopening](#)
 - [SCLS Libraries Bounce Back](#)

6. **[DPI and Legislative Updates](#)** DPI Staff
Biennial Reports s. 43.07(4), (5), (7)

7. **Virtual Tour of Waunakee Public Library** Erick Plumb
 - [Waunakee Public Library - OPN Architects](#)
 - [Brownfield Site Development: Waunakee Public](#)
 - [Library2020 Commercial Design Awards: Commercial design matters, even in a crisis - In Business Madison](#)

8. **Future Meeting Planning:** Rural Library Data Report, Delivery, Mobile Apps for Libraries, COVID 19 update, How to create a virtual tour for a library?, Jaime Healy-Plotkin

Suggestions for Future Agenda Items: Rural Library Data Report, Delivery, Mobile Apps for Libraries

Future Meeting Dates and Possible Locations:

- January 8, 2021 (Kristi)- Mineral Point - virtual tour
- March 12 (Svetha) - Sun Prairie Public Schools
- May 14, 2021 (Amy Beth) - Green Bay Public Schools
- July 9, 2021 (Marty) - Rice Lake
- September 10, 2021 (Josh) - Three Lakes
- November 12, 2021 (Jenny) - UWM new LibrarySchool

Announcements

All

Adjournment

Jaime Healy-Plotkin

43.07 Council on library and network development. The state superintendent and the division shall seek the advice of and consult with the council on library and network development in performing their duties in regard to library service. The state superintendent or the administrator of the division shall attend every meeting of the council. The council may initiate consultations with the department and the division. The council shall:

- (1) Make recommendations to the division in regard to the development of standards for the certification of public librarians and standards for public library systems under s. 43.09.
- (2) Advise the state superintendent in regard to the general policies and activities of the state's program for library development, interlibrary cooperation and network development.
- (3) Advise the state superintendent in regard to the general policies and activities of the state's program for the development of school library media programs and facilities and the coordination of these programs with other library services.
- (4) Hold a biennial meeting for the purpose of discussing the report submitted by the state superintendent under s. 43.03 (3) (d). Notice of the meeting shall be sent to public libraries, public library systems, school libraries and other types of libraries and related agencies. After the meeting, the council shall make recommendations to the state superintendent regarding the report and any other matter the council deems appropriate.
- (5) On or before July 1 of every odd-numbered year, transmit to the state superintendent a descriptive and statistical report on the condition and progress of library services in the state and recommendations on how library services in the state may be improved. The state superintendent shall include the report as an addendum to the department's biennial report under s. 15.04 (1) (d).
- (6) Review that portion of the budget of the department relating to library service. Recommendations of the council in regard to the budget shall accompany the department's budget request to the governor.
- (7) Receive complaints, suggestions and inquiries regarding the programs and policies of the department relating to library and network development, inquire into such complaints, suggestions and inquiries, and advise the state superintendent and the division on any action to be taken.

History: 1979 c. 347; 1983 a. 524; 1985 a. 177; 1995 a. 27; 1997 a. 27.

COLAND MEETING MINUTES

Council on Library and Network Development

November 13, 2020

9:00 a.m. - 12:00 p.m.

Present:

Amy Beth Bahena -Ettner
Terrence Berres
Jaime Healy-Plotkin
Joshua Klingbeil
Svetha Hetzler
Bryan McCormick
Dennis Myers
James O'Hagan
Joan Robb
Charmaine Sprengelmeyer-Podein
Martha Van Pelt
Kristi Williams

Absent:

M.T. Boyle
Nick Dimassis
Miriam Erickson
Anna Lewis
Jennifer Stoltz

DPI Staff:

Kurt Kiefer
Ben Miller
Monica Treptow
Martha Berninger
Alison Hiam
Bruce Smith

1. **Call to Order (Action)**, Jaime Healy-Plotkin;
Time: 9:06

Roll Call/Determination of Quorum (Information)
Quorum met

Adoption of Agenda (Action)

Motion: Dennis M, Second: Kristi W

Discussion: No virtual tour today due to library director needing to cancel

[Approval of September 11, 2020 Minutes](#) (Action)

Motion: Amy Beth BE, Second: Marty VP

Discussion: Minor corrections add Marty VP to Library Development Committee

2. Report of the Chair (Information, discussion) - Jaime Healy-Plotkin

Jaime Healy Plotkin noted that one of the COLAND members would be absent due to possible COVID exposure. She noted that a virtual tour of the Mineral Point Public Library is in the works for the January meeting. Kurt Kiefer congratulated Ben Miller, who was selected as the director of the library team within the DPI Division of Libraries and Technology.

3. COLAND Committees (Action) - Jaime Healy-Plotkin

- [COLAND Committee proposal](#)
- [Committee Mapping](#)

Motion to approve forming committees : Terry B, Second: Amy BE

Discussion:

Proposed committees and assignments are:

Library Development - Terry B (Chair), Amy Beth BE, Marty VP, Svetha H

Library Cooperation - Jennie S (Chair), Charmaine SP, Kristy W

Network Development - Anna L (Chair), Josh K (co-Chair), James OH, Dennis M

Jaime HP stated that to make these committees more functional we will need to pull in folks in addition to COLAND Members. She noted that two of the chairs were not present today but indicated that it would be beneficial to have the chairs reach out to additional folks who might be interested. Amy Beth BE indicated that she feels that the terminology may make bringing in additional people difficult - but consultation may be helpful. Jaime HP mentioned that she thought this could work as a feeder to membership. She asked that chairs seek people who are well versed in Libraries already and that it would be up to them how much hand holding they want to do. James OH suggested that John Pedersen from WISCNET might be a good addition to the network development committee.

Jaime HP also thought having co chairs may be advisable, especially as times are uncertain right now. The group decided that getting started it might make sense to just get started with COLAND Members and bring in additional folks after a few meetings are settled .

Chairs were asked to get together to try to keep the delineations of the committees clear and try to prevent overlap. Chairs will also need to set meetings and goals. Jaime HP is encouraging committees to meet prior to the January meeting.

Kurt and Ben will work to assign DPI liaisons for each committee. The liaison will help to align the committees to the work that DPI is doing.

Motion passes

Recommendations s. 43.07(1), (2), (3)

4. **PLSR Update** - Bruce Smith, DPI Staff

- [2020.11.13 COLAND PLSR Implementation Update](#)
- [PLSR Recommendation 7 Implementation Update](#)

Discussion: Bruce Smith share the pre-recorded COLAND PLSR Implementation Update and the PLSR Recommendation 7 Implementation Update by Tessa Michaelson Schmidt.

Recommendation 7 is to “Implement Learning Management System for Professional Development.” Bruce then presented COLAND with an overview of recent updates to the COLAND PLSR website (<https://dpi.wi.gov/coland/plsr-update>). Bruce then presented the DPI PLSR Roadmap and demonstrated the project timelining targets over the course of the next few years.

The last topic was the potential deprecation of the plsr.info domain/site in early 2021 when that domain is next due for renewal or to expire. General sentiment expressed by those present was that it should be OK if the vast amount of topical and historical information content on that site is preserved and readily accessible elsewhere by the public.

Points of Note:

- Bruce noted that the recorded presentation would be shared with the library community in general.
- DPI leadership has been meeting weekly since early in the current COVID pandemic and PLSR has been a consistent part of those discussions. When asked if we are hearing from anyone outside of the Library System Directors it was acknowledge that other engagement has been mostly with CE coordinators (related to Recommendation 7 efforts) and the user advisory groups.
- Kurt suggested that a major question in front of us is: “How will libraries be engaged and pulled back in again as we move forward?” Bruce outlined the sense of direction involving subject matter expertise, creating initial focused testing and pilots, Q/A webinars, and generally noting that this continues to evolve into an iterative process of continuous improvement.

5. **COVID-19 Update** - DPI Staff - Ben Miller, DPI staff

- [Public Library Phases of Reopening](#)
- [SCLS Libraries Bounce Back](#)

Discussion: Ben Miller reviewed the [Public Library Phases of Reopening spreadsheet](#) which DPI recently asked Library Systems to update to help portray an accurate picture of library service status around the state. It was noted that various stakeholders, including some state legislators were under the impression that most or many libraries were closed.

The [Libraries Bounce Back](#) resource on the SCLS website and the [WI Libraries Self-Reported Status during COVID-19 Pandemic spreadsheet and map reboot led](#) were referenced by members.

6. [DPI and Legislative Updates](#) - DPI Staff

Discussion: The November 2020 DPI Updates Report was presented and discussed. Ben Miller noted that Wiscat licensing has begun as of early November.

Funding Focus: Kurt Kiefer shared information about the recently announced Agency Budgets highlighting requests on the library side, and sharing the Libraries Link Communities proposal flyer and the DPI 2021-2023 (FY22-FY23) Biennial Budget Request.

- Increase in system aid from the FY 2020 base by \$4.0 million during the biennium with \$2.5 million during FY22 and \$1.5 million during FY23.
- The designation of funds expressly to the Recollection Wisconsin project, \$150K in FY22 and \$300K for FY23 forward.
- Other library service funding requests are essentially flat.

<https://dpi.wi.gov/policy-budget/2021-23-biennial-budget>

https://dpi.wi.gov/sites/default/files/imce/policy-budget/pdf/Library_One_Pager.pdf

A member of the Council reminded those present of the potential to lose sight of important efforts with “you have a document” and that a request was previously made for Kurt or appropriate DPI staff to highlight a few key projects or topics for presentation and discussion. Kurt agreed and noted that he and the team would do that next time.

Jaime HP asked if WLA is planning to keep a lobbyist - Kurt replied that he was not aware of any changes. Dennis M asked about budget reductions; Kurt assured him that there has been some budget reductions for technology but no reductions for libraries yet.

Broadband Task force - next meeting on January 6

Biennial Reports s. 43.07(4), (5), (7)

7. **Virtual Tour of Waunakee Public Library - Canceled**

Unfortunately, our virtual tour of the new Waunakee PL site had to be postponed, but several links were shared which highlighting the project:

- [Waunakee Public Library - OPN Architects](#)
- [Brownfield Site Development: Waunakee Public](#)

- [Library2020 Commercial Design Awards: Commercial design matters, even in a crisis - In Business Madison](#)

8. Future Meeting Planning Jaime Healy-Plotkin

Rural Library Data Report, Delivery, Mobile Apps for Libraries, How to create a virtual tour for a library, Broadband Taskforce update, Committee Reports

Future Meeting Dates and Possible Locations:

- March 12 (Svetha) - Sun Prairie Public Schools (virtual tour with live Q&A)
- May 14, 2021 (Amy Beth) - Green Bay Public Schools
- July 9, 2021 (Marty) - Rice Lake
- September 10, 2021 (Josh) - Three Lakes
- November 12, 2021 (Jenny) - UWM new Library School

Announcements (All):

Adjournment Jaime Healy-Plotkin

Motion: Terry B, Second: James O

Discussion: Stay Safe

Meeting Adjourned at 10:49 a.m.