



A G E N D A

Council on Library and Network Development

September 9, 2005, 9 a.m. – 2 p.m.

WITC – Rice Lake

Conference Center, Room 241

1900 College Drive

Rice Lake, WI 54868

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| 1. | Call to Order | Kathy Pletcher, Chair | |
| 2. | Roll Call/Determination of Quorum | Barbara Arnold, Secretary | |
| 3. | Welcome to new members | Kathy Pletcher | |
| 4. | Welcome to Wisconsin Indianhead Technical College (WITC) – Rice Lake (5 minutes) | Craig Fowler, Campus Administrator, WITC-Rice Lake | Information |
| 5. | Adoption of Agenda | All | Action |
| 6. | Approval of Minutes for July 8, 2005 meeting | All | Action |
| 7. | Correspondence | Kathy Pletcher | Information, discussion |
| 8. | COLAND goals for 2005-06 (15 minutes) | Kathy Pletcher | Discussion, action |
| 9. | Library Legislation Update (15 minutes) a. State b. Federal | Rick Grobschmidt, DLTCL | Information, discussion |
| 10. | Demonstration of IP Videoconferencing Technology (30 minutes) | Wayne Erdman, ITV Specialist, and Holly Scharf, Distance Learning Network Technician, WITC | Information, discussion |
| 11. | Tour of Obey Technology Center (30) | Wayne Erdman, ITV Specialist, and Holly Scharf, Distance Learning Network Technician, WITC | Information, discussion |

Lunch (45 minutes)

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| 12. | Update on Biennial Report on Condition and Progress of Library Services in the State (5 minutes) | Mike Cross, DLTCL | Information, discussion |
| 13. | DLTCL Library Team Reports (15 minutes each) 1) Public Library Development 2) Instructional Media and Technology 3) Reference and Loan | Mike Cross Donna Steffan Sally Drew | Information, discussion |
| 14. | Future Meeting Dates a) November 11 – Platteville (TBC) b) January 13, 2006 – Promega, Fitchburg | Kathy Pletcher | Discussion, action |
| 15. | Announcements | All | |
| 16. | Adjournment | Kathy Pletcher | Action |

COUNCIL ON LIBRARY AND NETWORK DEVELOPMENT

Meeting Minutes

September 9, 2005

9 a.m. – 2 p.m.

Wisconsin Indianhead Technical College – Rice Lake Campus

WITC Conference Center, Room 241

1900 College Drive

Rice Lake, WI 54868

Members Present:

- Barbara Arnold, Madison
- Michael Bahr, Germantown
- Mary Bayorgeon, Appleton
- Don Bulley, South Milwaukee
- Francis Cherney, Milladore
- Miriam Erickson, Fish Creek
- Catherine Hansen, Shorewood
- Lisa Jewell, Superior
- Douglas Lay, Mosinee
- Kathy Pletcher, Green Bay
- Calvin Potter, Sheboygan Falls
- Susan Reynolds, Cable
- Lisa Solverson, Viroqua
- Linda Stelter, Eau Claire
- Kris Adams Wendt, Rhinelander
- Kristi Williams, Cottage Grove

Members absent:

- Bob Koechley, Fitchburg
- Pat LaViolette, Green Bay
- John Nichols, Oshkosh

DPI Staff: Mike Cross
 Sally Drew
 Rick Grobschmidt
 Donna Steffan

Guests: Craig Fowler, Campus Administrator, WITC-Rice Lake
 Wayne Erdman, ITV Specialist, WITC-Rice Lake
 Holly Scharf, Distance Learning Network Technician, WITC-Rice Lake

1. CALL TO ORDER

Kathy Pletcher called the meeting to order at 9:10 a.m.

2. ROLL CALL/DETERMINATION OF QUORUM

Barbara Arnold called the roll; quorum present.

3. WELCOME TO NEW MEMBERS

Kathy welcomed the two newest COLAND members, Francis Cherney and Susan Reynolds. She asked them to briefly introduce themselves.

4. WELCOME TO WITC-RICE LAKE

Craig Fowler, Campus Administrator for WITC-Rice Lake, welcomed the group to WITC. He gave brief remarks about the technology center and video conferencing meeting facilities.

5. ADOPTION OF AGENDA

Miriam Erickson moved that the agenda for today's meeting be adopted; Kristi Williams seconded the motion. The motion passed.

6. APPROVAL OF MINUTES FROM JULY 8, 2005 MEETING

Doug Lay moved that the minutes be approved; someone had a question regarding a comment by Louise Robbins from page 4 of the minutes. Louise had stated "the Manitowoc-Calumet systems

should be monitored for shifts in population.” Someone noted that Manitowoc-Calumet is one system, so the plural should be changed. Kristi Williams seconded the motion; the minutes were approved with the minor revision notes.

7. CORRESPONDENCE

No new correspondence to report.

8. COLAND GOALS FOR 2005-06

Kathy Pletcher gave a brief background report on the COLAND goals for the benefit of the two newest members. She talked about the two sections of the goals: the on-going goals which were developed a number of years ago reflecting COLAND’s mission, and the yearly goals, which are developed annually and reviewed on a regular basis. She then opened the topic up for discussion. It was felt that an on going review of the goals for the council would be a good practice. It would make it easier for a more formal report at the end of the year. Someone reminded the council that Gene Neyhart had taken responsibility for this role in the past. He is no longer on the council. There was a request for a volunteer to take over the task of regularly updating and reporting on the goals; Catherine Hansen volunteered. Catherine will work with Mike Cross to update the goals for 2005-06. Kris Adams Wendt brought up the issue of viability of funding for libraries of all types and how COLAND should address this issue in its goals. A couple of revisions to the goals were suggested; Kris and Catherine will work on drafting a couple of statements for presentation at the next meeting. Adoption of the goals for 2005-06 was tabled until the next meeting.

9. LIBRARY LEGISLATION UPDATE

Rick Grobschmidt reported on state library legislation that has recently been introduced or expected to be introduced in the near future. The bills are:

AB 483 – repeal of the library maintenance of effort requirement – a hearing has been held in the assembly; was tentatively scheduled for executive action but that action has not taken; it is still in the assembly committee.

SB 258 – Prohibit lending of R-rated videos to minors without parental consent – Had been scheduled for a hearing on October 12 but that hearing has been postponed indefinitely.

COLAND had already sent correspondence to the state superintendent stating its position on the legislation. This could mean that people have expressed concerns over the legislation, or that there is a compromise bill in the works.

Library task force bills – “language” bill and “reform” bill -- Hoping to hear about a date for hearings on September 21. These bills, which are the result of a task force convened by the state superintendent, have been discussed by COLAND on numerous occasions. They were put together in the last legislative session but no action was taken; they have been put together in the current and have now been formally introduced.

AB 40 – would allow law enforcement officials to keep a greater portion of the funds from searches and seizures that are now going into the Common School Fund (CSF) – has passed the Assembly and is now in the Senate awaiting action.

AB 152 – would take a significant portion of the funds currently going into the CSF and give to county clerks to use for administrative overhead. It has passed the assembly and is now awaiting action in the senate. This one would have the most significant impact on the CSF. Rick reported that there has been a change in leadership at the Board of Commissioners of Public Lands, which administers the Common School Fund; the new Executive Secretary is Tia Nelson (daughter of the late Gaylord Nelson) and the Deputy Secretary is Tom German.

Miriam Erickson asked a question about the possibility of AB 40 going forward; there was a discussion about sending a letter. Members of the council voiced concern for any changes to the

use of the Common School Fund as it is the only sources of funds for some school districts to use to purchase library materials. Cal Potter made a motion was made to send a letter from the Council opposing AB 40 to the appropriate assembly representatives and the Senate Committee and a copy to the Governor.

On the federal level, Rick reported that the E-rate rules are still being discussed. Bob Bocher and Steve Sanders are the DPI consultants who work with the E-rate program; they each have made several trips to Chicago and Washington for meetings to review policies to be assured that school districts and libraries are not put in a bad situation due to changes in the program. There continue to be investigations of fraud and abuse of the E-rate program, mainly with non-public schools. Rick commented that no public schools or libraries in Wisconsin have been involved in any of these investigations; he gives credit to the DPI staff for this. A discussion followed regarding telecommunications companies and the E-rate program, and deregulation of cable channels which would effectively eliminate public access channels. Someone suggested that Bob and/or Steve make a presentation on E-rate at the next COLAND meeting.

10. DEMONSTRATION OF IT VIDEO CONFERENCING TECHNOLOGY

Lisa Jewell introduced Wayne Erdman, WITC ITV Specialist, and Holly Scharf, WITC Distance Learning Network Technician, who gave a presentation and demonstration of WITC's IP (Internet Protocol) Videoconferencing Technology. Wayne welcomed the group, gave some background about the history of IP technology, and then connected to his counterpart (John) at the University of Nebraska at Kearney for the demonstration. John talked about Nebraska's videoconferencing system and answered questions from COLAND members. After Nebraska signed off, Wayne continued his presentation on the WITC technology. At the end of his presentation he fielded questions from council members.

11. TOUR OF OBEY TECHNOLOGY CENTER

12. UPDATE ON BIENNIAL REPORT ON CONDITION AND PROGRESS OF LIBRARY SERVICES IN THE STATE

Mike Cross updated the group on the biennial report on the status of library services in the state. He passed out a copy of a Channel article by DLTCL library consultant Al Zimmerman which summarized the status of library services in the state for 2004. He discussed highlights of the article, and answered questions from COLAND members. Information from will the article will be included in the biennial report. After some discussion, Rick Grobschmidt asked members of the group to let Mike Cross know what other information should be included in the report. Additional discussion followed.

13. DLTCL LIBRARY TEAM REPORTS

Mike Cross, PLDT director, reported that the recently approved state budget included local levy limits for the next two year, which is also called a “property tax freeze.” The budget impact on libraries will be monitored. He also reported on the new DPI website which recently went up; the new url is www.dpi.wi.gov. Also, the new public library standards, reported on by John DeBacher at the last COLAND meeting, will be going to press soon. John is now working on a new publication for public library directors, modeled after the *Trustee Essentials* publication. The preliminary chapters are available for review on the team website. Al Zimmerman is working with a group to review public library annual report data collection, and Bob Bocher is part of a group working on a report on Shared Automated Systems. Bob will probably report on this topic at the next COLAND meeting. Mike ended his report with a brief discussion of the \$50,000 Adult Literacy allocation in the state budget; the PLDT is responsible for administering this project; Barb Huntington is the contact.

Donna Steffan reported on the activities of the Instructional Media Technology Team. She provided a handout summarizing the team's current activities. The activities include the upcoming IMTT regional meetings, Virtual Schools and Online Learning, Ed Tech grant awards, Evaluating States Educational Technology Programs grant, E-rate, BadgerNet, the From Vision to Practice 3 institutes which were held in August, the New Wisconsin Promise conference, the School Library Impact Research Study, enGauge, and the Combined Information (Library Media) and Technology Planning Workshops which will be held in November. Miriam Erickson asked about the status of the IMT Director search; Rick Grobschmidt responded that the resume screening process has taken place and that the interviews will take place soon.

Sally Drew reported on the data analysis from the resource sharing survey. COLAND members had asked questions about several specific sets of data. Sally described new data on the volume comparison of interlibrary loan for lenders and borrowers. She said that this data did not seem to vary substantially from the full survey data in that the same two groups (10-99 and 100-499 requests) had the greatest concentration of requests for both lenders and borrowers. The data about the conditions under which library staff are willing to loan materials was analyzed further to show that between 59% - 78% were willing to loan under the various conditions listed in the survey. Sally supplied data about the percentage of respondents that answered each survey question. She also shared Deb Johnson's analysis of the opened ended questions related to specific suggestions for improving WISCAT and the idea statewide resource sharing system. Deb had pointed out that 70% of the people surveyed did not make specific comments related to these questions. There were some requests for data that could not be met at this time, such as geographic area of districts and size of libraries. The size of libraries is difficult because there is no single measure of size.

Sally next reported on the interlibrary loan workgroup; she will report on their recommendations at the next COLAND meeting. She also reported on the upcoming vendor demonstrations scheduled for September 15. Sally also provided a handout describing 20+ years of WISCAT development, just for information. She reported on funding for the four state library contracts and on funding for Newsline for the Blind.

5. FUTURE MEETING DATES

a) November 11, 2005 – Platteville was discussed as possible location. Finding a meeting room space might be a problem.

6. ANNOUNCEMENTS

a) Arnold reported that the UW-Madison School of Library and Information Studies revised their web site. Comments are appreciated. She also reported that the school is searching for three new faculty members.

7. ADJOURNMENT

Kristi Williams moved to adjourn the meeting; Catherine Hansen seconded. The meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink that reads "Barbara J. Arnold". The signature is written in a cursive style with a loop at the end of the name.

Barbara Arnold, Secretary