



A G E N D A

**Council on Library and Network Development
September 14, 2007, 9 a.m. – 2 p.m.
Lac Courte Oreilles Ojibwe Community College Library
13466 West Trepania Road
Hayward, Wisconsin 54843**

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| 1. | Call to Order | Kathy Pletcher, Chair | |
| 2. | Roll Call/Determination of Quorum | Kathy Pletcher/designee | |
| 3. | Welcome to the Lac Courte Oreilles Ojibwe Community College Library | Danielle Hornett, President, Lac Courte Oreilles Ojibwe Community College | |
| 4. | Adoption of Agenda | All | Action |
| 5. | Approval of Minutes for July 13, 2007 meeting | All | Action |
| 6. | Report of the Chair (9:15) a) Correspondence b) Review and approve goals for 2007-08 c) Visioning conference planning discussion | Kathy Pletcher | Information, action |
| 7. | Presentation on WISCAT (10:00) | Sally Drew and Mary Clark | Information, discussion |
| 8. | Update on state resource contract (10:45) | Sally Drew | Information, discussion |
| 9. | Presentation on Northern Waters Library System (NWLS) Tribal libraries (11:10) | Jim Trojanowski, director, NWLS | Information, discussion |
| 10. | Library Legislation Update (11:30) a. State b. Federal | Rick Grobschmidt | Information, discussion |
| 11. | Update on Manitowoc-Calumet Library System situation (11:45) | Mike Cross | Information, discussion |

Lunch Break (Noon)

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| 12. | Presentation, discussion, and tour of LCO Community College and Library (12:45) | Jeff Ames, Title 3 Program Director, Lac Courte Oreilles Ojibwe Community College, and Caryl Pfaff, Librarian, LCO Library | Information, discussion |
| 13. | Suggestions for Future Agenda Items (1:30) | Kathy Pletcher/All | Information, discussion, action |
| 14. | Future Meeting Locations and Dates a) November 9, 2007 – Cross Plains Library (tentative) b) January 11, 2008 – by video conference c) March 14, 2008 – Hartford Public Library | Kathy Pletcher/All | Information, discussion |
| 15. | Review follow up items | Kathy Pletcher/All | |
| 16. | Announcements | All | |
| 17. | Adjournment | Kathy Pletcher | Action |

COUNCIL ON LIBRARY AND NETWORK DEVELOPMENT

Meeting Minutes September 14, 2007

9 a.m. – 2 p.m.

Lac Courte Oreilles Ojibwe
Community College Library
13466 West Trepania Road
Hayward, WI 54843

Members Present: Barbara Arnold, Madison
 Michael Bahr, Germantown
 Mary Bayorgeon, Appleton
 Francis Cherney, Milladore
 Miriam Erickson, Fish Creek
 Catherine Hansen, Shorewood
 Lisa Jewell, Rice Lake (late arrival)
 Douglas Lay, Mosinee
 John Nichols, Oshkosh
 Kathy Pletcher, Green Bay
 Calvin Potter, Sheboygan Falls
 Lisa Solverson, Viroqua
 Sandra Lockett, Milwaukee
 Susan Reynolds, Cable
 Kris Adams Wendt, Rhinelander
 Kristi Williams, Cottage Grove

Members absent: Don Bulley, South Milwaukee

Bob Koechley, Fitchburg
Linda Stelter, Eau Claire

DPI Staff: Mike Cross
Sally Drew
Rick Grobschmidt
Steve Sanders
Mary Clark

Presenters and Guests: Danielle Hornett, President, LCO Community College
Jim Trojanowski, Director, Northern Waters Library System
Caryl Pfaff, librarian, LCO Community College Library
Jeff Ames, Title 3 Program Director, LCO Community College
Sarah Ashenbrenner, marketing staff, LCO Community College

1. CALL TO ORDER

Kathy Pletcher called the meeting to order.

2. WELCOME TO LAC COURTE OREILLE OJIBWE COMMUNITY COLLEGE LIBRARY

Susan Reynolds introduced Danielle Hornett, president of the Lac Courte Oreille Ojibwe Community College. President Hornett welcomed the group and introduced Woebegonce White, who performed a blessing.

3. ROLL CALL/DETERMINATION OF QUORUM

Kathy Pletcher called the roll; a quorum was present.

4. ADOPTION OF AGENDA

Douglas Lay moved that the agenda for today's meeting be adopted as presented; Kristi Williams seconded the motion. There was no discussion; the motion carried and the agenda was adopted.

5. APPROVAL OF MINUTES FROM THE JULY 13, 2007, MEETING

Mary Bayorgeon noted a typographical error and asked for two changes in Section 12 of the July 13 minutes (Julie Schneider's presentation on DOCLINE): Change "There is not (typo) cost to use the service, although there is sometimes a cost from publishers for printouts of journal articles" to "There is no cost to use the service, although there is sometimes a cost from other library to print out journal articles." Also change "There was also some discussion of copyright fees (which are

covered by the NLM) and free distribution of articles (Free Share program)" to "There was also some discussion of copyright fees and free distribution of articles (Free Share program)." Rick Grobschmidt commented on the need for someone to take notes in the absence of Roslyn Wise, and on the need for everyone to speak up so that remarks can be recorded on the meeting tapes. (Due to an oversight, no vote was taken to approve the July 13, 2007, minutes.)

6. REPORT OF THE CHAIR

a) CORRESPONDENCE – Kathy Pletcher reported that copies of the following correspondence were included in the meeting packets: letters from COLAND to members of the Committee of Conference on Senate Bill 40; memo to COLAND chair from John Nichols with his comments related to Clearinghouse report from July 13, 2007, meeting; and a memo from COLAND chair to the State Superintendent regarding the Strategic Visioning conference

b) REVIEW AND APPROVE GOALS FOR 2007-08 – Kathy reported on the final revisions to the goals for 2007-08, a copy of which was included in the packets, based on the discussion at the July COLAND meeting. Kris Adams Wendt moved to adopt the goals; John Nichols seconded the motion. There was no additional discussion and the goals for 2007-08 were approved.

c) VISIONING CONFERENCE PLANNING DISCUSSION – Kathy led a discussion on planning for the strategic visioning conference, expected to be held in the spring. She referenced the memo, included in the packets, she sent to the state superintendent and to Rick Grobschmidt outlining the rationale and components of the conference. The memo is an outcome from her meeting with the state superintendent and directors from the DPI library teams to discuss the conference. One suggestion from the state superintendent was to call the event a “summit,” rather than a “conference,” and that it be invitational, with 80-100 participants representing all types of libraries. There will be an “executive planning committee” for the summit made up of members from COLAND, DPI library team directors, and other library groups from around the state. DPI staff will make logistical and financial arrangements for the summit, with a budget of \$20,000, to come from 2008 LSTA funds. The planning committee will determine who will be invited to the summit, and how the agenda will be structured. Mike Bahr commented that having summit attendance by invitation might create a negative impression; Kathy responded that the planning committee would be responsible for working with library groups around the state to make sure the summit is inclusive of the entire library community. John Nichols expressed reservations about the timetable for planning and holding the conference, together with the need for soliciting broader input from the entire library community. Cal Potter commented that establishing the

planning committee and making it visible is key. Kathy asked COLAND members to send her suggestions for possible invitees. Rick Grobschmidt remarked that he had already talked to people in the library community at various meetings about the conference, and he commented on the need to make the planning process for the summit as transparent as possible. Cal suggested that the first move might be to invite the head officers from the statewide library groups to be part of the planning committee; Rick suggested a place to start would be to go by the list of groups represented at the Library Issues Discussion Group. Sandra Lockett made a motion that COLAND endorse the planning process for the strategic visioning summit before proceeding any further; Kristi Williams seconded the motion. The motion passed. Kathy reported she has already been in touch with several of the library groups (WLA, SRLAAW) and has started to gather information to identify groups to be involved. John Nichols remarked on the need to separate the tasks of determining invitees to the summit and that of putting together members of the executive planning committee. He reported that SRLAAW has already put together a committee to begin working with COLAND on planning for the summit. The discussion continued about the process for determining issues to be included, and for making sure all library groups have adequate consideration and representation at the summit, as well as meeting the timeframe for extending invitations and planning the summit. Rick Grobschmidt remarked on the time frame when the state superintendent will be preparing her budget proposal, and suggested the summit could be held as late as sometime in May. Further discussion centered on how to make sure all library groups feel they are being represented at the summit, and how invitees will be selected, as well as the structure and responsibilities of the executive planning committee. The discussion then turned to coordination of outside activities related to the summit and possible locations for the summit.

7. PRESENTATION ON WISCAT

Sally Drew and Mary Clark gave a presentation on WISCAT. Mary proceeded with a Power Point presentation and referred to the handouts she distributed, starting with the Two Decades of WISCAT document which provided a brief history of the WISCAT catalog. She also provided a handout of the PowerPoint presentation and gave a live demonstration of the new version of WISCAT. Mary's other handouts included a WISCAT/WISCAT ILL Fact Sheet, a document describing the process for Sorting and Merging Virtual Catalog Results, and a document describing Open Linking in BadgerLink (there is a link to WISCAT from the BadgerLink site). At the conclusion of the presentation Mary and Sally responded to questions from COLAND members.

8. UPDATE ON STATE RESOURCE CONTRACTS

This report was moved to later in the agenda.

9. PRESENTATION ON NORTHERN WATERS LIBRARY SERVICE TRIBAL LIBRARIES

Jim Trojanowski, director of the Northern Waters Library Service (NWLS), gave a presentation on the tribal libraries in NWLS. NWLS serve four of the six tribal libraries in Wisconsin; the other two are served by Nicolet Federated Library System. He distributed two handouts – a one-page color handout with collections totals for the four libraries and a two page handout with comparisons to the Wisconsin Public Library Standards. He reported on the challenges faced by tribal libraries due to limited funding and other issues. He reported that the tribes tend to be poor and have difficulty funding the libraries, remarking on the misconception that gaming has been a boon to the tribes in Wisconsin, which may be true for some of the tribes in the southern part of the state but not for the tribes in the north. The casinos in the north tend to be isolated and not as profitable for the tribes. Also, the portion of gaming revenue that has been used for libraries has been declining in recent years. The tribal libraries are able to collect many materials on Native American studies so, while their collections may be small, they do enrich the shared collections of the NWLS. The tribal libraries also tend not to rely heavily on technology, with the exception of the Lac Courte Oreilles (host for today's meeting). This lack of technology could become significant barriers for these tribal libraries. The libraries also have limited hours of operation. Staff wages and compliance with DPI standards are also a problem.

On the positive side, in Bad River there is a close relationship between the tribal education department and the library (the head of the education department is on the library board), and the Lac Courte Oreilles (LCO) library has a strong relationship to the community college, although there is a challenge in meeting the needs of the college and of the community. Another positive for the LCO library is that the director has an MLS and their technology is maintained and is up-to-date. It does not rely on NWLS to provide any of their technology and works well with the library system.

At Lac du Flambeau, because of increases in the community's population, the library director has a Grade 2 rather than a Grade 3 certification.

The Red Cliff library is the most endangered of the four tribal libraries, mainly because of the murder of library's leading advocate four years ago seems to have left the library without any direction and there does not appear to be an actively engaged library board. The library does not receive any tribal funding and in 2007 it did not receive an IMLS grant. The director only works about ten hours a week and staffing is inconsistent. There are also other challenges which are not being met so it is expected that the library will close in the next couple of years.

Jim continued by answered questions from COLAND members about challenges and possible solutions for these libraries. Some of the challenges include funding, lack of tribal community engagement/involvement, isolation (inability of patrons to travel to library), and disengaged library boards. Jim also clarified that the tribes contribute to the Wisconsin tax base through gaming revenue even though they do not contribute property tax.

At the end of the discussion, Rick Grobschmidt remarked on the accomplishments of the LCO Community College library as a tribal, college, and community library.

10. LIBRARY LEGISLATION UPDATE

Rick Grobschmidt reported that neither the state nor the federal budget has been passed as yet. He also reported that Senate Bill 1 has passed the Senate and the Assembly committee that it was referred to; it is likely to be put on the Assembly calendar in the next couple of weeks (bill related to the transfer of funds from the library budget to a library's donor group budget). He then asked Mike Cross to report on the video surveillance bill. Mike reported that DPI testified for information on these bills and offered more comprehensive legislation in bill draft form.

8. RETURN TO AGENDA ITEM 8

Sally Drew updated the group on access to the state library contracts. She reported that a committee had been appointed to review the best means of providing access to the library contracts to libraries using WISCAT and OCLC. The group met twice and came up with recommendations that the WILS and Milwaukee contracts do not need to be handled in exactly the same way as long as there is a means of access for patrons who desire access to the services. The final agreement is forthcoming, and will be implemented the next time the state budget is passed.

11. UPDATE ON MANITOWOC-CALUMET LIBRARY SYSTEM SITUATION

As a follow up to a request at they July meeting, Mike Cross updated the group on the situation in the Manitowoc-Calumet Library System. Mike reported that he spoke to both the acting system director and the system coordinator and offered to talk to the system board about their organizational options.

12. PRESENTATION, DISCUSSION, AND TOUR OF LCOO COMMUNITY COLLEGE AND LIBRARY

Jeff Ames, Title 3 Program Director for LCOOCC, gave a brief presentation about the new library and led a tour of the facility.

13. SUGGESTIONS FOR FUTURE AGENDA ITEMS

Presentation by John DeBacher and Bob Bocher on the outcome of the Gates Rural Library Sustainability project (Greener Pastures) for November meeting

Issues and solutions for tribal libraries

Library staffing issues (for all library types)

Best practices review of public libraries by the legislative audit bureau

MLS accreditation issues

Sally suggested DPI staff could provide updates on activities of the DPI library-related advisory committees.

14. FUTURE MEETING LOCATIONS AND DATES

Kathy asked about the possibility of having the state superintendent attend the next meeting, Rick responded that a request has been submitted to her office.

- a) November 9, 2007 – Cross Plains Public Library
- b) January 11, 2008 – By video conference (tentative)
- c) March 14, 2008 – Hartford Public Library (confirmed)

15. REVIEW FOLLOW UP ITEMS

Kathy will be working on setting up the first meeting of the executive planning committee for the summit. Lisa Solverson raised the question of whether or not COLAND members would be included in the 100 people to be invited to the conference. Kathy confirmed that they would be included.

16. ANNOUNCEMENTS

Kathy thanked Susan Reynolds and LCOCC Library for hosting the meeting.

17. ADJOURNMENT

A motion was made by Kristi Williams, seconded by Douglas Lay, to adjourn the meeting; the motion passed and the meeting was adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Michael Bahr".

Michael Bahr, Secretary