

# AGENDA

## Council on Library and Network Development

September 11, 2015

10 a.m. – 3 p.m.

Milwaukee Public Library East Branch

2320 North Cramer Street

Milwaukee, WI

Phone bridge: 1-877-820-7831 Passcode: 709486

- |    |   |   |  |
|----|---|---|--|
| 1. | Call to Order (10 a.m.)   | Cara Cavin,<br>COLAND Chair                           |  |
| 2. | Roll Call/Determination of Quorum   | Joshua Cowles,<br>acting COLAND<br>Secretary          |  |
| 3. | Welcome to the Milwaukee Public Library East Branch<br>(10:05 a.m.)                                 | Paula Kiely,<br>Director, Milwaukee<br>Public Library |  |
| 4. | Adoption of Agenda  | All   | Action   |
| 5. | Approval of Minutes for May 15, 2015 meeting  | All   | Action   |
| 6. | Approval of Minutes for July 10, 2015 meeting   | All   | Action   |
| 7. | Report of the Chair<br>a) Correspondence:<br>Thank you letter to UW Law School (sent by Nita Burke) | Cara Cavin  | Information,<br>discussion,<br>possible action |

8.	Update from the Board of Commissioners of Public Lands re: Common School Fund	Tom German, Deputy Secretary, BCPL	Information, discussion
9.	DLT Standing Report	DPI staff	Information, discussion
10.	Update on System Revision Steering Committee	Bryan McCormick, COLAND Vice-Chair and Steering Committee member	Information, discussion
	Lunch break (noon)		
11.	Presentation and tour Milwaukee Public Library East Branch (12:45 p.m.)	Elizabeth Gabriel, Reference Librarian, MPL	Information, discussion
12.	Legislative update	DLT staff; COLAND members	Information, discussion, possible action
13.	Goals Committee Reports and Discussion of COLAND goals for 2015-16	Cara Cavin	Information, discussion, action
14.	Update on COLAND appointments	Cara Cavin	Discussion
15.	Suggestions for Future Agenda Items ILEAD program (November)	Cara Cavin, All	Information, discussion, action
16.	Future Meeting Dates and Locations a) November 13, 2015 – Verona Public Library (TBC) b) January 8, 2016 – virtual c) March 11, 2016 – TBD d) May 13, 2016 – Mercer Public Library (TBC) -- date conflicts with WAPL conference	Cara Cavin, All	Discussion

Suggested other sites include Cedarburg Public Library,  
Medical College of Wisconsin, La Crosse Public  
Library

- |     |                        |            |            |
|-----|------------------------|------------|------------|
| 17. | Review follow-up items | Cara Cavin | Discussion |
| 18. | Announcements          | All        |            |
| 19. | Adjournment (3 p.m.)   | Cara Cavin | Action     |

## **COUNCIL ON LIBRARY AND NETWORK DEVELOPMENT**

### **Meeting Minutes**

**September 11, 2015**

**10 a.m. – 3 p.m.**

**Milwaukee Public Library East Branch**

**2320 North Cramer Street**

**Milwaukee, WI**

Phone Bridge: 1-877-820-7831

Pass code: 709486

- Members Present: Terence (Terry) Berres, Franklin (arrived at 10:14 a.m.)  
Mary Therese (M.T.) Boyle, Burlington  
Cara Cavin, Verona  
Joshua Cowles, Fond du Lac  
Miriam Erickson, Fish Creek  
Laurie Freund, Waukesha  
Douglas (Doug) Lay, Suamico  
Bryan McCormick, Janesville  
Kathy Pletcher, Denmark  
Jess Ripp, Milwaukee  
Joan Robb, Green Bay
- Members Absent: Thomas (Tom) Kamenick, Saukville  
Kristi Williams, Cottage Grove
- DPI Staff: Martha Berninger  
Kurt Kiefer
- Others: Beth Gabriel, Reference staff, Milwaukee Public Library East

Paula Kiely, Director, Milwaukee Public Library  
Tom German, Deputy Secretary (Acting Secretary), Board of Commissioners of  
Public Lands  
Bruce Gay, Milwaukee County Federated Library System

1. CALL TO ORDER

Cara Cavin called the meeting to order at 10:03a.m.

2. ROLL CALL/DETERMINATION OF QUORUM

Joshua Cowles called the roll. Ten members were present, so a quorum was achieved.

3. WELCOME TO THE MILWAUKEE PUBLIC LIBRARY EAST BRANCH

Paula Kiely, director of the Milwaukee Public Library, welcomed COLAND to the East Branch and spoke about the development of a new model for building library branches based on the changing needs of communities and libraries. The East Branch is the second mixed use library MPL has opened, the first being Villard Square.

4. ADOPTION OF AGENDA

Motion by Joan Robb, seconded by Kathy Pletcher, to amend agenda to add a bylaw change to the agenda after item 8; the motion was approved.

Motion by Pletcher, seconded by Miriam Erickson to adopt the agenda as amended; the motion was approved.

5. APPROVAL OF MINUTES FOR MAY 15, 2015 MEETING

Motion by Erickson, seconded by Pletcher, to approve the May 15 minutes as presented; the motion was approved.

6. APPROVAL OF MINUTES FOR JULY 10, 2015 MEETING

Motion by Robb, seconded by Pletcher, to approve the July 10 minutes as presented; the motion was approved.

7. REPORT OF THE CHAIR

Cavin reported that a thank-you letter had been sent to UW Law School for hosting the previous COLAND meeting, as well as to the Lean Study Group, for their joint meetings with COLAND's system service workgroup.

8. UPDATE FROM THE BOARD OF COMMISSIONERS OF PUBLIC LANDS RE: COMMON SCHOOL FUND

Tom German, Deputy Secretary (and Acting Secretary) of the Board of Commissioners of Public Lands (BCPL), spoke about the history of BCPL, why it was formed, and how it continues to support school libraries. The permanent endowment for public education was agreed upon virtually without objection, despite a rancorous debate during Wisconsin's constitutional conventions. The fund includes land sales, fines and fees for CSF, investments, etc. The board also uses the fund for lending to schools and municipalities, generating further returns. The recent interest rate drop has affected BCPL through refinancing and prepayment of their outstanding loans but they have partially addressed that by going to the secondary bond market.

9. BYLAW CHANGE (amendment to original agenda)

Motion by Robb, seconded by Pletcher, to change the designation of nominating committee members to the March COLAND meeting instead of May to allow adequate time to work before the new terms began; the motion was approved.

Member discussion revealed that additional actions and notice may be required to make the bylaw change official.

10. DIVISION FOR LIBRARIES AND TECHNOLOGY (DLT) STANDING REPORT

Kurt Kiefer reported that the Department of Public Instruction (DPI) is working to facilitate distribution of Milwaukee Public Library library cards to Milwaukee Public School students, working through student information issues.

Kiefer also reported that DPI has a new Americorps Program, "Play & Read," at seven sites around the state to work collaboratively in early literacy in those locations. Janesville will be one of those locations. Bryan McCormick relayed some details about how the program will work in Janesville. They will have three part time individuals working on the program, with a possible fourth still coming.

Kiefer reported that the Youth Services Institute is running this week, run by Tessa from the DLT.

Martha Berninger reported that because she serves as the records officer for DPI, with much of that work delegated to Abby Swanton from Resources for Libraries and Lifelong Learning, they are working to update DPI's records retention policies.

Kurt Kiefer reported that the public library standards steering group will be making appointments to workgroups to continue their work.

Kiefer made a number of other brief announcements: The final ILEAD session will occur in October; they are working with GIS software at DPI to help visualize some library data; LSTA closed last week and reviewers will be considering the grant applications, Working with GIS software at DPI to visualize some library data; and the DPI is working with MPS on possible access to the Microsoft IT Academy resource.

Berninger reported the addition of digital resources, making archival newspapers available that are not currently available through other sources. She also reported that Wisconsin has joined the Digital Public Library of America, with several partners around the state. Wisconsin will be a state hub, which increases access to our resources. Berninger also reported that she is working with the Educational Communications Board to ensure that all of their resources will continue to be available through the WISELearn portal.

Berninger reported, regarding the ongoing School Library Media standards update process, the professional standards group will review the standards recommended by the workgroup, then the State Superintendent would need to approve them. Also, Wisconsin Educational Media and Technology Association (WEMTA) educator effectiveness rubric development continues.

#### 11. UPDATE ON SYSTEM REVISION STEERING COMMITTEE

Bryan McCormick reported that the committee met for the first time; this first meeting was primarily an organizational meeting. Officers were assigned and work began on a job description for a project manager. The group plans to issue an RFP for project management. LSTA funds will be granted to one of the systems that will serve as fiscal agent for the process. The committee talked about what number of the group should represent a quorum and may increase the number from 6 to ensure that most of the group is making any decisions. Several face-to-face meetings will happen, but most of the work will be conducted on the phone. Officers are: John Thompson, Chair; Paula Kiely, Vice Chair; Steve Ohs, Secretary.

Kurt Kiefer added that the process will take a number of years, but will start with low hanging fruit to make some immediate progress.

#### 12. PRESENTATION AND TOUR, MILWAUKEE PUBLIC LIBRARY EAST BRANCH

Beth Gabriel led a tour of the East Branch facility, open since Nov 2014.

### 13. LEGISLATIVE UPDATE

Kurt Kiefer announced that county library plans are currently being updated. Also, the American Library Association has expressed support for the school library parts of ESEA (No Child Left Behind) reauthorization. These are good provisions for school library media specialists (SLMS).

Kathy Pletcher announced a Wisconsin Library Association (WLA) legislative alert on library system board members, changing the statutory minimum of 11, which came up as part of the Jefferson/Waukesha merger process. WLA is also working with Sen. Sheila Harsdorf's office for a statutory change to permit libraries to use collection agencies to get materials back. WLA lobbyist Tony Dreissen has retired; Steve Conway is the new WLA lobbyist from the same firm.

### 14. GOALS COMMITTEE REPORTS & DISCUSSION OF COLAND GOALS FOR 2015-16

Several ideas for changes to COLAND's goal committees were suggested and discussed, including: an idea to add monitoring of the system redesign process to the Goal IV committee, or to make Goal IV system redesign as a whole and have One Card as one of the recommendations under that goal committee. Goal I may need to be reworked to put emphasis on having libraries at the table in statewide discussions/boards; Goal V may need to be similarly revised to encourage SLMs to have seats at various tables, or a separate goal for the purpose of encouraging libraries to "be at the table"; Goal IX could be revised to put more emphasis on using existing networks, reports, etc. and analysis of available information; Goals IX & X could be combined; Goal III could be deleted; Common School Fund and Prison Literacy could be recurring issues for COLAND, but not part of the goals; Hospital/ health library monitoring could be treated the same. Goal I may need to be reworked to put emphasis on having libraries at the table in statewide discussions/boards on related issues.

Cavin will review these suggestions with the officers and offer a new goal committee proposal.

### 15. UPDATE ON COLAND APPOINTMENTS

Kurt Kiefer reported that he and Roslyn Wise met with the Governor's appointments director, Elizabeth Hizmi. She would like DPI help in terms of recruiting more applicants. COLAND members do not need to send letters of resignation if their term ends on the normal schedule. As a courtesy, though, members not seeking reappointment should let them know in writing. COLAND members are also urged to recruit and give names to DPI for follow-up.

## 16. SUGGESTIONS FOR FUTURE AGENDA ITEMS

ILEAD program (November)  
Biennial reports  
Report from SLM licensing  
Research Institute for Public Libraries (RIPL)  
Digital Public Library of America (DPLA) (for after Jan)  
Workforce Development issues  
System Revision should be a standing agenda item

## 17. FUTURE MEETING DATES AND LOCATIONS

Suggestions not already listed in the agenda included:  
Cedarburg Public Library, Medical College of Wisconsin (Berres will contact), La Crosse Public Library, and Pulaski School District (Cavin will contact)  
Also, the May meeting will probably be changed to May 20 due to the WAPL conference.

## 18. REVIEW FOLLOW-UP ITEMS

Goal committee changes  
Clarification of bylaw change requirements  
Future meeting confirmations  
Correspondence

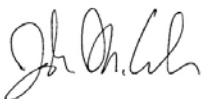
## 19. ANNOUNCEMENTS

There were no announcements.

## 20. ADJOURNMENT

Motion by Robb, seconded by Pletcher to adjourn; the motion was approved. Meeting adjourned at 2:49 p.m.

Respectfully submitted,



Joshua Cowles, Former and Acting Secretary