



**A G E N D A**

**Council on Library and Network Development**

January 13, 2006, 10 a.m. – 3 p.m.

Promega Corporation

BioPharmaceutical Technology Center, Room 221

5445 East Cheryl Parkway

Madison, WI 53711

- |     |   |  |                                    |
|-----|---|--|------------------------------------|
| 1.  | Call to Order   | Kathy Pletcher, Chair  |                                    |
| 2.  | Roll Call/Determination of Quorum   | Barbara Arnold,<br>Secretary   |                                    |
| 3.  | Welcome to Promega<br>(5 minutes)   | Bob Koechley   | Information                        |
| 4.  | Adoption of Agenda  | All  | Action                             |
| 5.  | Approval of Minutes for November 11, 2005<br>meeting                            | All  | Action                             |
| 6.  | Correspondence  | Kathy Pletcher   | Information, discussion            |
| 7.  | Presentation and tour of Promega facility<br>(begin at 10:15 a.m. – 45 minutes) | Nancy Murphy,<br>research scientist,<br>Promega                                | Information, discussion            |
| 8.  | Review and approve COLAND goals for 2005-<br>2006 (15 minutes)                  | Catherine Hansen   | Information,<br>discussion, action |
| 9.  | Presentation on statewide delivery service<br>(20 minutes)                      | Sally Drew,<br>Phyllis Davis, South<br>Central Delivery<br>Service (tentative) | Information, discussion            |
| 10. | Update on WISCAT RFP process (10 minutes)                                       | Sally Drew   | Information, discussion            |
| 11. | Report on 2006 LSTA projects (15 minutes)                                       | Peg Branson  | Information, discussion            |
|     | Lunch (45 minutes)  |  |                                    |
| 12. | Library Legislation Update (15 minutes)   | Rick Grobschmidt,<br>DLTCL   | Information, discussion            |
|     | a. State  |  |                                    |
|     | b. Federal  |  |                                    |

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|-----|---|----------------|-------------------------|
| 13. | Update on shared automated system study (10 minutes)                | Bob Bocher     | Information, discussion |
| 13. | DLTCL Library Team Reports (15 minutes each)                        |                | Information, discussion |
|     | 1) Public Library Development                                       | Mike Cross     |                         |
|     | 2) Instructional Media and Technology                               | Steve Sanders  |                         |
|     | 3) Reference and Loan   | Sally Drew     |                         |
| 14. | Future Meeting Dates  | Kathy Pletcher | Discussion, action      |
|     | a) March 10, 2006 – Reference & Loan Library, Madison               |                |                         |
|     | c) May 12, 2006 (date tentative) – UW-Platteville (to be confirmed) |                |                         |
| 15. | Announcements   | All            |                         |
| 16. | Adjournment   | Kathy Pletcher | Action                  |

## COUNCIL ON LIBRARY AND NETWORK DEVELOPMENT

### Meeting Minutes

**January 13, 2006**

10 a.m. – 3 p.m.

Promega Corporation

BioPharmaceutical Technology Center, Room 221

5445 East Cheryl Parkway

Madison, WI 53711

Members Present:

Barbara Arnold, Madison  
Michael Bahr, Germantown  
Mary Bayorgeon, Appleton  
Don Bulley, South Milwaukee  
Miriam Erickson, Fish Creek  
Catherine Hansen, Shorewood  
Lisa Jewell, Superior  
Bob Koechley, Fitchburg  
Pat LaViolette, Green Bay  
Douglas Lay, Mosinee  
John Nichols, Oshkosh  
Kathy Pletcher, Green Bay  
Calvin Potter, Sheboygan Falls  
Lisa Solverson, Viroqua  
Linda Stelter, Eau Claire  
Kristi Williams, Cottage Grove

Members absent:

Francis Cherney, Milladore  
Susan Reynolds, Cable  
Kris Adams Wendt, Rhinelander

DPI Staff:            Bob Bocher  
                         Peg Branson  
                         Mike Cross  
                         Sally Drew  
                         Rick Grobschmidt  
                         Steve Sanders  
                         Roslyn Wise

Guests:                Bruce Smith, South Central Library System  
                         Nancy Murphy, Promega

1. CALL TO ORDER

Kathy Pletcher called the meeting to order.

2. ROLL CALL/DETERMINATION OF QUORUM

Barbara Arnold called the roll; sixteen members were present at roll call so a quorum was present.

3. WELCOME TO PROMEGA

Kathy Pletcher thanked Bob Koechley, COLAND member and Director of Information Management for Promega, for assisting with arrangements for holding the meeting at Promega. Bob welcomed the group to Promega and gave a brief history of the company's origins, a description of the company's worldwide operations, and the types of research they conduct. He also discussed other opportunities provided by Promega such as the science camps and workshops for school-age children, the company's arts programs, and their daycare center. He introduced Nancy Murphy, research scientist at Promega, who will lead the COLAND members on a tour of the BioPharmaceutical Technology Center.

4. ADOPTION OF AGENDA

Miriam Erickson moved that the agenda for today's meeting be adopted as presented; Kristi Williams seconded the motion. The motion carried and the agenda was adopted.

5. APPROVAL OF MINUTES FROM NOVEMBER 11, 2005 MEETING

Kristi Williams moved to approve the minutes from the November 11, 2005 meeting. Doug Lay seconded the motion. There was no discussion. The minutes were approved.

6. CORRESPONDENCE

No new correspondence was reported.

7. TOUR OF PROMEGA BIOPHARMACEUTICAL TECHNOLOGY CENTER (BTC)

Kathy Pletcher welcomed Nancy Murphy, research scientist at Promega, to the meeting. Kathy talked briefly about COLAND, and asked COLAND members to introduce themselves around the table.

Nancy led the group on an extensive tour of the facilities in the BTC and described the types of research and other activities that take place in the facility such as technological support for Promega's customers and shipping of the company's products. Bob Koechley also offered to show those interested Promega's library, which is located in another building, at the close of the meeting.

8. REVIEW AND APPROVE COLAND GOALS FOR 2005-2006

Catherine Hansen presented the draft version of the goals that incorporate suggestions from the September meeting. She mentioned that one of the items included in the goals, a statistical report on the condition and progress of library services, is still in progress. She asked for additional comments from the group. Sally Drew responded to a question about the biennial meeting and report which was last held at the meeting in September 2004; some discussion took place about when this report will again be presented. Cal Potter commented that some years ago COLAND held a public hearing with invited testimony from other library groups. Sally commented that this could again take place at the biennial meeting. The group needs to decide when to hold this meeting. Lisa Jewell moved to adopt the goals as presented; John Nichols seconded the motion. The 2005-2006 goals were adopted as presented.

9. PRESENTATION ON STATEWIDE DELIVERY SERVICE

As a follow up to the discussion on interlibrary loan at the November meeting, Sally Drew and Bruce Smith from the South Central Library System Delivery Service gave a presentation on statewide delivery service. Sally began the presentation with some background on the State Superintendent's Delivery Services Advisory Committee (DSAC) which was created in 1998. The fifteen-member committee is appointed by the state superintendent to discuss issues related to statewide library delivery service, including budget issues. They meet three times a year, with two of the meetings held by video conference. Sally provided a power point demonstration with other information about delivery services and how different types of libraries use delivery services at varying degrees and levels. Public libraries mainly rely on individual library systems, which provide bases of operation and operate their own regional delivery services. Academic libraries (state universities) have a separate contract with the South Central Library System (SCLS), while private colleges and technical colleges also pay South Central to participate. School libraries generally do not use the statewide delivery services unless they have a separate arrangement with a public library or public library system because schools are not conveniently located on interlibrary loan routes. Statewide delivery is provided by SCLS through agreements with library systems, the University of Wisconsin, and individual libraries. Annual volume is over 1.5 million items (not based on a per item per day basis but based on a 3 times per year sample). Sally pointed out that any library-related materials (computers, meeting agendas, etc.) can be sent through the delivery service, not just books. As part of her power point she provided funding amounts and statistics on the statewide delivery services provided by South Central Library System. Sally mentioned that it is not possible to provide a cost-per-item-shipped figure because they do not have amounts from the regional levels. John Nichols commented that it would be nice to have access to these numbers.

Sally turned the presentation over to Bruce Smith, who proceeded to take the group on a "virtual tour" of the SCLS web site (<http://www.scls.info/delivery/index.html>). He commented that all

information needed to use the SCLS delivery service is available from the web site. He gave a brief history of the delivery service, which was started in 1990 with border exchanges between systems. The delivery service was started with funding from an LSTA grant. He paged through the web site and discussed the information contained within. He answered a question from John Nichols regarding significant changes in the years since the service started; he commented that the most significant changes would be the growth within in the systems and the use of automated systems. Cal Potter asked how the rising cost of fuel has impacted the delivery service; Bruce responded with a description of the measures they are taking to reduce costs including looking at different kinds of vehicles. He also discussed the cost of labor associated with driving the number of miles logged by the SCLS vehicles and the impact of workman's comp claims. He commented that SCLS is testing a cart he designed that facilitates loading and unloading the vehicles. After a lunch break, Kathy Pletcher asked if anyone had more questions for Bruce. Sally Drew commented that the figures she gave during her presentation only related to South Central and did not cover the northern portions of the state. Michael Bahr asked how Wisconsin compares to neighboring states. Bruce commented that the figures are similar, and he briefly discussed different kinds of systems in other states such as Oregon and Georgia.

#### 10. UPDATE ON WISCAT RFP PROCESS

As a follow up to her presentation at the November meeting, Sally Drew gave an update on the WISCAT request for proposal process. The general thinking prior to the last COLAND meeting was to go with a "hybrid" catalog system. Since then Sally has met with several other groups, including LITAC and the LSTA Advisory Committee. The LSTA committee focused more on funding issues than on the technology aspect of the process. She provided a handout titled "Information Access and Resource Sharing," a document produced for LITAC which is being used in the RFP process. She read through the handout and answered questions from COLAND members. Regarding a timeline for the process, Sally said that the RFP should be ready to go out

in early March, the first round vendor(s) should be selected in early fall, and implementation will take place in January 2007.

#### 11. REPORT ON 2006 LSTA PROJECTS

Peg Branson gave a report on the LSTA grant awards for 2006. She began with a brief history of the Library Services and Technology Act, which began 50 years ago to support the expansion of public library services nationwide. Through the years the program, administered by the federal Institute of Museum and Library Services, has gone through various names and priorities; currently the focus is on technology (as well as continuing to improve library services). Two handouts, one on Wisconsin LSTA grant awards for 2006 and one on Wisconsin LSTA funds awarded from 2001 to 2006, were included in the meeting packets for COLAND members. Peg highlighted portions of the handouts; she commented that award amounts for 2006 were estimates because Wisconsin will not know until the end of January exactly how much the state will receive, but the anticipated amount is just over \$3 million. Sixty percent of the funding will be administered by the DLTCL, and forty percent will be distributed to public libraries and library systems. There were 58 projects awarded funds this year, seventy-five percent of these have a technology focus. Peg highlighted some of the projects on the 2006 award list. The LSTA Advisory Committee will meet again in April to begin working on the LSTA program for 2007; a public hearing is scheduled to take place during the meeting. Peg then talked briefly about the Maintenance of Effort penalty that will impact Wisconsin beginning in 2006, with a penalty of approximately \$30,000. The penalty is being exercised because of cuts to state library aid in 2003. In 2007 the penalty is expected to be in the range of \$100,000 to \$107,000. John Nichols commented that Wisconsin should be applying for more IMLS grants; other members commented that part of the reason more libraries do not apply is that the grants cost money (in matching requirements, staff preparation time, etc.) so it is often not worthwhile or affordable to do so. John commented that he would like to see a presentation to COLAND on IMLS grants. Kathy asked if Peg could do this at a future COLAND meeting. Pat LaViolette commended Peg for the work that she

does on the LSTA program. Cal Potter moved that COLAND send a letter to the Department of Administration and to the Joint Finance Committee notifying them of the LSTA MOE penalties brought about because of cuts to state library aid and urging them to take this into consideration when planning budget cuts. Pat LaViolette seconded the motion. There was no discussion and the motion passed. Someone from the division staff will draft a letter.

## 12. LIBRARY LEGISLATION UPDATE

Rick Grobschmidt reported on state library legislation, starting with AB 40, which is the legislation that will allow local law enforcement agencies to keep a larger portion of funds obtained through drug seizures and fines, rather than having it go into the Common School Fund. The bill has been signed by the Governor. AB 152, allowing county clerks to keep a larger share of money collected from fines and forfeitures as a “handling fee,” which would have a significant fiscal impact on the CSF. AB 152 is still in the senate committee. Rick commented that Steve Sanders would have more information about the CSF in his report.

Other legislation in process includes SB 258 which would limit ability of minors to check out R-rated videos without parental consent. John Nichols has been in contact with Sen. Roessler’s office; the senator has stated that the bill will die in committee because this is a local control issue and the state should not be involved. Rick also reported on AB 483, which would eliminate the Maintenance of Effort requirement. It was voted on in committee the previous Tuesday; a substitute amendment was passed that eliminates the MOE requirement but puts the responsibility on public library systems that they not have to provide services if libraries did not meet county library standards (a standards-based determination). The bill was not recommended for passage on a four to four vote. It could still be referred out of committee with no recommendation, though not likely. Cal Potter moved that a letter be sent to the full assembly (by floor distribution) as opposed to AB 483, if the bill is referred out of committee. Kristi Williams seconded the motion. A letter will be drafted and sent in the event that the bill is referred.



Rick next discussed the Library Task Force Bills (SB 272 and 273), which also came before the Senate committee last Tuesday. The bills have passed the Senate, and a public hearing was held in the Assembly. Rick and Mike Cross attended the hearing as DPI staff; Peter Hamon from South Central Library System and representatives from the City of Milwaukee and from Spring Green attended the hearing and presented testimony on the issues of reciprocal borrowing and cross-over borrowing. No vote was taken. Cal Potter moved to send a letter to the committee and the assembly in support of the two library task force bills. John Nichols seconded the motion, and the motion passed.

Kathy Pletcher and Kristi Williams brought up the subject of the e-rate letter that was sent to the Federal Communications Commission recently. Kristi suggests that the letter be sent to members of the Wisconsin congressional delegation. Kathy said she will work with Bob Bocher to do this.

### 13. UPDATE ON SHARED AUTOMATED SYSTEM STUDY

Bob Bocher distributed a two-page handout; he read through the handout and elaborated on some points in the handout. The LSTA Advisory Committee approved \$45,000 in funds in 2005 for the study. He then discussed some of the preliminary findings from the study (from page two of the handout). Some discussion and sharing of anecdotes took place. Bob said the final draft should be ready in about three weeks. He said he could possibly provide another update at the March meeting.

### 13. DLTCL LIBRARY TEAM REPORTS

Mike Cross, PLDT director, passed out copies of the fourth edition of the Public Library Standards. He commented that there are no major revisions from the third revision, which came out five years ago, but the goal is to update the standards every five years. John DeBacher and Al Zimmerman worked on the revisions. (John DeBacher presented a draft version to COLAND at the July meeting.) OWLS has an interactive site that automatically calculates the standards. He

also talked about the Adult Literacy Grants that have been awarded as, \$10,000 grants to five approved adult literacy councils around the state. He gave some statistics on illiteracy in adults. Organizations receiving the grants are Wisconsin Literacy Inc., a statewide umbrella organization chosen to help coordinate the literacy grant program; the Greater Milwaukee Literacy Coalition, the Literacy Council of Brown County, Literacy Volunteers of the Chippewa Valley, and the Madison Area Literacy Council. The literacy councils will help develop a tool kit that will be available to literacy councils across the state. \$50,000 total will be distributed this year; another award will be made for the second year of the biennium. The two legislators most involved in pushing this program were Rep. Kreibich from Eau Claire and Rep. Townsend from Fond du Lac. Mike pointed out that there are close relationships between public libraries and literacy councils in many communities around the state. Miriam Erickson moved to send thank you letters to the legislators involved in promoting this; John Nichols seconded the motion; the motion passed. Mike then commented about a current issue in the Sheboygan area related to legal authority of public library boards that may have a statewide impact. Reportedly there may at some point be an attempt to change legal authority of the library board. Cal Potter, a resident of the Sheboygan area, gave some background on the issue. Mike also briefly mentioned that the city of Washburn has failed to meet the library maintenance of effort requirement; their city attorney interprets state statutes differently; an attorney general's opinion has been requested.

Before Steve Sanders began the IMT team report, Rick introduced him in his new role as IMT director. Steve passed around an outline of the topics on which he will report. The first item related to cuts in Education Technology funding which is a primary source of funding for the IMT team. Wisconsin is down to about a third of what the state received two years ago. The state has been given the flexibility to do competitive grants only, or continue doing some formula grants. There will most likely be some staffing changes. Steve also reported that Rob Roy has left DPI to take a position in private industry. He also talked about the upcoming

WEMA/Brainstorm conference, scheduled for March 5-7 at Wisconsin Dells, and passed out a report on national studies on the impact of school libraries on student achievement. He also briefly discussed the Library Impact Study report, which will be reported on by Kate Bugher at the March COLAND meeting.

Steve also reported on the Common School Fund distribution, which is up from \$19.52 to \$22.32 per child census child. Someone asked what was behind the increase. Steve commented that the increase is due to proceeds from investments. More discussion followed about the Common School Fund and AB 40. Cal Potter commented that someone needs to be monitoring the CSF and whether or not the amount going to schools increases after the passage of AB 40.

Steve ended his update with reports on WISCNET online courses and three new tools that have come out from Learning Point Associates (NCREL): test for predicting student success in an online school; online class on use of technology in the classroom; and an eighth grade technology literacy assessment.

Sally Drew reported that although she will not be at the March meeting, her staff will give reports on virtual reference and on a digital archive project.

#### 4. FUTURE MEETING DATES

- a) March 10, 2006 – Meeting will be held at the Reference and Loan Library.
- b) May, 2006 – Tentatively planned for UW-Platteville.

#### 5. ANNOUNCEMENTS

Rick Grobschmidt congratulated John Nichols on his retirement, and also commented on Peter Hamon's retirement from SCLS. Rick also reported on the following pending item:

Letter related to AB 152 voted on at the November meeting has not gone out because the division is still waiting for figures from the school finance team. He also reviewed the letters voted on at this meeting. The letters go to DOA and the Joint Finance committee on the LSTA penalty; letter to assembly if SB 483 comes to a floor vote; letter to committee and assembly supported SB 272 and 273; also copy of FCC letter to Wisconsin congressional delegation; also thank you letter related to literacy grants.

6. ADJOURNMENT

Kristi Williams moved to adjourn the meeting; Lisa Jewell seconded. The meeting was adjourned at 2:55.

Respectfully submitted,

A handwritten signature in cursive script that reads "Barbara J. Arnold". The signature is written in black ink on a light-colored background.

Barbara Arnold, Secretary