Media Release - Summer Food Service Program

(For sponsors that are *not* camps and that establish program eligibility by geographic area)

Stressing the importance of offering nutritious meals to children during the summer months, the [name of sponsor] announces the sponsorship of the Summer Food Service Program.

The Summer Food Service Program (SFSP), which is funded by the U.S. Department of Agriculture (USDA) and is administered by the Wisconsin Department of Public Instruction, provides nutritious meals to children during the summer, when free and reduced-price school meals are typically unavailable. Free meals will be made available to children 18 years of age and under. Persons over 18 years of age who are determined by a state or local public educational agency to be mentally or physically disabled and who also participate in a public or private non-profit school program during the regular school year may receive free meals as well.

The following locations will be serving the free meals this summer [site locations with beginning and ending times of meal service]. Meals are provided to eligible children regardless of race, color, national origin, age, gender or disability and there will be no discrimination in the course of meal service.

“This program fills a void created when school lunches are not available,” said [sponsor spokesperson]. “Helping parents meet the nutritional needs of their children is the strength of this program.”

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA’s TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant’s name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**  
   U.S. Department of Agriculture  
   Office of the Assistant Secretary for Civil Rights  
   1400 Independence Avenue, SW  
   Washington, D.C. 20250-9410; or
2. **fax:**  
   (833) 256-1665 or (202) 690-7442; or
3. **email:**  
   [program.intake@usda.gov](http://mailto:program.intake@usda.gov/)

This institution is an equal opportunity provider.

**Non-Pricing Media Release - Summer Food Service Program**

(For camps and other SFSP sponsors that do not establish program eligibility by geographic area)

Stressing the importance of offering nutritious meals to children during the summer months, the [name of sponsor] announces the sponsorship of the Summer Food Service Program at [name of residential or day camp].

The Summer Food Service Program (SFSP) is funded by the U.S. Department of Agriculture (USDA) and is administered by the Wisconsin Department of Public Instruction. Meals will be available at no separate charge to enrolled children who are 18 years of age and under and to persons over 18 years of age who are determined by a state or local public educational agency to be mentally or physically disabled and are also participating in a public or private non-profit school program during the regular school year.

The amount of reimbursement received by a Summer Food Service Program sponsor is based upon the household incomes of the enrolled children. Children who are members of households receiving Foodshare, FDPIR, W-2 (Wisconsin Works - Cash Benefits Only) benefits are automatically eligible to receive free meal benefits at eligible program sites.

Listed below are the USDA Income Eligibility Guidelines in effect from July 1, 2021, through June 30, 2022.

**SFSP Income Eligibility Guidelines**

|  |  |
| --- | --- |
| **Household Size** | **Monthly Income Level**  *Effective July 1, 2021, through*  *June 30, 2022* |
| 1 | $1,986 |
| 2 | 2,686 |
| 3 | 3,386 |
| 4 | 4,086 |
| 5 | 4,786 |
| 6 | 5,486 |
| 7 | 6,186 |
| 8 | 6,886 |
| For each additional household member add | +700 |
|  |  |

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA’s TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant’s name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**  
   U.S. Department of Agriculture  
   Office of the Assistant Secretary for Civil Rights  
   1400 Independence Avenue, SW  
   Washington, D.C. 20250-9410; or
2. **fax:**  
   (833) 256-1665 or (202) 690-7442; or
3. **email:**  
   [program.intake@usda.gov](http://mailto:program.intake@usda.gov/)

 This institution is an equal opportunity provider.