

2019 SFSP Review Procedures/Schedule - Subject to Change

- Each sponsor will receive a minimum of one administrative review conducted by DPI every three years. Large multi-site sponsors and sponsors who have had problems identified during previous administrative reviews will receive reviews more often.
- New sponsors will receive a pre-approval visit and an administrative review during the first year of operation.
- The DPI consultant assigned to conduct the review will contact, by phone, the Authorized Representative listed in the Application at least 2 weeks prior to the review. A follow-up letter identifying the records that need to be made available will be sent after the initial contact.
- Sponsors have a maximum of 30 days from the receipt of the review report to respond in writing to any problems cited during the review (unless otherwise instructed by the consultant—more serious findings may require a faster response time). The consultant may ask you to respond in writing within 30 days of the review, if written corrective action was left on-site during the review.
- When meal count and/or income/expenditures are adjusted due to a review, the sponsor has appeal rights that will be provided either on the day of the review or within the review report.
- The USDA Regional Office may accompany DPI on several reviews in WI each summer.

Abbotsford School District	Boys & Girls Club of Portage County
Adams-Friendship School District	Boys & Girls Clubs of Barron County
Alma Center School District	Boys & Girls Clubs of Greater Milwaukee
Antigo Unified School District	Brown Deer School District
Appleton Area School District	Cameron School District
Athens School District	Covenant Harbor
Augusta School District	Crivitz School District
Barron Area School District	Delavan-Darien School District
Beaver Dam Unified Schools	Dodgeville School District
Beloit College	Eau Claire YMCA
Beloit School District	Emaus ELCA
Black Hawk School District	Green Bay School District
Bonduel School District	Greenfield School District
Boscobel United Methodist Church	Greenwood School District
Bowler School District	HeartLove Place Inc
Boys & Girls Club - Wisconsin Rapids	Independence School District
Boys & Girls Club of Langlade County	Jefferson School District

Kenosha Common School District
LaFarge School District
Loyal School District
Melrose Mindoro School District
Menomonie School District
Merrill Area Public School District
Milwaukee Center for Independence
Milwaukee Public School District
Mondovi School District
Monroe School District
Northland Pines School District
Northwestern University Settlement Assn
Northwood School District
Norwalk-Ontario-Wilton School District
Onalaska School District
Oshkosh Area School District
Pacelli Catholic Schools, Inc.
Port Edwards School District
Prairie Catholic Schools
Racine Unified School District
Reedsburg School District
Rib Lake School District
Shawano School District
Social Development Commission
Spooner Area School District
Stanley-Boyd School District
Stevens Point School District
Superior School District
Turtle Lake School District
Union League Foundation for Boys Clubs
Unity School District
UW Green Bay
UW Madison
UW Marathon
UW Oshkosh
UW Stevens Point
UW Whitewater
Washburn School District
Wauzeka Steuben School District
West Allis School District
West Bend Parks & Recreation
Wisconsin Dells School District
YMCA of Dane County-Northeast