

Date: August 27, 2020

To: Child and Adult Care Food Program (CACFP) List-Serv Members

From: Community Nutrition Team

Subject: CACFP Bulletin: August 2020-34 - COVID-19

Announcements from the Wisconsin Child and Adult Care Food Program (CACFP)

- Updated COVID-19 CACFP Claims guidance (CC, ADC, OS)
- Back to School Guidance for CACFP At-Risk Programs (AR)
- Department of Children and Families (DCF) Guidance on Working with Child Care Providers (ALL)
- Reminder: Extension of Nationwide Waivers (ALL)

Updated COVID-19 CACFP Claims Guidance (CC, OS, ADC)

The [COVID-19 CACFP Claims](#) Guidance has been updated and changes are highlighted in yellow. The changes below were included in the 8/2020 version.

Meal Counts: When serving multiple meals off-site, maintain a roster with the names of enrolled participants and record a meal count for each meal/snack for each day of that week. Programs cannot compile all counts for each meal/snack for the entire week on one day.

Menus: Daily, dated menus with substitutions must be maintained on file when serving meals on-site and off-site. If programs are serving meals on-site and off-site but the menus are different, programs must maintain a menu for on-site and off-site meals as documentation for the claim.

Back to School Guidance for CACFP At-Risk Programs (AR)

Meal Service

At-risk programs are allowed to serve an after school snack and supper meal on days schools are open for instruction (in person and/or virtual learning). Along with serving meals after school, at-risk afterschool programs can serve one meal (breakfast, lunch or supper) and one snack per day on weekends or holidays as documented and approved in the CACFP contract.

Breakfast and lunch meals on school days must be provided through the School Breakfast Program (SBP) and the National School Lunch Program (NSLP). Agencies and local schools will need to work together to provide meals and maintain program integrity to ensure that duplicate meals are not served.

Enrichment or Education Requirement When Serving Off-Site Meals

USDA clarified that at-risk afterschool programs providing non-congregate meals must provide an education or enrichment activity. Although children are not required to participate in or complete the activity in order to receive an afterschool meal or snack, the afterschool program must offer the activity.

When meals are served using the non-congregate and parent pick-up waivers, these activities may be conducted virtually or in other non-congregate ways. For example, programs may offer online homework assistance, activity packets, electronic games and books, or other e-learning activities for the participants to complete at home. Team Nutrition offers a variety of online games, books, and nutrition education activities: [Digital Nutrition Resources](#).

Participant Eligibility

At-Risk Afterschool Programs may only claim for meals and snacks served to children who participate in an approved after school program and who are age 18 or under at the start of the school year. Programs may be either drop-in or enrolled. Refer to the [At-Risk Afterschool Meals Handbook](#) for more information.

Attendance

USDA clarified in the [Q&A](#), question #19 that CACFP at-risk afterschool programs who choose to provide non-congregate meals only need to maintain daily attendance records for eligible participants who physically attend the program (sign-in sheets or, with state agency approval, other methods which result in accurate recording of daily attendance). Those at-risk programs that do not have children actually in attendance do not need to maintain daily attendance records. However, the program must maintain accountability and program integrity, including processes to ensure meals are provided to eligible participants, and that they do not receive duplicate meals from other child nutrition programs (i.e. NSLP, SBP). At-risk afterschool programs must still maintain daily meal counts.

DCF Guidance on Working with Child Care Providers (ALL)

DCF has produced a [series of guidance documents](#) to help child care providers, schools and families navigate the reopening of school this fall. Two new documents that may be of interest include:

- [Public School-Early Childhood Education Program Partnerships in Fall 2020](#)
- [Critical Conversations Between Public Schools and Early Childhood Care and Education Programs](#)

Reminder of Extended Nationwide CACFP Waivers (ALL)

USDA extended the following nationwide waivers:

- CACFP Meal Pattern Flexibility
- Non-congregate Feeding
- Allow Parents and Guardians to Pick up Meals for Participants
- Meal Service Time Flexibility

To participate in these waivers refer to the CACFP Bulletin: [July 2020-30: COVID-19 Waiver Extensions for CACFP](#). Follow the instructions provided in the bulletin.

PROGRAM ABBREVIATION KEY		
CC: Child Care	HS: Head Start	OS: Outside of School Hours Care
AR: At Risk	ES: Emergency Shelters	ADC: Adult Day Care
FDCH: Family Day Care Home	SO: Sponsoring Organizations	ALL: Applies to all types

The abbreviation key identifies each type of program in the CACFP. Each section above identifies who the information applies to when implementing the CACFP. If your type of program is not listed in a section, it does not apply.