

**A G E N D A**  
**Council on Library and Network Development**

September 5, 2003

10 a.m. – 3 p.m.

Milwaukee Public Library  
Central Library, Rare Books Room  
814 West Wisconsin Avenue  
Milwaukee, Wisconsin 53233

- |     |  |  |                         |
|-----|--|--|-------------------------|
| 1.  | Call to Order  | John Reid, Chair                                     |                         |
| 2.  | Roll Call/Determination of Quorum  | Roslyn Wise  |                         |
| 3.  | Adoption of Agenda   | All  | Action                  |
| 4.  | Welcome to Milwaukee Public Library  | Kate Huston, Director<br>Milwaukee Public<br>Library | Information             |
| 5.  | Approval of Minutes for July 11, 2003  | All  | Action                  |
| 6.  | Correspondence   | John Reid  | Information, discussion |
| 7.  | Presentation – Library Early Learning Initiative   | Barb Huntington                                      | Information, discussion |
| 8.  | Library Legislation Update<br>a. State budget<br>b. Library contracts<br>c. State library legislation (including update on AB 431)<br>d. Other federal and state bills: LSTA budget, changes to USA Patriot Act, ESEA<br>e. WLA Library Development & Legislative Committee meeting & WLA update | Rick Grobschmidt,<br>other DPI staff                 | Information, discussion |
| 9.  | Public Librarian Certification update  | Mike Cross   | Information, discussion |
| 10. | Report on library maintenance of effort issue  | Mike Cross   | Information, discussion |
| 11. | Presentation and tour of Milwaukee Public Library  | Kate Huston  | Information, discussion |
|     | Lunch  |  |                         |
| 12. | Tour of Regional Library for the Blind and Physically Handicapped  | Marsha Valance,<br>Regional Librarian                | Information             |
| 13. | Library Systems Annual Meeting report  | Mike Cross   | Information, discussion |

14.	Discussion of Interlibrary Loan and Resource Sharing statistics	Sally Drew	Information, discussion, feedback
15.	WiLSWorld Conference	Sally Drew	Information, discussion
16.	Children's Internet Protection Act (CIPA) update	Bob Bocher	Information, discussion
17.	School Library Media Updates: a. GWETC b. Ed Tech grants c. E-rate d. VIVA Conference e. enGauge f. Technology Evaluation Grant g. WENCC	Steve Sanders	Information, discussion
18.	COLAND Appointments	John Reid	Information, discussion
19.	Future Meeting Dates a. November 14, 2003, TBA b. January 9, 2004, TBA	John Reid	Discussion, action
20.	Announcements	All	
21.	Adjournment	John Reid	Action

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**COUNCIL ON LIBRARY AND NETWORK DEVELOPMENT**

**Meeting Minutes  
September 5, 2003, 10:00 a.m.-3 p.m.  
Milwaukee Public Library  
Central Library, Rare Books Room  
814 West Wisconsin Avenue  
Milwaukee, Wisconsin 53233**

Members Present: Mary Bayorgeon, Appleton  
 Kristin Crooks, Madison  
 Miriam Erickson, Fish Creek  
 Sherry Freiberg, Eldorado  
 David Huebsch, Onalaska  
 Janean Miller, Boscobel  
 Milton Mitchell, Chippewa Falls  
 Kathy Pletcher, Green Bay

John Reid, West Bend  
Geraldine Wells, Tomah  
Kristi Williams, Cottage Grove

Members absent: Kate Bugher, Madison  
Eugene Engeldinger, Kenosha  
John Foster, Kaukauna  
Pat LaViolette, Green Bay  
Barbara Manthei, West Salem  
Eugene Neyhart, Sussex  
Phil Sawin, Menomonie  
Gyneth Slygh, Fall Creek

DPI Staff: Bob Bocher  
Mike Cross  
Sally Drew  
Richard Grobschmidt  
Steve Sanders  
Roslyn Wise

Guests: Kate Huston, City Librarian, Milwaukee Public Library  
Paula Kiely, Central Library Director  
Tom Altmann, MPL Coordinator of Art and Music, Milwaukee Public  
Library

1. CALL TO ORDER

John Reid called the meeting to order.

2. ROLL CALL

Roslyn Wise called the roll; a quorum was present.

3. ADOPTION OF AGENDA

A motion to approve the agenda was made; the motion passed.

4. WELCOME TO MILWAUKEE CENTRAL PUBLIC LIBRARY

City Librarian Kate Huston, welcomed the group to the recently-renovated Central Library.

5. APPROVAL OF MINUTES FROM JULY 11, 2003 MEETING

A motion to approve the minutes of the July 11, 2003 meeting was presented; the motion was seconded. A vote was taken to approve the minutes; the motion carried.

6. CORRESPONDENCE

There was no correspondence presented for discussion.

## 7. PRESENTATION ON LIBRARY EARLY LEARNING INITIATIVE

Mike Cross presented on behalf of Barb Huntington, DPI Youth and Special Services Consultant, on the Library Early Learning Initiative. A year-long effort currently underway as part of State Superintendent Elizabeth Burmaster's New Wisconsin Promise, the initiative began in April 2003 with an Early Learning Leadership Conference in Madison, and focuses on the role public libraries can play in the learning experiences of very young children. In cooperation with the Wisconsin Council on Children and Families, regional workshops are being held around the state to help librarians and others better use library resources to design effective programs for children up to age three. Mike provided a handout with more information about the initiative, which is supported by LSTA funds, and a list of workshops scheduled for this fall. He also mentioned Barb's last LSTA project, a resource guide for library service to adults with special needs. Copies of the guide are available by contacting the DLTLCL.

## 8. LIBRARY LEGISLATION UPDATE

Rick Grobschmidt reported that an attempt to override the Governor's veto of a freeze on property tax levies failed by one vote. Many in the library community are concerned over how the freeze will impact local public library budgets. Mike Cross reported on the DLTLCL's testimony before the Assembly Ways and Means Committee regarding Assembly Bill 431, which allows for an alternative method of qualifying for exemption from the county library tax. Mike and Rick Grobschmidt testified at the hearing, held August 6, 2003. Mike provided a handout with the complete testimony including background information and an analysis of the bill. Current law states that a municipality may be exempt from the county library tax if the municipality supports its library at a tax levy rate at least equal to the county library tax levy rate of the previous year. The alternative method allowed under AB 431 allows exemption if the municipality supports its library at a per capita support rate at least equal to the county per capita library support level. In general, the DPI opposes the bill because it may create unintended negative consequences.

A recap of the impacts to interlibrary loan services caused by cuts in statewide library contract funding was provided by Sally Drew. Sally reported on the issue of cuts to the contracts at the last COLAND meeting; additional input from SRLAAW and the WLA has been received since that time. A major concern has been the potential loss of access to items from the Wisconsin Historical Society collection, which had been provided through the WiLS contract. The \$46,000 remaining in that contract will be used to continue to fill requests for items from the Historical

Society collection. Sally also reported that six library systems in the state are willing to pay for continued access to materials from academic libraries.

Sally also discussed repercussions from the loss of funding for the contract with the Milwaukee Public Library, exacerbated by financial problems within the Milwaukee Federated Library Systems, which will likely be forced to end interlibrary loan service outside the system. A discussion followed with comments by Milt Mitchell and other members of the Council.

Rick Grobschmidt updated the Council on federal library legislation issues. He reported that LSTA is expected to be up in the Senate soon and that the Senate will be voting on an amendment to increase the LSTA appropriation for 2004, providing an additional \$343,000 in LSTA funding for Wisconsin. Rick called the offices of Senators Kohl and Feingold to encourage their support for the amendment. He also reported on proposed changes to the USA Patriot Act that would provide more protection for libraries. Mike Cross reported that a related bill submitted by Senator Feingold has been endorsed by the WLA; under this amendment the FBI could still have access to library patron records but the level of proof needed for access would go back to pre-Patriot Act levels. Rick and Mike gave updates on the WLA Library Development and Legislation committee, currently working on its agenda for next year. One WLA goal is to develop a closer working relationship with WEMA.

#### 9. PUBLIC LIBRARIAN CERTIFICATION UPDATE

Mike Cross provided an update on the Public Librarian Certification Study Committee recommendations, endorsed by COLAND at its May 2003 meeting. He provided a handout with an overview of the history and purpose of the study committee, and the most significant recommendations. The recommendation to change the timeframe for completing required coursework for grades 2 and 3 certifications would be the most significant because it would require an administrative code change. Mike commented that the committee was reconsidering the recommendation to require all applications for certification be signed by the library board president; a discussion ensued with members of the council expressing their views that this recommendation should be left as is. A motion to endorse keeping the recommendation as is was put forward; the motion passed.

Mike reported that another item under consideration is a suggestion to use approximately \$10,000 in certification fees to develop an online basic library management course (formerly known as

A50) instead of using LSTA funds. A public hearing will be held to discuss the recommendations; any language changes will be reported back to COLAND.

10. PRESENTATION ON THE RARE BOOKS COLLECTION AND TOUR OF MILWAUKEE PUBLIC LIBRARY

A report of the library maintenance of effort issue, originally Item 10 on the agenda, will be held until after the lunch break. Kate Huston talked briefly about the Milwaukee Public Library and the Central library building, which has just gone through a ten-year-long renovation project. She introduced Paula Kylie, Central library director, who welcomed the group and talked about the areas of the library the group will visit on their tour, and about the library as a great resource for visitors from around the state and the world. Kate then introduced Tom Altman who gave a presentation on the Rare Books Collection. Tom talked about the room itself and about a number of the unique items in the collection, including the library's complete collection of Audubon prints and a copy of the smallest book ever printed. Following the talk, Kate and Paula lead Council members on a tour of the Central library building.

11. REPORT ON LIBRARY MAINTENANCE OF EFFORT ISSUE

Mike Cross reported on the maintenance-of-effort requirement for library system membership, now drawing attention because of recent budget cuts. In order to participate in a public library system, a state statute requires the library receive funding from its governing body in an amount at least equal to the average level of funding for the previous three years. Mike distributed a handout referencing the relevant statutes, and explained the compliance process and potential penalties for non-compliance. If a library is found to be out of compliance, the library system must submit a plan to the DLTCCL for bringing their system back into compliance. In most instances the situation is resolved before penalties are imposed.

12. REPORT ON LIBRARY SYSTEMS ANNUAL MEETING

Mike Cross gave a brief report on the division meeting with system directors, held July 29 at the Reference and Loan Library. The meeting is held annually to inform directors of changes in service and reporting requirements, as well as to discuss current and upcoming issues. He also talked about upcoming changes to the size (number of pages) and distribution of the Channel newsletter, and provided a handout describing the changes, necessitated by a cut in LSTA funding

for Channel. He also handed out copies of the survey appearing in the July/August issue of Channel and asked COLAND members to respond to the survey if they are interested in doing so.

### 13. TOUR OF THE REGIONAL LIBRARY FOR THE BLIND AND PHYSICALLY HANDICAPPED

Venetia Demson, Assistant Librarian at the Wisconsin Regional Library for the Blind and Physically Handicapped, gave a presentation and brief tour of the library, which is located on the Wells Street level of the Central Library building. She discussed the services provided by the library, the clientele that it serves, and talked about the process for accessing the library's materials. The library has approximately 200,000 items in its collection of books and magazines, available in three formats: Braille, recorded disk, and cassette. Patrons can make individual selections, or the library make selections for them based on specific patron-provided criteria. The materials are mailed to patrons free of charge. She demonstrated the audio tape players provided to the library's patrons and distributed to those attending the meeting a tote bag of information about the Regional Library and the National Library Service for the Blind and Physically Handicapped, along with catalogs of available materials.

### 14. DISCUSSION OF INTERLIBRARY LOAN AND RESOURCE SHARING STATISTICS

Sally Drew reported on current efforts by Reference and Loan staff to compile complete and accurate information on statewide and public library system level statistics currently available from the automated systems WISCAT and WISCATILL. She provided a handout describing the process, with examples of the types and sources of information available, and asked COLAND members for their input regarding resource sharing, specifically what they would want to know in order to make decisions or how to meet resource sharing needs in the most cost effective manner. A discussion followed with comments from Council members regarding cost analysis between WISCAT and OCLC, and about additional statistics or other information they would like to see made available. There was also some discussion as to exactly what problems actually need to be solved. There seemed to be general agreement that the catalog function in WISCAT is quite useful, and that the needs of smaller libraries are dramatically different than the needs of larger libraries. Bob Bocher commented that WISCAT is primarily funded with LSTA money and that this review process has been prompted by the current round of budget cuts and the recommendation of the LSTA Advisory Committee that a study be conducted of the future of WISCAT and statewide interlibrary loan. Sally concluded with the comment that they are

currently collecting statistics primarily as a basis for comparison, in order to establish a good foundation for making decisions.

#### 15. WILSWORLD CONFERENCE REPORT

Sally Drew reported on the 10<sup>th</sup> annual WiLS World conference, held in July at UW-Madison. One of the continuing education activities held by Wisconsin Library Service (WiLS), an organization which plays a role for academic libraries similar to the role the state plays for public libraries, the conference was a good opportunity to see a good “potpourri” of automation projects including programs about services OCLC offers and demonstrations on capturing digital information.

#### 16. UPDATE ON CHILDREN’S INTERNET PROTECTION ACT (CIPA)

Bob Bocher gave an update on the Supreme Court’s recent decision that mandatory filtering for public libraries that receive e-rate or LSTA funding for certain purposes is constitutional. In late July the Federal Communications Commission announced that libraries have until the end of June 2004 to come into compliance with the law. The American Library Association is on record as being against filtering; there is now some debate within the ALA as to how best to serve libraries in dealing with the filtering issue when they have taken the position of being against filtering. The ALA is working on a list of questions libraries should ask potential vendors before purchasing filtering software. He said most public libraries in Wisconsin will choose not to filter because the costs associated with filtering outweigh the small amounts of LSTA and e-rate funding they receive for computer and Internet services. Milwaukee Public Library is one exception; they receive \$60,000-70,000 each year in LSTA or e-rate funding, so they will choose to spend the \$20,000 or so dollars for the filtering software. Steve Sanders mentioned that over 90 percent of school libraries in Wisconsin already have filters on their computers. A discussion followed about the issue of filtering staff computers, which is required under CIPA, although the library can turn off the filter on staff computers, and the fact that CIPA gives patrons the right to request that the filter be turned off on a computer so that they have access to legally accessible information that would be blocked by the software.

#### 20. SCHOOL LIBRARY MEDIA UPDATE

Steve Sanders updated the Council on current Instructional Media and Technology activities and

programs, including the Governors Wisconsin Educational Technology Conference (GWETC) which will be held in October, Ed Tech grant awards, and enGauge. He handed out a packet which included an outline of activities in progress and website links. He briefly discussed most of the items in the packet, including the list of districts receiving the more than \$3.5 million in 2004 Ed Tech awards. The packet also included a list of school participating in the enGauge process; 36 percent of districts in the state have had teams train for both online and onsite. Steve also discussed the school district technology plans; letters went out in July to all districts which have not turned in a technology plan to DPI. These districts were warned that they are in danger of losing federal funding if they do not complete a plan.

Steve spoke briefly about the school media consultant position vacancy which should be posted by the end of September, and he talked about the Curriculum Resource Center which now has over 4,000 resources available for students and teachers, and the Common School Fund advisory committee, which was put together to try to help schools determine exactly what can be purchased with this money. Their recommendations will be going to the WEMA board this evening.

Following Steve's report, Bob Bocher handed out an overview of the Telecommunications Act of 1996. He reported that so far this year, close to \$18 million has been awarded in Wisconsin with more expected to be awarded in the coming months.

#### 21. COLAND APPOINTMENTS

Rick Grobschmidt reported that he contacted the Governor's office and was told that no decisions about COLAND appointment have been made as yet.

#### 22. FUTURE MEETING DATES

The next meeting will be November 14 at a site to be named later. The site will most likely be in a school library media center, possibly at Memorial High School in Madison.

#### 24. ANNOUNCEMENTS

Rick Grobschmidt made some closing comments on the value of the unique services provided by the Regional Library for the Blind and Physically Handicapped and on the important role it plays in the lives of many Wisconsin residents who otherwise would not be able to enjoy books. He

also talked about what great resources libraries are in general for individuals who otherwise would not be able to enjoy books and movies because of physical and/or financial limitations.

25. ADJOURNMENT

A motion was made to adjourn the meeting; the motion passed.

Respectfully submitted,

David Huebsch  
Secretary