

**Date:** April 7, 2020  
**To:** Child and Adult Care Food Program (CACFP) List-Serv Members  
**From:** Community Nutrition Team  
**Subject:** CACFP Bulletin April 2020-18: COVID-19 CACFP Claims

**Announcements from the Wisconsin Child and Adult Care Food Program (CACFP)**

**COVID-19 Waiver of 60 Day Claim Deadline for January and February 2020 Claims**

On April 1, 2020, the USDA issued COVID-19: Nationwide Waiver that applies to the January and February 2020 claims. Deadlines for these two claim months are extended for 30 calendar days from their original required date of submission. We encourage programs to continue to file their claims prior to the 60 day deadline in cases where waiver flexibility is not needed, and to the extent practicable. This waiver is effective immediately.

Claiming Month	Original Claim Submission Deadline	Extended Deadline with Waiver
January	March 31	April 30
February	April 29	May 29

**COVID - 19 CACFP Claims**

All CACFP sites that are either open or closed and serving meals must complete and maintain all applicable CACFP records. This includes sponsoring organizations (more than one site) maintaining records specific to each site.

- Child Care Institutions, Outside of School Hours Centers, and Adult Care Centers go to this document for information on how to accurately submit claims during the COVID-19 public health emergency: [https://dpi.wi.gov/sites/default/files/imce/community-nutrition/pdf/covid19\\_cacfp\\_claims.pdf](https://dpi.wi.gov/sites/default/files/imce/community-nutrition/pdf/covid19_cacfp_claims.pdf)
- Emergency Shelters and At-Risk Afterschool programs contact your assigned consultant

If you are serving meals off-site or experiencing difficulties purchasing a specific meal component, you must complete one of the waiver requests below (if this has not already been completed):

- Waivers for non-congregate feeding, meal times, and afterschool activity: [https://docs.google.com/forms/d/e/1FAIpQLScYN8\\_KW50IKEKMo05S9FZxYL\\_nyn9KqckrxJlqL9u7fihXoQ/viewform](https://docs.google.com/forms/d/e/1FAIpQLScYN8_KW50IKEKMo05S9FZxYL_nyn9KqckrxJlqL9u7fihXoQ/viewform)
- Meal Pattern Flexibility Waiver: If your agency is currently experiencing difficulty purchasing one or more components of the meal pattern requirements, you must request approval from DPI to claim a meal that does not meet CACFP meal pattern requirements. Complete the following waiver request: <https://docs.google.com/forms/d/e/1FAIpQLSfeuZoHphiYP1rq5gVNtgNvuHIVjOcouI8n7sGwxelTOal7sQ/viewform>

For DPI’s CACFP COVID-19 Information visit: <https://dpi.wi.gov/nutrition/coronavirus/cacfp>