

A G E N D A
Council on Library and Network Development

January 10, 2014

10 a.m. – 12:30 p.m.

By Conference Call/Collaborate

Originating from the Wisconsin Department of Public Instruction
125 South Webster Street, Conference Room 514
Madison, WI 53703

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|---|------------------------|---------------------------------------|
| 1. Call to Order (10 a.m.) | Emily Rogers,
Chair | |
| 2. Roll Call/Determination of Quorum | Roslyn Wise | |
| 3. Adoption of Agenda | All | Action |
| 4. Approval of Minutes for November 8, 2013 meeting | All | Action |
| 5. Report of the Chair | Emily Rogers | Information,
discussion,
action |
| a) Welcome to new COLAND member(s) | | |
| b) Correspondence: | | |
| Thank you letter to Mary Taylor, Minocqua | | |
| Letter to Rep. Swearingen, Rural Schools Task
Force | | |
| 6. COLAND goals and committees 2013-14, for approval
(10:15 a.m.) | Emily Rogers | Information,
discussion,
action |
| 7. DPI-DLT Standing Report (11:15 a.m.) | DLT Staff | Information,
discussion,
action |
| • Legislative update | | |
| • BadgerLink RFP and timeline (Martha) | | |
| • Growing Wisconsin Readers report (Tessa) | | |
| • State ILS study preliminary results/System
merger update (John/Martha) | | |
| • Library TEACH project (Kurt) | | |
| • Staffing updates (All) | | |
| 8. Update on COLAND appointments | Emily Rogers | Information |
| 9. Feedback on changes to procedures for managing
documents and meeting materials using Google Drive | Roslyn Wise | Information,
discussion |
| 10. Suggestions for Future Agenda Items (12 p.m.) | Emily Rogers | Information,
discussion |
| • SRLAAW proposal | /All | |
| • Hospital librarian recommendations | | |
| • Discussion of possible five-year plan related to
library education and staffing | | |

- Library system mergers
- Update/Presentation on WISELearn
- Update on academic libraries

- | | | |
|---|------------------------------|-------------------------------|
| <p>11. Future Meeting Dates</p> <p>March 14, 2014 -- St. Norbert's College, DePere (confirmed)</p> <p>May 9, 2014* -- TBC (<i>Regular date conflicts with WAPL conference and May 2 conflicts with WAAL conference; move meeting to May 16?</i>)</p> <p>(Other suggestions for future meetings – Madison Public Library, Goodman Branch and Central Library; UW LaCrosse/LaCrosse Public Library.</p> | <p>Emily Rogers,
all</p> | <p>Discussion,
action</p> |
| <p>12. Review follow-up items</p> | <p>Emily Rogers</p> | <p>Discussion</p> |
| <p>13. Announcements</p> | <p>All</p> | |
| <p>14. Adjournment (12:30 p.m.)</p> | <p>Emily Rogers</p> | <p>Action</p> |

COUNCIL ON LIBRARY AND NETWORK DEVELOPMENT

Meeting Minutes

January 10, 2014

10 a.m. – 12:30 p.m.

By Conference Call/Webinar

Originating from the Wisconsin Department of Public Instruction

125 South Webster Street, Room 514

Madison, WI 53703

Members Participating: Ewa Barczyk, Milwaukee
Terrence Berres, Franklin
Nita Burke, Darlington
Cara Cavin, Verona
Joshua Cowles, Fond du Lac
Laurie Freund, Waukesha
Douglas Lay, Suamico
Sandra Melcher, Milwaukee
Joan Robb, Green Bay
Emily Rogers, De Pere
Jim Trojanowski, Ashland
Kris Adams Wendt, Rhinelander
Patrick Wilkinson, Oshkosh
Kristi Williams, Cottage Grove

Members Absent: Barbara Arnold, Madison
Michael Bahr, Germantown
Miriam Erickson, Fish Creek
Bob Koechley, Fitchburg

DPI Staff: Nancy Anderson
Martha Berninger
John DeBacher
Kurt Kiefer
Tessa Michaelson Schmidt
Roslyn Wise

1. CALL TO ORDER

Chair Emily Rogers called the meeting to order at 10:05 a.m.

2. ROLL CALL/DETERMINATION OF QUORUM

Secretary Joshua Cowles called the roll; 14 members were present at roll call so a quorum was achieved.

3. ADOPTION OF AGENDA

Motion by Doug Lay, seconded by Kristi Williams to adopt the agenda; the motion was approved.

4. APPROVAL OF MINUTES FOR NOVEMBER 8, 2013 MEETING

Motion by Jim Trojanowski, seconded by Doug Lay to approve the November 8, 2013 minutes; the motion was approved.

5. REPORT OF THE CHAIR

Chair Emily Rogers welcomed new COLAND member Terrence Berres. Terrence said he was involved in Friends of the Library and the library's foundation in Franklin, WI. His professional background is as a lawyer.

Emily Rogers reviewed the current correspondence from the agenda. There was no additional correspondence.

6. COLAND GOALS AND COMMITTEES 2013-14, FOR APPROVAL

Emily Rogers expressed concern about the small size of some of the committees and their ability to perform their work. She noted that the committees might need to be prioritized because some of the committees are simply monitoring conditions—COLAND may need to focus on the other committees. She also suggested that the hearings and conferences committee be expanded to do more advance planning of conference presentations.

Goal V, regarding the Common School Fund was discussed as a potential priority. Jim Trojanowski suggested that the verbiage of the goal be changed from the passive “monitor” to something more active. Emily Rogers agreed to work with Kristi Williams on rewording the goal.

Goal VIII, regarding e-books and information technology developments was discussed briefly. Eva Barczyk shared some of the action items that the committee is focusing on.

Joan Robb noted that one of their primary goals is to monitor changes and that the committee has not focused so far on digital information and other information technology developments. John DeBacher spoke about recent activities of the Wisconsin Public Library Consortium as they relate to the committee. Nita Burke noted that the committee for Goal I is covering some technology related roles and may be able to work with the e-book committee on some of the areas they have not covered yet.

Jim Trojanowski suggested taking a more national perspective and finding groups out of state that we can collaborate with or learn from. Kurt Kiefer offered to get some information about initiatives at the national level through COSLA (Chief Officers of State Library Agencies). Sandra Melcher said in the past COLAND has collaborated with ALA (American Library Association) on certain initiatives and provided letters of support, and we could increase that sort of collaboration as we go forward.

Sandra Melcher has asked Tom Maloney of the Department of Corrections to come to COLAND in May to give a comprehensive update on the Prison Literacy Project (Goal II). The project has been unofficially on hold while Maloney processes the backlog of donations at South Central Delivery Service. The Wisconsin Council of Churches is very interested in participating after guidelines are revised so that donations are appropriate.

Sandra Melcher also asked to touch base with hospital library representatives regarding Goal VII to determine what they need from us specifically in order to determine a priority for it.

7. DPI-DLT STANDING REPORT

Kurt Kiefer reported that there have been a lot of developments on the K12 side, including the Rural Schools Task Force, School Library Media specialists, and broadband issues.

John DeBacher reported that AB 288 regarding county library reimbursements was introduced, also known as SB 397 in the senate. A hearing is scheduled for January 16. Kris Adams Wendt said the compromise amendment crafted by the Wisconsin Library

Association (WLA) process is on track and should catch up with the bill before the hearing of the committee on Local Government & Economic Development.

Kurt Kiefer reported that work will continue seeking feedback on building biennial DPI budget request. COLAND input will be sought.

Kurt Kiefer also reported that the proposal to eliminate the offices of State Treasurer and Secretary of State is not moving forward. Kris Adams Wendt added that the original authors may be reconfiguring the proposals for the future, but they are stalled right now.

Kris Adams Wendt made an announcement about WLA/WEMTA Library Legislative Day, coming up on February 11.

Joshua Cowles suggested that the discussion of biennial budget priorities be added to future agenda items.

Martha Berninger discussed the RFP development process to refresh BadgerLink. They will attempt to ascertain a full range of content needs. Evaluation panelists will remain confidential. Results will be available to citizens by January 1, 2015. A needs survey has already been sent out, which had respondents rank the importance of various resources. The RFP should be finalized by the end of March, and Berninger said that any questions in the meantime should be directed to her.

Tessa Schmidt made a presentation on Growing Wisconsin Readers, a three year literacy initiative based in WI libraries. It is coordinated by PLDT/DPI and is supported by an LSTA grant. The initiative is focused on caregivers and giving them resources about how and why to read effectively with babies, toddlers, and young children. It is education about the importance of early literacy. If you start behind, you stay behind.

Kurt Kiefer said it is a key initiative at DPI and it is getting national attention. It is a model program.

Regarding the ongoing study of Statewide ILS options, John DeBacher reported that Bob Bocher prepared an RFP and worked with consultants on a study of shared ILSs in 2006, but DPI needed to update that. John DeBacher and Walter Burkhalter worked with WiLS to update it in a more pinpointed way, focusing on the critical data. They collected information from each ILS consortium. They will work to contact the other standalone systems such as Brown County, Marshfield, and Fond du Lac. John hopes to have a report complete on this phase by mid-March.

DeBacher also mentioned a possible study of implementation of LEAN practices in cooperation with SRLAAW.

Kurt Kiefer updated COLAND on the library TEACH project. This initiative came up through conversations with the state CIO David Cagigal. Roughly 4 out of 5 libraries in WI have bandwidth of 3Mb/s or less, which is subpar. The library TEACH project will take roughly \$4 million of TEACH money to extend fiber connections into as many of those libraries as possible. It will also increase the bandwidth threshold under the TEACH reimbursement formula so that every library will be able to get up to 10Mb/s at the rate of \$100/mo. John DeBacher added that the TEACH program has agreed to double the library system cap from 100Mb/s to 200Mb/s, a change necessary for systems to aggregate the increased bandwidth of member libraries.

Nancy Anderson reported on the testimony of school library media specialists before the Rural Schools Task Force. She also reported that the UW consortium is on board with the idea of licensing changes. Nancy will be talking with Tammy Huth, DPI's director of licensing, next week to update on the status of things.

Martha reported that Nancy is now a part of the RLL team, and that RLL is also recruiting an instructional designer to beef up resources across the lifetime learning spectrum. John DeBacher reported that on the PLD Team, the vacancy left by Bob Bocher may be filled soon. DeBacher hoped to hear something in the next week or two. The consultant vacancy

left by Walter Burkhalter should also be filled soon. DeBacher is waiting on background checks.

8. UPDATE ON COLAND APPOINTMENTS

New member Terrence Berres was introduced today, but there were no other updates. Kurt Kiefer said that DPI checks with the governor's appointments staff regularly.

9. FEEDBACK ON CHANGES TO PROCEDURES FOR MANAGING DOCUMENTS AND MEETING MATERIALS USING GOOGLE DRIVE

Roslyn Wise explained the new process for distributing meeting materials via Google Drive and asked that members report any problems or concerns to her. No concerns were raised during the meeting. Pat Wilkinson said the new system is working well.

10. SUGGESTIONS FOR FUTURE AGENDA ITEMS

The following items from earlier discussions were added:

- Biennial Budget Request (May)
- Prison Literacy Project Update (May)

Emily Rogers will replace the "academic libraries update" item with specific details for a guest presenter from the Wisconsin Association of Independent Colleges and Universities (WAICU) in March.

11. FUTURE MEETING DATES

March 14, 2014 – St. Norbert College, De Pere

May 16, 2014 – Madison Public Library, Central branch

July 11, 2014 – LaCrosse Public Library or UW LaCrosse – tentative

12. REVIEW FOLLOW-UP ITEMS

Josh Cowles read the following follow-up items:

- Updates to the goals committees as discussed earlier
- Updates to the future agenda items

13. ANNOUNCEMENTS

No further announcements were made.

14. ADJOURNMENT

Patrick Wilkinson moved to adjourn; Doug Lay seconded. The motion was approved. The meeting was adjourned at 12:09 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Joshua Cowles". The signature is written in a cursive, flowing style.

Joshua Cowles, Secretary