

AGENDA

Council on Library and Network Development

March 11, 2016
10 a.m. – 3 p.m.
Altoona Public Library
1303 Lynn Avenue
Altoona, WI 54720

Phone bridge: 1-877-820-7831 Passcode: 709486

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|-----|---|---|---------------------------------------|
| 1. | Call to Order (10 a.m.) | Cara Cavin,
COLAND Chair | |
| 2.. | Roll Call/Determination of Quorum | Tom Kamenick,
COLAND Secretary | Information |
| 4. | Welcome to the Altoona Public Library (10:05 a.m.) | Christina Jones,
Director, Altoona
Public Library | Information |
| 5. | Adoption of Agenda | All | Action |
| 6. | Approval of Minutes for January 22, 2016 meeting | All | Action |
| 7. | Report of the Chair
a) Correspondence:
ILEAD letter to State Superintendent
Memo to State Superintendent, attached to COLAND
Biennial Report
Thank you letter to COLAND from State
Superintendent | Cara Cavin | Information,
discussion |
| 8. | Election of Nominating Committee for COLAND
Executive Officers for 2016-2017 | Cara Cavin | Information,
discussion,
action |
| 9. | Goals Committee Reports | Cara Cavin | Information,
discussion,
action |

10.	Hedberg Public Library Transformation Project (related to Goals Committee Reports)	Bryan McCormick	Information, discussion
11.	Update on System Revision Steering Committee	Bryan McCormick, COLAND Vice-Chair and Steering Committee member	Information, discussion
12.	White Paper on Library Software (related to Public Library System Revision update)	Ben Miller, DPI Staff	Information, discussion
	Working lunch -- 15 minute break at noon then continue with agenda items		
13.	Presentation and tour Altoona Public Library (12:45 p.m.)	Christina Jones	Information, discussion
14.	Conference call with Workforce Development Boards and Public Library Partnerships (1:30 p.m.)	M.T. Boyle	Information, discussion
15.	School Library Media Specialist Licensing Guidelines and Common School Fund Updates	Cara Cavin, Martha Berninger	Information, discussion
16.	DLT Standing Report	DPI staff	Information,
17.	Legislative update	DLT staff; COLAND members	Information, discussion, possible action
18.	Update on COLAND appointments	Cara Cavin	Discussion
19.	Suggestions for Future Agenda Items: WISELearn presentation (May); WLA Anniversary Event (May?) By-laws discussion (May)	Cara Cavin	Information, discussion, action
20.	Future Meeting Dates and Locations a) May 20, 2016 – Mercer Public Library b) July 8, 2016 -- TBD c) September 9, 2016 -- TBD d) November 11, 2016 -- Pulaski School District Suggested other sites include Cedarburg Public Library, La Crosse Public Library or Lancaster Public Library, Ebling Library for Health Sciences at UW Madison.	Cara Cavin	Discussion
21.	Review follow-up items	Cara Cavin	Discussion

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|-----|----------------------|------------|--------|
| 22. | Announcements | All | |
| 23. | Adjournment (3 p.m.) | Cara Cavin | Action |

COUNCIL ON LIBRARY AND NETWORK DEVELOPMENT

Meeting Minutes

March 11, 2016

10:00 a.m. – 3 p.m.

Altoona Public Library

1303 Lynn Avenue

Altoona, WI 54720

Members Present: Terence (Terry) Berres, Franklin
 Mary Therese (M.T.) Boyle, Burlington (by telephone)
 Cara Cavin, Verona
 Joshua Cowles, Fond du Lac (by telephone)
 Miriam Erickson, Fish Creek
 Laurie Freund, Waukesha
 Thomas (Tom) Kamenick, Saukville
 Douglas (Doug) Lay, Suamico
 Bryan McCormick, Janesville
 Jess Ripp, Milwaukee (by telephone)
 Joan Robb, Green Bay (by telephone)
 Kristi Williams, Cottage Grove

Members Absent: Kathy Pletcher, Denmark

DPI Staff: Martha Berninger
 John DeBacher
 Kurt Kiefer
 Ben Miller
 Roslyn Wise

Others: John Thompson (in person)
 Rhonda Suda (by telephone)
 Steve Ohs (by telephone)
 Doug Bartz (by telephone)

Mark Mundi (by telephone)

1. Call to Order

Cara Cavin called the meeting to order at 10:08 a.m.

2. Roll Call/Determination of Quorum

Tom Kamenick called the roll; 12 were present so quorum was achieved.

3. (Null)

Item #3 was omitted from the agenda

4. Welcome to the Altoona Public Library

Christina Jones, Director of the Altoona Public Library, welcomed COLAND

5. Adoption of Agenda

Motion by Miriam Erickson to adopt the agenda. Cara Cavin asks to move #15 ahead of lunch so the afternoon phone call can occur at the correct time. Miriam Erickson amended her motion to incorporate that change. Kristi Williams second. Passed unanimously.

6. Approval of Minutes for January 22, 2016 Meeting

Motion by Doug Lay to approve the minutes, seconded by Miriam Erickson. Passed unanimously.

7. Report of the Chair

Cara Cavin noted that Josh Cowles drafted an iLead letter to the Superintendent, which COLAND sent. COLAND also sent its biennial report to the Superintendent, and received a letter in return thanking COLAND.

8. Election of Nominating Committee for COLAND Executive Officers for 2016-2017

Cara Cavin announced that Joan Robb, Josh Cowles, and Terry Berres agreed to be on the nominating committee. She asked if any others wished to serve, and none responded. Motion by Doug Lay, seconded by Kristi Williams, to appoint those three to the nominating committee. Passed unanimously.

9. Goals Committee Reports

Cara Cavin proposed adoption of the written goals on a two-year basis. M.T. Boyle asked for clarification on how long these goals were good for. Cara noted that after the election of new officers later this year, they can revisit the action plans to create new goals. Motion by Tom Kamenick to adopt the goals, seconded by Doug Lay. Passed unanimously.

COLAND briefly discussed each goal.

10. Hedberg Public Library Transformation Project

Bryan McCormick shared the story of Hedberg Public Library's transformation project. What started as a simple remodel grew into a much larger project seeking to have a greater impact on and involvement with the community. He shared how Blackhawk Technical College's manufacturing training center is working with the library to increase awareness of and interest in the college's programs.

Cara Cavin asked what can be done to help share success stories like this. Suggestions included social platforms for libraries, legislator contacts, new library director training camps, and DPI's ConnectEd newsletter.

11. Update on System Revision Steering Committee

Bryan McCormick introduced John Thompson, chair of the steering committee. The team met yesterday to divvy up the 138 volunteers between the 9 workgroups and identify a vision for each workgroup.

Miriam Erickson asked what the timeline was, noting that her system board was waiting for those results. John Thompson explained that the committee has 3-year appointments, and they will complete Phase 1 in April. The changes will be ongoing, so systems don't have to wait until the end of the three years. He described the workgroups and some of the functions of the committee's website. Phase 2 will involve pilot projects and communication of the results.

John DeBacher advised that systems should stay in the loop with the project so they can decide when and how to make the changes. Martha Berninger described her work as liaison for two of the workgroups. Kurt Kiefer described the broader goals of the project and how it is focused on consumers, not libraries' and systems' desires. People closest to those customers need to be involved. M.T. Boyle, Terry Berrence, and Laurie Freund also shared their insights.

12. White Paper on Library Software

Ben Miller, newly-hired Assistant Director of Libraries & Lifelong Learning, described his primary project, a white paper on the software used by libraries. The paper has three main topics: the integrated library system, interlibrary loans, and the discovery layer. He described how computer users were expecting to powerful and intuitive interfaces like those used in Google and Amazon.

Kurt Kiefer noted that the paper was a critical baseline for the steering committee workgroups, and that similar work was being done for K-12 libraries. Martha Berninger asked COLAND members' feedback on the paper

15. School Library Media Specialist Licensing Guidelines and Common School Fund Updates

Nancy Anderson, DPI School Library Consultant, described the difficulties in hiring qualified library media specialists, including the lengthy licensing process. A workgroup of 40 stakeholders met on February 24th, collecting other standards in use and proposed a draft of new standards for Wisconsin. They will take feedback, clean it up, send it to the Professional Standards Council and then the Superintendent for approval.

Tom Kamenick asked how merely changing the standards for licensure would solve the problems identified by Nancy. Nancy said this was the first step, addressing the appropriate list of competencies LMS's should have, and then higher education programs can adjust. Cara Cavin and Nancy stated it was difficult for out-of-state LMS's to meet our qualifications, which this project was also meant to address.

Nancy also mentioned that a Common School Fund workgroup will be gathering again like they did 3-4 years ago to create more guidance for what purchases are eligible for CSF money. They will listen to subject matter experts discuss what purchases best meet the goals the CSF is meant to serve.

Martha Berninger reported on the school e-book project. Based on a 2014 exploratory report, WiLS convened a think tank of LMS's and CESA representatives on March 4th to discuss school e-book purchases. They are working on a report. Kurt Kiefer explained that they were looking at group purchasing modeled on public library consortia.

16. DLT Standing Report

John DeBacher reported on the WLA's Library Legislative Day, WLA's anniversary ceremony, and WLA's upcoming fundraiser/recognition event in August. He also discussed the public library standards revision and iLead projects.

Kurt Kiefer discussed how much of the library work around the state is part of implementing Aspen Institutes framework of libraries inserting themselves more actively into communities. He also reported that he will attend COSLA's May meeting and reporting on it at COLAND's next meeting. He is actively engaged in a COSLA workgroup looking at reducing duplicative information requests of libraries.

Martha Berninger reported on the review of the record retention schedule for libraries. She also reported that the Badgerlink RFI process is underway and probably on schedule to meet the July 1st deadline for making those resources available to libraries statewide.

17. Legislative Update

John DeBacher reported that the Recovery of Library Materials bill became law and he plans on blogging about suggestions for how to use it. The tribal college bill is up on the Senate's calendar next week. He noted that the Nicolet Federated Library System is supposed to have a plan to incorporate the Menomonee's library by March 31st, but that a committee to do that hasn't been formed yet.

13. Presentation and Tour Altoona Public Library

Christina Jones led COLAND on a tour of the Altoona Public Library

14. Conference Call with Workforce Development Boards and Public Library Partnerships

Joining COLAND via telephone were Rhonda Suda, CEO, Southwest Wisconsin Workforce Development Board, Steve ____ from the Lakeshores Library System, Doug Bartz, Workforce Development Manager Southeast WI, and Mark Mundi, Racine County Workforce Development. M.T. Boyle described the project, which is about aligning cooperation between libraries and workforce development boards, such as basic computer training and tracking resources accessed with library cards. Mark Mundi noted that libraries have hours extending past typical job center hours, and the centers can drive traffic to libraries as resources when plants suddenly close. Regional meetings will be held.

Martha Berninger shared the results of surveys sent to libraries as to what resources they currently have or would be able to make available. DPI will use the results to create resource webpages for interested parties. They can use those resources and reach out to willing partners without having to get DPI involved as an intermediary.

After much discussion, Kurt Kiefer summarized DPI's major action items. They include compiling the survey results and sharing them via webpage, facilitating regional discussions, sharing DPI's own procurement information, and creating a space to comment and discuss information plans.

18. Update on COLAND Appointments

Cara Cavin noted that she had made a recommendation for somebody who just applied. She also noted that COLAND is supposed to have 9 professional members but currently only has 4. Terry Berres asked if we had 6 or 7 current vacancies, and Cara noted that we have 7, since Kristi Williams has been staying on past her appointment.

19. Suggestions for Future Agenda Items

Kurt Kiefer can give a preview of WISElearn. John DeBacher will check into COLAND participating in the WLA event. We can discuss the by-law changes, including possibly moving up the officer elections, before the May meeting where any changes need to be adopted. Continue to hear from the systems steering committee. Workforce development progress should be tracked.

20. Future Meeting Dates and Locations

Several suggestions were made. Roslyn Wise noted that we have done several public libraries in a row. The possibility of a health library was raised. Terry Berres informed COLAND that the Medical College said no. Tom Kamenick said the Aurora system still had a library in St. Lukes (Milwaukee) and could follow up. River Falls, Lancaster, La Crosse, UW-Madison, and UW-Milwaukee were all mentioned.

21. Review Follow-up Items

Cara Cavin will work with M.T. Boyle on a thank you letter to Mark Mundi. Cara will draft a thank you letter to Christina Jones. Kurt Kiefer reiterated DPI's action items. Tom Kamenick noted that the nominating committee will report back with suggestions for new officers, Joan Robb will lead a Goal 4 committee meeting later in March, Martha Berninger asked for feedback on Ben Miller's draft white paper, and Kurt Kiefer will get a summary of the records retention schedule changes to COLAND members.

22. Announcements

Tom Kamenick announced that he would be appearing as a panelist on the Open Government Travelling Show, which was stopping at 8 cities around the state the following week to emphasize the importance of open records and open meetings laws. 6 of the 8 stops are at public libraries. Tom invited COLAND members to attend.

23. Adjournment

Motion by Miriam Erickson, seconded by Terry Berres, to adjourn. The motion passed unanimously and the meeting adjourned at 2:44 p.m.

Respectfully submitted,



Thomas C. Kamenick, Secretary