

Production Record- Lunch/Supper

		Week of:		Preparer:			
Projected Participants		Component	Foods to be Served		Amounts Required	Amounts to be Prepared	Comments ³
Monday		M/MA					<input type="checkbox"/> CN Label
1 & 2		Vegetable					
3 to 5		Fruit or Veg					
6 to 12		Grains					
13 to 18		Whole ¹	#of 1-year-olds:				
Adult		1%/Skim ²					
Tuesday		M/MA					<input type="checkbox"/> CN Label
1 & 2		Vegetable					
3 to 5		Fruit or Veg					
6 to 12		Grains					
13 to 18		Whole ¹	#of 1-year-olds:				
Adult		1%/Skim ²					
Wednesday		M/MA					<input type="checkbox"/> CN Label
1 & 2		Vegetable					
3 to 5		Fruit or Veg					
6 to 12		Grains					
13 to 18		Whole ¹	#of 1-year-olds:				
Adult		1%/Skim ²					
Thursday		M/MA					<input type="checkbox"/> CN Label
1 & 2		Vegetable					
3 to 5		Fruit or Veg					
6 to 12		Grains					
13 to 18		Whole ¹	#of 1-year-olds:				
Adult		1%/Skim ²					
Friday		M/MA					<input type="checkbox"/> CN Label
1 & 2		Vegetable					
3 to 5		Fruit or Veg					
6 to 12		Grains					
13 to 18		Whole ¹	#of 1-year-olds:				
Adult		1%/Skim ²					

Amounts Required: Total minimum amount of food required to be served, based on meal pattern serving size requirements and number of participants in each age group. May use the [Meal Requirements Calculator](#) to determine amounts.

Amounts to be Prepared: Total amount of each food item that will actually be prepared in order to provide the minimum amount of each food as indicated in *Amounts Required* Column. May use the [Food Buying Guide Calculator](#) to determine amounts. When recording amounts include pack size units, i.e. can size, pounds, ounces, and gallons.

¹ Whole milk must be served to children age 1. ² 1% or skim milk must be served to children age 2 and older.

³ Check box if using a CN labeled product. ⁴ M/MA may be served in place of the entire grain a maximum of 3 times/week.

Production Record- Breakfast & Snack

Breakfast						Snack									
Projected Participants			Breakfast Component	Foods to be Served	Amounts Required	Amounts to be Prepared	Comments ³	Projected Participants			Snack Component	Foods to be Served (2 of 5)	Amounts Required	Amounts to be Prepared	Comments ³
Monday			M/MA ⁴				<input type="checkbox"/> CN Label	Monday			M/MA				<input type="checkbox"/> CN Label
1 & 2		F/V						1 & 2		Vegetable					
3 to 5		Grains						3 to 5		Fruit					
6 to 12		Whole ¹	#of 1-year-olds:					6 to 12		Grains					
13 to 18		1%/Skim ²						13 to 18		Whole ¹	#of 1-year-olds:				
Adult								Adult		1%/Skim ²					
Tuesday			M/MA ⁴				<input type="checkbox"/> CN Label	Tuesday			M/MA				<input type="checkbox"/> CN Label
1 & 2		F/V						1 & 2		Vegetable					
3 to 5		Grains						3 to 5		Fruit					
6 to 12		Whole ¹	#of 1-year-olds:					6 to 12		Grains					
13 to 18		1%/Skim ²						13 to 18		Whole ¹	#of 1-year-olds:				
Adult								Adult		1%/Skim ²					
Wednesday			M/MA ⁴				<input type="checkbox"/> CN Label	Wednesday			M/MA				<input type="checkbox"/> CN Label
1 & 2		F/V						1 & 2		Vegetable					
3 to 5		Grains						3 to 5		Fruit					
6 to 12		Whole ¹	#of 1-year-olds:					6 to 12		Grains					
13 to 18		1%/Skim ²						13 to 18		Whole ¹	#of 1-year-olds:				
Adult								Adult		1%/Skim ²					
Thursday			M/MA ⁴				<input type="checkbox"/> CN Label	Thursday			M/MA				<input type="checkbox"/> CN Label
1 & 2		F/V						1 & 2		Vegetable					
3 to 5		Grains						3 to 5		Fruit					
6 to 12		Whole ¹	#of 1-year-olds:					6 to 12		Grains					
13 to 18		1%/Skim ²						13 to 18		Whole ¹	#of 1-year-olds:				
Adult								Adult		1%/Skim ²					
Friday			M/MA ⁴				<input type="checkbox"/> CN Label	Friday			M/MA				<input type="checkbox"/> CN Label
1 & 2		F/V						1 & 2		Vegetable					
3 to 5		Grains						3 to 5		Fruit					
6 to 12		Whole ¹	#of 1-year-olds:					6 to 12		Grains					
13 to 18		1%/Skim ²						13 to 18		Whole ¹	#of 1-year-olds:				
Adult								Adult		1%/Skim ²					

¹ Whole milk must be served to children age 1. ² 1% or skim milk must be served to children age 2 and older.
³ Check box if using a CN labeled product. ⁴ M/MA may be served in place of the entire grain a maximum of 3 times/week.