



CACFP Resources and Forms Links

2025 CACFP Training

This handout includes hyperlinks to resources and forms for each training session.

- Links to the meal patterns and general Guidance Memorandum webpage are listed first, followed by links for the general session, mini sessions, and full breakout sessions which are listed in alphabetical order.
- Some resources are translated into Spanish and Hmong. You will find those on the Guidance Memorandum webpage listed next to the English version.

[CACFP Meal Pattern](#)

[CACFP Meal Pattern Adult Day Care](#)

[Guidance Memorandums](#)

General Session

- [Cereal Added Sugar Limits Handout](#)
- [Yogurt Added Sugar Limits Handout](#)
- [Whole Grain-Rich \(WGR\) Flowchart](#)
- [WI WIC Approved Whole Grains](#)
- [Rule of 3 for Determining Whole Grain-Rich \(WGR\)](#)
- [Grain Ingredients List](#)

Mini Sessions

Mini sessions are listed in alphabetical order as they are named on the training agenda.

Cereal and Yogurt Added Sugar Limits

- [Cereal Added Sugar Limits Handout](#)
- [Cereal Types](#)
- [Cereal Types Adult Day Care](#)
- [Yogurt Added Sugar Limits Handout](#)

Choking Prevention

- [Common Foods That Cause Choking in Infants and Young Children and How to Modify](#) (DPI)
- [Reducing the Risk of Choking in Young Children at Mealtimes](#) (USDA)
- [Choking Prevention](#) (Institute of Child Nutrition)

Farm to ECE

- [Farm to ECE webpage](#)
 - Handouts mentioned during this session can be found on this site
- [Farm to ECE Activity Pages](#)
- [Grow It, Try It, Like It](#)
- [Farm to ECE Procurement website](#)
- [ASPHN Farm to ECE](#)

Meal Requirements Calculator and Grains Calculator

- Production Records
 - [Breakfast, Lunch/Supper Snack](#) (Weekly) ([Adult Care Component](#))
 - [All Meals](#) (Daily) ([Adult Care Component](#))
- [Meal Requirements Calculator](#) ([Adult Care Component](#))

Full Sessions

Full sessions are listed in alphabetical order as they are named on the training agenda.

At-Risk Afterschool: Is Your Program on the Right Track for 2025-2026? (Multiple GM)

- [Required Documents List](#): Find forms and resources listed in the Required Documents List under the [Guidance Memorandum](#) listed in the Location column.
- [Menu Checklist](#)
- [Exhibit A Grains Chart](#)
- [Is It a Grain-Based Dessert? Perception Counts!](#)
- [Medical Statement Form](#)
- [In a Nutshell: SFAs Participating in CACFP](#)
- Meal Count Records templates: [Lunch/Supper Weekly](#), [Snack Weekly](#), [All Meals Daily](#)
- [Pre-operational Visit Form](#)
- [Site Review Form](#)
- [CACFP Monitoring Tracking Form](#)
- Civil Rights: [Training Handout](#), [Training Presentation](#), [Training Attendance Sheet](#)
- [CACFP Training Resources for Sponsoring Organizations](#)
- [Sponsoring Organization Training Attendance](#)
- [CACFP Training Spotlight: Organizing CACFP Records](#)
- [Field Trip Notification Form](#)
- [Field Trip Form Instructions](#) and [Field Trip Form](#)
- [No Kid Hungry Afterschool Meals Outreach Toolkit](#)
- [In a Nutshell: Marketing School Meal Programs](#)

CACFP Meal Pattern Requirements and Creditable Foods (GM 12, FDCH: GM L)

Crediting Foods

- [USDA Crediting Handbook for CACFP](#)
- [DPI Creditable and Non-Creditable Foods Guide](#)
- [Maintaining Product Labels or Other Acceptable Documentation for Certain Foods](#)
 - [Documentation for Cereal and Yogurt Added Sugar Limits](#)
 - [Documentation for Whole Grain-Rich \(WGR\) Foods](#)
 - [Crediting Documentation for Processed Foods](#)

Other Handouts

- [Menu Checklist](#)
- [USDA Water handout](#)
- [Smoothies handout](#)

Milk Component

- [Serving Milk](#)
- [Creditable Non-dairy Beverage handout](#)

Fruit and Vegetable Components

- [Fruit and Vegetable Serving Guide](#)
- [Vegetable Subgroups](#)

Meats/Meat Alternates Component

- [Yogurt Added Sugar Limits Handout](#)
- [Creditable and Non-creditable Cheese Handout](#)
- [CACFP Training Spotlight: Vegetarian Meals in the CACFP](#)

Grains Component

- [Cereal Added Sugar Limits Handout](#)
- [Grains Chart](#)
- [Whole Grain-Rich Flow Chart](#)
- [CACFP Training Spotlight: Rule of 3 for Determining Whole Grain-Rich](#)
- [Grain Ingredients List](#)
- [Wisconsin WIC Approved Whole Grains](#)
- [Cereal Types](#)
- [Is it a Grain-Based Dessert?](#)
- [CACFP Training Spotlight: Tortilla Chips and Corn Chips](#)

Child Nutrition (CN) Labels and Product Formulation Statements (GM 12, FDCH: GM L)

- [Crediting Documentation for Processed Foods](#)
- [USDA Child Nutrition Labeling Manual](#)
- [USDA Policy Memo CACFP 04-2025 Guidance for Accepting Processed Product Documentation for Meal Pattern Requirements](#)
- [USDA Crediting Handbook for CACFP](#)
- [DPI Creditable and Non-Creditable Foods Guide](#)
- [CN Labeling and PFS Guidance for Food Manufacturers/Industry webpage](#)
- [Child Nutrition Authorized Labels and Manufacturers webpage](#)
- [Tips for Evaluation a Manufacturers Product Formulation Statement](#)

Feeding Infants / Infant Meal Record (GM 12)

- [Infant Menu](#)
- [CACFP Infant Meal Pattern and Grains Chart](#)
- [List of Exempt Formulas](#)
- [Foods for Infants](#)
- [Common Foods That Cause Choking in Young Infants and How to Modify](#)
- [Training Spotlight: Serving and Claiming Infant Meals](#)
- [Completing the Infant Meal Record](#)
- Infant Meal Records: [Breakfast, Lunch, Snack, All Meals \(Greater Than Three\)](#)
- [E-Learning: Recording Infant Meals on the Infant Meal Record](#)

Financial Management (GM 2 and 11)

For All Agencies

- Reimbursement Calculation Worksheet: [CCI, ADC, OSH, AR & ES](#)
- [CACFP Costs and Documentation Guide](#)
- [Local Food Purchase Log](#)
- [Donated Foods Log](#)

Independent Centers

- [Daily Time Log for Independent Centers](#)
- [General Ledger for Independent Centers](#)
- [How to submit an Annual CACFP Financial Report](#)

Sponsoring Organizations

- [Daily Time Log for Sponsoring Organizations](#)
- [General Ledger for Sponsoring Organizations](#)
- [How to submit a Quarterly CACFP Financial Report](#)

School Food Authorities

- [SFA Participating in the CACFP](#)
- [WUFAR Codes Resource](#)

Household Size Income Statements (HSIS) and Household Size Income Record (HSIR) (GM 1)

- [Household Size Income Statement](#)
- [Household Letter](#)
- Instructions for Determining HSIS: A Step-by-Step Guide ([Child Care](#)) ([Adult Care](#))
- [Household Size Income Scale](#)
- [Income Eligibility Calculator](#)
- [How to Use the Household Member Signature Date](#)
- Household Size Income Record ([Word Version](#)) ([Excel Version](#))
- [Household Size Income Record Instructions](#)

Maintaining Product Labels and Documentation (GM 12)

- [Maintaining Product Labels or Other Acceptable Documentation for Certain Foods](#)
- [Documentation for Cereal and Yogurt Added Sugar Limits](#)
- [Documentation for Whole Grain-Rich \(WGR\) Foods](#)
- [Crediting Documentation for Processed Foods](#)

Mastering Time of Service Meal Counts in the CACFP (GM 9)

- [Meal Count Form \(Three or Less Meals\)](#)
- [Greater Than Three Meals Record](#)
- [Meal Count by Name From \(Adult Day Care\)](#)
- [CACFP Training Spotlight: Time-of-Service Meal Counts for Participants Ages 1 & Older](#)
- CACFP Monthly Meal Count Consolidation Sheet ([PDF Version](#)) ([Excel Version](#))

Meal Planning and Menu Documentation Requirements (GM 12)

- [Menu Checklist](#)
 - Resources pertaining to product labels and other documentation for specific foods is hyperlinked to on the Menu Checklist.
- [Introducing Children to New Tastes and Textures](#)
- [CACFP Training Spotlight: Vegetarian Meals in the CACFP](#)
- [Tofu Recipes](#)
- [Around the World Sample Cycle Menu](#)
- [Multicultural Child Care Recipes](#)
- [Multicultural Recipes \(Texas\)](#)
- [DPI Sample Menus](#)
- [Snack Inspiration](#)
- [Idaho CACFP Menu Toolkit](#)
- [Cycle Menus for Child Care: Preschoolers](#)
- [Institute of Child Nutrition](#)

Recordkeeping Requirements and Organization (Multiple GM)

- [Required Documents List](#)
 - Find forms and resources listed in the Required Documents List under the [Guidance Memorandum](#) listed in the Location column.
- [Household Size Income Record Instructions](#)
- Menu Templates
 - [Three or Less Meals](#)
 - [Greater Than Three Meals](#)
- [Menu Checklist](#)
- [Medical Statement Form](#)
- Meal Count Records
 - [Meal Count Form \(Three or Less Meals\)](#)
 - [Greater Than Three Meals Record](#)
 - [Meal Count by Name Form \(Adult Day Care\)](#)
- [Pre-operational Forms](#) (All programs but Adult Care Centers) ([Pre-op Form Adult Care Centers](#))
- Site Review Forms
 - [Child Care, Head Start, Outside of School Hours, Emergency Shelter](#)
 - [Adult Care Centers](#)
 - [At-Risk Afterschool](#)
- [CACFP Monitoring Tracking Form](#)
- [Civil Rights Training Handout](#)
- [Civil Rights Training Presentation](#)
- [Civil Rights Training Attendance Sheet](#)
- [CACFP Training Resources for Sponsoring Organizations](#)
- [Sponsoring Organization Training Attendance](#)
- [CACFP Training Spotlight: Organizing CACFP Records](#)

Special Dietary Needs (GM 12, FDCH: GML)

- [Medical Statement Form](#)
- [Creditable Non-dairy Beverages](#)
- [CACFP Special Dietary Needs Tracking Form](#)
- [Determining if Meal Modifications Are Required Flowchart](#)
- [Statement for a Special Dietary Need Request Flowchart](#)
- [Special Dietary Needs and the CACFP](#)

Sponsoring Organization (SO) Requirements (GM 5)

- [School Food Authority Monitoring Options](#)
- [Pre-operational Forms](#) (All programs but Adult Care Centers) ([Pre-op Form Adult Care Centers](#))
- Site Review Forms
 - [Child Care, Head Start, Outside of School Hours, Emergency Shelter](#)
 - [Adult Care Centers](#)
 - [At-Risk Afterschool](#)
- [CACFP Monitoring Tracking Form](#)
- [Imminent Threat and Serious Deficiencies](#)
- CACFP Training Resources for Sponsoring Organizations
 - [Child Care, Head Start, Outside of School Hours, Emergency Shelter](#)
 - [Adult Care Centers](#)
 - [At-Risk Afterschool](#)
- [CACFP Training Checklist / Attendance Sheet](#)
- E-Learning Courses
 - [Child Care, Head Start, Outside of School Hours, Emergency Shelter](#)
 - [Adult Care Centers](#)
 - [At-Risk Afterschool](#)
- [Claim Edit Checks Form](#)

Using the Food Buying Guide (FBG) Calculator and CACFP Standardized Recipes (GM 12)

- [Food Buying Guide Calculator website](#)
- Meal Requirements Calculator ([CCI](#)) ([ADC](#))
- Production Records
 - [Breakfast, Lunch/Supper Snack](#) (Weekly) ([Adult Care Component](#))
 - [All Meals](#) (Daily) ([Adult Care Component](#))
- [Production Record Instructions](#) ([Adult Care Component](#))
- [DPI Creditable and Non-Creditable Foods Guide](#)
- [CACFP Training Spotlight: Recipes for Foods Prepared From Scratch](#)

Whole Grain-Rich (GM 12, FDCH: GM L)

- [Whole Grain-Rich \(WGR\) Flowchart](#)
- [Documentation for Whole Grain-Rich \(WGR\) Foods](#)
- [WI WIC Approved Whole Grains](#)
- [Rule of 3 for Determining Whole Grain-Rich \(WGR\)](#)
- [Grain Ingredients List](#)
- Cereal Types ([CCI](#)) ([ADC](#))
- [Tortilla Chips and Corn Chips](#)