



Community Nutrition Team

CACFP Bulletin

February 2021

Announcements from the Child and Adult Care Food Program (CACFP)

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Annual Civil Rights Training Reminder (ALL)

All CACFP-participating agencies **must provide annual civil rights training** to staff members who interact with program participants and those who supervise these staff. In order to assure that all USDA Civil Rights required subject matter is covered, agencies should use DPI's CACFP Civil Rights Training [PowerPoint](#) and/or [Handout](#) to complete the required civil rights training. Records must be retained on file indicating staff who received civil rights training, topics covered, and date(s) training was completed. Agencies may utilize the Civil Rights Training [Attendance Sheet](#) to document this.

And Justice for All Posters (ALL)

'And Justice for All' posters are available to order from DPI. When ordering posters you will need to include agency code, agency name, your name, address, and number of posters to send. Click [here](#) to order. The order form is also available on the [Guidance Memorandum website](#) under GM #8.

CACFP Tuesday Talks (ALL)

CACFP Tuesday Talks are monthly live webinars. The first half is a presentation and the second half is a time for questions. DPI will send out a separate email on how to access the webinar the week before each webinar. **Registry certificates will be emailed to participants who attend the entire live webinar.**

- The next webinar is on **February 23, 2021**, from 2:00-2:30 p.m. and will cover **Special Dietary Needs**.
- The webinar on *Household Size Income Statements* was recorded and is posted on the [Tuesday Talks website](#), along with a handout with presenter notes.
- Upcoming webinar topics include financial recordkeeping, menu planning, meal production, crediting foods, and whole grain rich requirements.

CACFP Financial Report (SO)

If you participated in the CACFP **with two or more sites** at any time between October 1, 2020, and December 31, 2020, you are required to submit the 1st quarter financial report by March 1, 2021. Refer to the [Quarterly CACFP Financial Report Instructions](#) and contact [Cari Muggenburg](#) with questions.

Child Nutrition Program Emergency Operating Costs During COVID-19 (ALL)

The USDA Food and Nutrition Service (FNS) is offering additional funds to state agencies administering the National School Lunch Program (NSLP), School Breakfast Program (SBP), and the Child and Adult Care Food Program (CACFP) to provide eligible program operators with additional reimbursements for emergency operating costs incurred during COVID-19. More information will be available as we learn more from USDA.

Team Nutrition Training to Use Grain Ounce Equivalents (ALL)

USDA's Team Nutrition will host a CACFP Trainers' Circle Webinar called "Training Program Operators to Use Grains Ounce Equivalents" on February 10, 2021, at 1:30 p.m. This webinar is intended to provide training to staff on using ounce equivalents instead of "servings" to determine amounts of grains. Using ounce equivalents for grains will be required by October 1, 2021. Team Nutrition will provide certificates of participation to individuals who attend the entire webinar. Registration for this free webinar is available via the Team Nutrition [website](#). Click [here](#) to access ounce equivalents training tools.

Year-Round Food Program: Transitioning from the At-Risk Afterschool Program to SFSP (AR)

The Summer Food Service Program (SFSP) provides funding to serve free nutritious meals and snacks to children at sites in low-income areas (where half of the children are eligible for free or reduced-price school meals) or that serve primarily low-income children when school is not in session. Sites can be summer programs, schools, parks, swimming pools, low-income housing complexes, and other places where children gather during the summer. Most sites can provide up to two meals a day to children age 18 and younger.

At-risk sites are in a good position to transition to the SFSP at the end of the school year. Participation in both the SFSP and the At-Risk Afterschool component of the Child and Adult Care Food Program (CACFP) are encouraged to benefit both the organization and communities by providing year-round services to children. Visit the DPI Summer Food Service Program - Getting Started [webpage](#) for more information and if interested in transitioning your At-risk site to SFSP, contact Amy Kolano, SFSP Coordinator at (608) 266-7124 or Amy.Kolano@dpi.wi.gov.

USDA-issued Off-site Monitoring Fact Sheets for Child Nutrition Programs (SO)

USDA released an off-site monitoring fact sheet to assist sponsors in conducting off-site monitoring of programs during the pandemic. Local operators must continue to monitor program operations in line with regulations but may review off-site (e.g., through a desk audit) this year. USDA issued this fact sheet in order to provide best practices for monitoring activities as monitoring processes may need to be adapted. These documents are intended to provide clarity regarding existing monitoring requirements. Click [here](#) to access the *Sponsoring Organization Monitoring of the CACFP FY 2021* fact sheet.

For DPI's CACFP COVID-19 Information visit [CACFP COVID-19 Information](#).

PROGRAM ABBREVIATION KEY		
CC: Child Care	HS: Head Start	OS: Outside of School Hours Care
AR: At Risk	ES: Emergency Shelters	ADC: Adult Day Care
FDCH: Family Day Care Home	SO: Sponsoring Organizations	ALL: Applies to all types

The abbreviation key identifies each type of program in the CACFP. Each section above identifies who the information applies to when implementing the CACFP. If your type of program is not listed in a section, it does not apply.



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