



A G E N D A

Council on Library and Network Development

November 13, 2009, 10 a.m. – 3 p.m.

Middleton Public Library

7425 Hubbard Avenue

Middleton, WI 53562

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|----|---|---|-------------------------|
| 1. | Call to Order | Miriam Erickson, Chair | |
| 2. | Roll Call/Determination of Quorum | Roslyn Wise | |
| 3. | Welcome to Middleton Public Library
(5 minutes) | Pamela Westby,
Director, Middleton
Public Library | Information |
| 4. | Adoption of Agenda | All | Action |
| 5. | Approval of Minutes for September 11, 2009
meeting | All | Action |
| 6. | Report of the Chair (10:15 a.m. -- 45 minutes) | | Information, discussion |
| | a) Correspondence | Miriam Erickson | |
| | b) Progress update – One Library One Card | Sally Drew and Mike
Cross, DLTCL | |
| | c) Progress update – Summit on School
Library Media Specialist Staffing | Steve Sanders, Nancy
Anderson, DLTCL | |
| | d) Report – Meeting with representatives from
Wisconsin Health Sciences Libraries
Association and the Division for Health
Services | Mary Bayorgeon,
COLAND member | |
| 7. | Presentation on Wisconsin Library Heritage
Center (11 a.m. – 45 minutes) | Larry Nix | Information, discussion |
| 8. | Library Legislation Update (11:45 a.m. –
15 minutes) | Mike Cross, Steve
Sanders | Information, discussion |
| | a. State | | |
| | b. Federal | | |
| | Lunch break (12 noon – 45 minutes) | | |
| 9. | Presentation and tour of Middleton Public
Library (12:45 – 45 minutes) | Pamela Westby | Information, discussion |

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|-----|--|---|---------------------------------|
| 11. | Presentation on library services in Dane County jails (1:30 p.m. – 45 minutes) | Mary Driscoll,
Outreach Librarian,
Dane County Library
Service | Information, discussion |
| 12. | Update on COLAND appointments for terms ending July 1, 2009 (2:15 p.m. -- 5 minutes) | Miriam Erickson | Discussion |
| 13. | Suggestions for Future Agenda Items
a) Presentation by Public Service Commission (future Madison area meeting)
b) Discussion about libraries dropping periodicals, part of a larger discussion on public library standards
c) Presentation by the Dane County Library Service on the impact of the current economic situation; could be related to a previously suggested presentation by the Dane County Library Service, to include other library services in other counties and governance issues studies (Madison area).
d) Presentation about library services to foster families (suggested by Kristi Williams)
e) Discussion/presentation about literacy in Wisconsin (suggested by Miriam Erickson, also an issue from the Visioning Summit) | Miriam Erickson/All | Information, discussion, action |
| 14. | Future Meeting Dates
a) January 8, 2010 – TBA (possible video conference)
b) March 12, 2010 – UW Milwaukee Golda Meir Library (tentative – suggested by Catherine Hansen) | Miriam Erickson | Discussion, action |
| 15. | Review follow-up items | Miriam Erickson | Discussion |
| 16. | Announcements | All | |
| 17. | Adjournment | Miriam Erickson | Action |

COUNCIL ON LIBRARY AND NETWORK DEVELOPMENT

**Meeting Minutes
November 13, 2009
10 a.m. to 3 p.m.
Middleton Public Library
7425 Hubbard Avenue
Middleton, WI 53562**

Members Present: Barbara Arnold, Madison
Michael Bahr, Germantown
Mary Bayorgeon, Appleton
Nita Burke, Darlington
Miriam Erickson, Fish Creek
Douglas Lay, Mosinee
Sandra Melcher, Milwaukee
Kathy Pletcher, Green Bay
Cal Potter, Sheboygan Falls
Lisa Sterrett, Viroqua
Annette Smith, Milton
Kristi Williams, Cottage Grove

Members Absent: Francis Cherney, Milladore
Catherine Hansen, Shorewood
Lisa Jewell, Madison
Bob Koechley, Fitchburg
Susan Reynolds, Cable
Kris Adams Wendt, Rhinelander

DPI Staff: Nancy Anderson
Mike Cross
Sally Drew
Steve Sanders
Roslyn Wise

Presenters: Mary Driscoll, Outreach Librarian, Dane County Library Service
Larry Nix, Wisconsin Library Heritage Project
Pamela Westby, Director, Middleton Public Library

1. CALL TO ORDER

Miriam Erickson, chair, called the meeting to order. She also thanked the members of COLAND for electing her as chair, and to Sandra Melcher for chairing the September meeting in her absence. Miriam then welcomed Nita Burke and asked her to tell a little about herself. Nita, who is director of the Darlington Public Library, talked briefly about her background. Miriam then announced that she had received a letter from State Superintendent Tony Evers designating Sally Drew as his

representative for today's meeting, since Assistant State Superintendent Rick Grobschmidt was not able to attend.

2. ROLL CALL/DETERMINATION OF QUORUM

Roslyn Wise called the roll; twelve members were present at roll call so a quorum was present.

3. WELCOME TO THE MIDDLETON PUBLIC LIBRARY

Pamela Westby, director of the Middleton Public Library, welcomed the group to the library. Pamela has been the director at Middleton for about a year. She talked about her background as a librarian, as well as about her personal background. She then talked about an article in the New York Times about National Gaming Day, which ended with the comment that public libraries are the last non-commercial places in the country which are open to everyone. Pamela will return later in the meeting to give a more complete presentation on the library.

4. ADOPTION OF THE AGENDA FOR NOVEMBER 13, 2009

Kristi Williams moved to adopt the agenda; Barbara Arnold seconded. The motion passed and the agenda was adopted.

5. APPROVAL OF MINUTES FROM THE SEPTEMBER 11, 2009, MEETING

Barbara Arnold moved to approve the minutes; Kathy Pletcher seconded the motion. Miriam asked for discussion of the motion. Barbara Arnold commented that she had found a couple of typos and had given them to Roslyn Wise. Sandra Melcher clarified some comments from the minutes from the September 11 meeting (from page 2, item 5), related to the July minutes. Roslyn noted the section in question had been added almost verbatim to the revised July minutes so no further clarification should be needed. Sandra also commented that, in reference to the commendation for Bob Bocher in item 8 on page 6, there was no motion, just a consensus. Sandra also clarified that on page 9, regarding Wendy Cramer's presentation and what COLAND can do to help with providing literacy services to incarcerated populations, there was a recommendation to develop a committee to investigate this further, with Wendy and others as resource persons. A committee will be formed. Sandra will send Roslyn some suggested wording to clarify the September minutes. Miriam then asked for a vote, the motion to accept the minutes as revised carried.

6. REPORT OF THE CHAIR

a) Correspondence – Miriam Erickson reported she received a letter from Tony Evers thanking COLAND for the Biennial report on the Condition and Progress of Wisconsin Libraries. Copies of this letter were not included in the COLAND packets. Included in the packets were copies of the letter to Bob Bocher thanking him for his work on library technology issues, and the letter Jessica MacPhail responding to her comments from the public hearing on September 11. Barbara Arnold asked whether copies of the biennial report were emailed to the Wisconsin congressional delegation; Roslyn Wise confirmed this was done. She also added that hard copies of the report were sent to members of the state legislature.

b) Progress Update on One Library, One Card – Sally Drew gave an update on this topic. She read a list of items from the Beginnings report that have been completed, and she distributed a list of statewide access programs from other states that are somewhat similar to what has been proposed for Wisconsin. The list of major accomplishments includes:

1) DPI is collaborating with the Wisconsin Department of Administration to apply for ARRA grant funds to provide fiber to all schools and public libraries in the state. Bob Bocher has kept COLAND up-to-date on these efforts. 2) DPI is currently working to update rules and guidelines for Public Librarian certification, with an emphasis on obtaining knowledge and skills related to technology needed to run today's public library. 3) DPI is examining technical solutions, protocols, and guidelines to increase statewide access to library services. 4) DPI is planning a statewide summit to be held in 2010 to address the crisis in school library media staffing. 5) BadgerLink content has been expanded; public information and training opportunities are being provided. The Division for Libraries, Technology, and Community Learning is working to measure the economic value of BadgerLink. 6) AskAway has been expanded to more libraries and there is an effort underway to expand access to schools. 7) In cooperation with the University of Wisconsin and the state historical society, the DPI is using LSTA grant money to expand access to Wisconsin's digital information.

Cal Potter suggested sending the list to summit participants. Kathy Pletcher suggested updating the COLAND website, and Sally suggested an article for Channel. Cal suggested sending the list and adding "See Channel for further updates."

Sally then discussed efforts specific to the statewide access (One Library, One Card) initiative. She talked about efforts to reach George Watson to ask his help in facilitating the next steps for the initiative; this would be help with facilitating the committee meeting, steps for planning, and with writing the final document. The committee has not yet been formed, although a preliminary list has been put together. Sally et.al met the LSTA Advisory Committee at their November 12 meeting and they recommended \$38,000 to fund the initiative. Sally then talked about programs in other states, reviewing the summary document she handed out. She said Colorado has just updated their documentation and guidelines for their program. She commented that Wisconsin already has some of the items in the summary in place at different levels. Kathy Pletcher asked Sally if she has a sense of the value of this service in other states (how the citizens view it). Sally said some states did list advantages and disadvantages; none listed anything that would indicate economic value. Some states have nothing more than their original planning documents. Kathy commented she thought this would be a good thesis topic for a graduate student. Mike Cross noted that many states are facing budget crises and their library agency budgets are being slashed; statewide access programs are probably some of the ones being eliminated or cut back. Mike Bahr remarked that many of these items are already being done on an ad-hoc basis around Wisconsin; he doesn't see the need for a "big bureaucracy. Thinks a fairly "passive" solution is best. Lisa Sterrett asked if the Colorado guide is on the web; if so, could it be linked to the COLAND web page so that Visioning Summit participants could see what other states are doing? Mary Bayorgeon talked about building on our own state's experiences. Miriam Erickson asked if a committee will be appointed; Sally responded that this is in progress. There was more discussion about how to go about making the initiative happen and about what the systems are already doing. Sally responded that we are focusing on a statewide effort. Kathy Pletcher asked about SRLAAW's response; Mike C. said the group is viewing the idea with some skepticism because they don't want to raise expectations because there are locations in the state where there are difficult cross-border borrowing situations. There was more discussion about building coalitions among parts of the state that are willing to participate and not worry about the problem areas at this point. Cal reiterated the need to send out the preliminary list of accomplishments and do separate articles on each, to put some "meat on the skeleton."

c) Progress update on School Library Media Specialist (SLMS) Staffing Summit – Nancy Anderson gave an update on the summit; she said the idea is really "resonating" with people in the field. She said the LSTA Advisory Committee has recommended \$35,000 funding for the summit. The first planning committee meeting will be held January 14. Groups represented on the

committee include COLAND (Kristi Williams, Lisa Sterrett, Annette Smith, and Miriam Erickson), the UW Consortium, representatives from small and large school districts, WEMTA, a representative from a CESA and a CESA administrator, WEAC, WASB, Milwaukee Public Schools, and some others. Cal Potter commented on the importance of including school district administrators from both large and small districts. Steve Sanders commented they are looking at a May time frame for holding the summit.

d) Progress update on staffing for health science and hospital libraries – Mary Bayorgeon reported on her October 26 meeting with the chair of WHSLA, Eileen Severson; WHSLA Legislative Chair, Julie Schneider, and representatives from the Department of Health Services (DHS), Division of Quality Assurance: Crenear Mims from the Bureau of Health Services and Helen Brewster. Rick Grobschmidt also attended the meeting, which was held at the DHS offices. Mary said the meeting was timely because the Bureau is currently taking comments on the entire hospital chapter of the Wisconsin Administrative Code HS Chapter 124, which covers hospital regulations. Mary was glad to be standing up for hospital libraries. Mary said she will attend the hearings which will be scheduled in the near future. Mary reported that DHS is now complaint-driven; they no longer send out surveyors unless there is a complaint. She also reported that Helen Brewster said she would enter the list of hospitals in Wisconsin that had eliminated their libraries into their database in case a complaint is filed, although there is nothing they can do about professional positions in these libraries because these are not required by the administrative code. Mary thanked Cal Potter for his advice about who to include in the meeting because the right people were in attendance. Later that afternoon, Mary, Eileen, and Julie attended a WHSLA board meeting. The board was pleased the earlier meeting had taken place; they will follow up with letter to Helen Brewster thanking her for the meeting and reiterating their position on the importance of hospital libraries with professional staffing. Mary said she would not recommend a press release as yet (suggested at last COLAND meeting) because more action, such as the hearings, is expected to take place. Cal recommended to Mary that she keep in contact with the Bureau representatives and ask for drafts of any relevant proposals on code changes, because it is more difficult to make changes as the process nears the hearing stage. Mike Bahr asked about maintaining public access to hospital libraries; Mary reported that all the code requires is a staff library so that is all they can address at this time. Nita Burke suggested the Joint Commission might be an ally because she had found them to be friendly toward consumer health information. There was more discussion about medical professionals now obtaining information over the internet and that some hospitals are hiring medical education specialists, which are not the same as librarians.

7. PRESENTATION ON WISCONSIN LIBRARY HERITAGE CENTER

Larry Nix gave a presentation on the Wisconsin Library Heritage Center project, which is part of a Wisconsin Library Association Foundation program that began in March 2008. Larry is chair of the project's seven-member steering committee. He began his presentation by noting several anniversaries: 2009 is the 30th anniversary of the passage of the law creating COLAND; 2010 will be the 30th anniversary of actual existence of COLAND; 2010 will be the 115th anniversary of the founding of the Wisconsin Free Library Commission, which is the predecessor of the Division for Libraries, Technology, and Community Learning; the year 2011 will be the beginning of the twelfth decade of service by the Wisconsin Library Association. Larry then reported that the Heritage Center is the only entity of its kind in the United States. The WLA Foundation board is the legal governing body; contributions to the center are tax deductible. The Heritage Center was established for the following purposes: promote an understanding and appreciation of the history of libraries and librarianship in Wisconsin by the general public and the Wisconsin library community; promote the preservation of artifacts and archives which contribute to the understanding and appreciation of Wisconsin's library heritage; promote research and publishing which contribute to an understanding and appreciation of Wisconsin's library heritage. Larry reported that the center's current projects include its web site, the Wisconsin Library Hall of Fame, and the memorabilia exhibit. He distributed a small handout listing related websites. The website is the most visible and most important part of the center. It is maintained on the servers of the Outagamie-Waupaca Library Service in Appleton. He continued with a brief overview of the contents of the Website, among them a timeline of Wisconsin library history and the Wisconsin Library Hall of Fame. New members were inducted into the Hall of Fame at the recent WLA conference. The center also has a traveling memorabilia exhibit, which travels around the state, mainly to libraries. The center would like to develop an oral history program, and would like to highlight the 120th anniversary of the Wisconsin Library Association. He also talked about hopes to digitize the state's library history materials. Wisconsin Heritage Online has digitized some of these materials. He also talked about Wisconsin library history materials that have been digitized on Google.

Larry then talked about what COLAND can do for this project. The first is to endorse the purposes of the Wisconsin Library Heritage Committee and to support the digitization of materials related to Wisconsin library history at the state and local levels. As individuals, COLAND members can encourage local libraries to preserve documents and artifacts related to that library's history;

digitize these materials; document its history in printed form and on the web; encourage the library to promote its history with special events; nominate individuals for the Hall of Fame; donate money. Larry concluded by saying, “We are all part of library history and we are all leaving a legacy to those who will be a part of library history in the future, just as we are benefiting from the library legacy left by those who came before us. We are all standing on the shoulders of others and we are all walking in the footsteps of others. We need to embrace and celebrate our library heritage.” He then took questions from members of the council. There was discussion about the possibility of a permanent physical site, perhaps in a space that belongs to a library organization. Currently most of the memorabilia materials are kept in Larry’s basement. There was additional discussion about the need for libraries to promote the exhibits when they are on display, as a good way to promote themselves. There was also discussion about the oral history project (Story Corps was cited as an example of a model) and discussion about some of the items that have been digitized in Google and in the UW collections, such as the early Wisconsin Library Bulletins (predecessor to Channel) and the early biennial reports. Larry noted, in response to a question, that the early Wisconsin Library Commission records were lost in the 1904 fire in the state capitol building. Larry talked some more about the Wisconsin Library Commission and individuals who were significant in the history of Wisconsin’s libraries. Kathy Pletcher moved to endorse the purposes of the Wisconsin Library Heritage Committee (as read by Larry at the beginning of the meeting) and to promote preservation of Wisconsin library history in any way possible. Kristi Williams seconded the motion. The motion passed.

8. LIBRARY LEGISLATION UPDATE

Mike Cross gave an update on federal and state library issues. He reported that he is not aware of any active, pending state legislation related to public or school libraries at this time. There are some local areas where the maintenance of effort statutory requirement for public library membership in a library system has been contentious, especially in this time of tight budgets. Mike explained about the statutory maintenance of effort rules that require governing bodies (usually municipalities) to maintain the average level of support of the previous three years. Some have questioned why public libraries are granted this maintenance of effort protection when other municipal departments are not protected from funding cuts; the state’s rationale is related to the membership nature of libraries and library systems; other libraries might have to “pick up the slack.” Mike is not aware of any public libraries that currently do not have a final budget that meets the maintenance of effort requirement. However, there are a number of libraries where the budgets have not yet been finalized; in fact, the Sheboygan library is likely to have a problem

because of a recommended \$225,000 budget cut. This decision is not final but there is a debate currently going on. There is currently no active effort to change the maintenance of effort law.

On the federal level, the bill grant approval for LSTA funding levels has not yet been approved. There was a significant increase (about 6%) in LSTA funding for 2009. The president has proposed a .6% increase for 2010 funding. The bill is now moving through Congress. We hope the bill is approved before the end of the year. The LSTA Advisory Committee just held their fall meeting and finalized their recommendations to the State Superintendent for 2010 grant awards, but the awards cannot be made until the funding is received. DPI is hoping for a slight increase; the worst case would be a continuing resolution, which would mean flat funding or a slight decrease because of the formula for distributing money among the states. Steve Sanders commented that as far as Enhancing Education Through Technology (EETT) funding, a continuing resolution would be a best-case scenario. He said there is no bill currently in Congress so there is nothing COLAND can endorse or support on the federal level related to education technology or school libraries. Annette Smith asked about the bill related to net neutrality. Steve and Mike explained this was actually a FCC ruling, not a bill. Steve said this is not such a simple issue – free access is important but some prioritization of traffic might be necessary.

Kathy Pletcher reported that the Brown County library board had been asked to submit a 1% reduction in their budget. However, they then submitted a request for \$100,000 increase to their materials budget. Brown County approved a \$50,000 increase, which Kathy remarked is a positive sign. She feels like there is more support for the library than in the past.

Sally Drew reported that she had received word that the Department of Administrative has given approval for her to fill 1.5 FTE of her three vacancies. The full-time FTE is federally funded and the .5 position is state funded. She said DPI is still working through the budget reductions and that she still has one vacant state-funded position that has not yet been sent for approval to fill.

Break for lunch.

9. PRESENTATION AND TOUR OF MIDDLETON PUBLIC LIBRARY

Prior to this presentation, Miriam Erickson asked for introductions around the table for the benefit of new member Nita Burke and Middleton Library Director Pamela Westby. She then turned the meeting over to Pamela, who gave a short PowerPoint presentation on the Middleton Public

Library. She will not be able to give a tour for the group, but said any of her staff would be happy to give a tour at the end of the meeting. Pamela came to the Middleton Library about a year ago. She said the Middleton Library has a long history of excellent library service and is one of the busiest libraries in Dane County. The library building was renovated in 2005. Circulation is on an upward trend, rising from 255,000 in 1990 to over 755,000 in 2008. She showed several more slides related to circulation statistics. She cited the unique services provided by the library, the facility, the equipment, collections, programming, and community support as reasons the library is thriving. The library has a fine-free overdue policy. PC users do not have to use a log-in. She also talked about the programs offered by the library, and the special services such as blue-ray DVDs and other special collections. She also talked about the building's landscaping and gardens, and the dedicated spaces in the library for all ages. The library has a no-cell phone policy throughout the library; the lower level is a dedicated "quiet zone." There are also laptops and net books for checkout. They also recently created a "tween" librarian position. The library also provides a public education component, such as some language and technology classes. She also noted some problems such as lack of space, budget worries, and an aging volunteer and Friend base. They are also understaffed. She ended her presentation by thanking COLAND for their work, and offered to take questions. In response to one, she said the library is still experimenting with one-on-one technology training. She also talked about the "RFID" (radio frequency identification system) that is in the five-year budget plan.

10. PRESENTATION ON LIBRARY SERVICES IN DANE COUNTY JAILS

The presenter for item 10 has not yet arrived, so the group moved to the next item on the agenda.

11. UPDATE ON COLAND APPOINTMENTS FOR TERMS ENDING JULY 1, 2009

There is one remaining vacant professional seat on COLAND.

12. SUGGESTIONS FOR FUTURE AGENDA ITEMS

Barbara Arnold brought up the topic of the "embedded librarian" which was discussed at the Visioning Summit. She said the Special Libraries Association recently announced findings of their "Alignment Project," which was a two-year research project that looked at the future of the Special Library organization and issues related to librarianship image and what some difficulties are with

the terms “librarian” and “information.” They plan to engage in a voting process next week to change the organization’s name to the Association for Knowledge Management Professionals. She referred the group to the Special Libraries Association website. A report makes a case for thinking about librarians via the “embedded librarians model.” She said she wanted to call COLAND’s attention to this topic, although not necessarily as a future agenda item. Barbara said she would continue to follow this topic and would be happy to share the information with other COLAND members.

The following items were suggested as topics to be addressed at a future meeting (some of these are carried forward from previous agendas):

- a) Presentation by Public Service Commission (for a future Madison meeting; they were not able to attend today’s meeting).
- b) Discussion about libraries dropping periodicals, as part of a larger discussion on more updating of public library standards. (There was an extended discussion about how often the standards should be updated. Mike Cross said DPI could consider doing this.)
- c) Advisory group updates (possible topic for January meeting).

Miriam Erickson brought up the possible January videoconference meeting; Steve Sanders said he thought they wanted to try something like a webinar. There was a discussion about preferences for the type of meeting (videoconference vs. web-based). Sally pointed out webinars are better for PowerPoint presentation-based meetings; Steve Sanders mentioned whiteboards. There was discussion about types of software (such as GoToMeeting and Elluminate) available and the pros and cons of each, as well as the pros and cons of videoconferences. A poll was taken; the consensus seems to be for a web-based meeting (several had no preference; several preferred face-to-face meetings). Steve Sanders will work on arrangements (phone bridge and web-based) for the January meeting.

10. (Return to item 10) PRESENTATION ON LIBRARY SERVICES IN DANE COUNTY JAILS

Mike Cross introduced Mary Driscoll, Outreach Librarian for Dane County Library Services, who gave a presentation on library services to the Dane County Jails. Mary reported that the UW-Madison library school helps with these services. . There are 50 volunteers with the program. The outreach program began as a UW-Madison library school practicum in 1992. She said the program

serves 1,000 prisoners in two jails. Four out of five are males. There are weekly rotations throughout the “pods”; they also take requests from the inmates. There is also a program called “Kids Connection,” where the parents read to their children and it is recorded and sent to the kids. Nine-three children were served last year. Mary does much of the grant writing for the jail program (such as when they changed from tape recorders to CD players). Dane County pays for postage to mail the CDs to the kids. This year Mary is working with the Juvenile Detention Center (JDC), which is much different from the jails. The JDC has a library with a book budget of about \$100 a year from the Common School Fund (because this is considered a school, with an average daily enrollment of about 10). Average stay at the JDC is about 10 days; they see about 559 kids per year (some of the kids come through more than once). The ages range from 10 to 15 years old. Mary wrote an LSTA grant with the JDC, asking the teacher what she needs. The teacher requested “high interest/low level” reading books for the library, because of the varied (usually low) reading level of the kids in the program. Mary said there are lots of book options available now, which was not true when she first started in the early 1990s. She is able to get books for \$1 a copy from Townsend Books. Since she is not able to give the kids the books purchased with the LSTA grant, she also wrote a “First Book” grant that gives each child a their own book when they leave the JDC. Barbara Arnold mentioned the Dane County sheriff is very happy with the Dane County jail library group. Mary also purchases audio books and CD players, as well as laptops and MP3 players for kids who don’t read well. She then talked about a “2nd Life” virtual world project related to homelessness that she is working on with kids in the program, which originated through a group called “Global Kids.” Mary also does LinkCat training for the children, and she has submitted an LSTA grant application for 2010 for a book discussion group for inmates. She then distributed a list of what public libraries around the state are doing for jail populations, and talked about some of the items on the list such as the “Books for Prisoners” programs. There tend to be less of these programs for jail inmates (as opposed to prison inmates) because jail stays are much shorter.

Sandra Melcher asked if there is anything COLAND can do to help. Mary said it would be great if a library student could do an overview of what library services are needed for jails and prisons statewide, and put together a list of suggestions on how to meet these needs. There were questions and more discussion about how information on these programs is communicated around the state, and on LSTA grant opportunities for special needs populations. Nita Burke asked for a list of high interest/low level reading materials. Mary said she could send a list and Mike Cross said DPI could possibly add it to the special library needs website.

12. (return to agenda item 12) SUGGESTIONS FOR FUTURE AGENDA ITEMS

d) Kristi Williams suggested replacing the presentation about library services to foster families (which she had suggested) with a discussion on targeted funding for libraries. There was some discussion about a previous effort to raise funding for public libraries. Barbara Arnold commented she didn't think WLA's Campaign for Wisconsin Libraries had been as successful as hoped. There was additional discussion about budget initiatives and what would be the best time to start planning for the next biennial budget. Sally Drew said this would be the time to start working on it.

Mary Bayorgeon brought up conference on health literacy and funding for various literacy programs. Annette Smith asked about white paper on what is meant by literacy in Wisconsin; Sally noted that it is on the LITAC website. Annette suggested Donna (Steffan?) could come and talk about her research for the paper. Barbara Arnold asked if this is for the January meeting. Mike Bahr said they should start now and moved to form a subcommittee to review the summit findings and identify and prioritize initiatives for funding for the next budget cycle. Miriam asked for volunteers for the subcommittee; Mike Bahr will chair the subcommittee. Kristi Williams seconded the motion. Volunteers for the committee are Nita Burke, Kathy Pletcher, Lisa Sterrett, Kristi Williams, and Miriam Erickson (ex officio). They will present findings at January meeting. The motion carried. There was discussion about the best way for the subcommittee to meet; Sally Drew mentioned there is no funding for travel so it would be best if they could meet by teleconference.

e) Lisa Sterrett suggested a presentation on the Department of Justice's Pro Se program on improving access to the courts through public libraries, for a future Madison meeting.

f) Presentation by the Dane County Library Service and the impact of the current economic situation. This could be related to a previously suggested presentation by the Dane County Library Service, to include other library services in other counties and governance issues studies. (Carried forward from previous agenda and minutes.)

13. FUTURE MEETING LOCATIONS AND DATES

a) January 8, 2010 – By webinar.

b) March 2010 – Miriam Erickson has a conflict with the March 12 date and asked the group if the date could be moved to March 4 or March 26. The consensus seemed to be that it is okay to change the date.

Other future meetings -- UW-Milwaukee Golda Meir Library, which is currently being renovated, suggested by Catherine Hansen. Also, Mary Bayorgeon suggested a future meeting at the Belin College of Nursing in Green Bay. They have a new library and it might be a good location for the May or the July meeting.

14. FOLLOW-UP ITEMS

- a) Miriam will contact individuals who have not attended recent COLAND meetings.
- b) Send email update to summit attendees on status of items identified in Beginnings report (Sally's report)
- b) Address literacy issue (subcommittee will meet before January meeting)
- c) Letter to Wisconsin Library Heritage Center endorsing efforts
- d) Miriam will send letters to Pamela Westby and Mary Driscoll

18. ANNOUNCEMENTS

There were no announcements

18. ADJOURNMENT

Lisa Sterrett moved to adjourn; the motion was seconded. The motion passed and the meeting was adjourned at 2:33 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Michael Bahr". The signature is written in a cursive, flowing style.

Michael Bahr, Secretary