



Wisconsin Department of Public Instruction
CHILD AND ADULT CARE FOOD PROGRAM (CACFP)
CACFP FINANCIAL REPORT WORKSHEET
FOR INDEPENDENT AGENCIES

INSTRUCTIONS: This document is intended to be used as a worksheet for agencies to enter figures into the online system. This document is not an official record. Retain this worksheet with the documentation to support the actual figures entered into Online Services.

FOR FEDERAL FISCAL YEAR _____ **Time Period Reported (i.e. October 1 – September 30)** _____

Agency Name _____

Name and Title of Person Completing Report _____

PROGRAM INCOME

1. Net CACFP income carried forward from prior fiscal year _____
2. Federal reimbursement earned this year under the Child and Adult Care Food Program _____
3. Income received this year from children and adults as payment for meals served _____
4. Other food service program income this year *including food service interest income* _____
5. Additional non-CACFP income used to supplement the CACFP costs. *Specify:* _____
6. **TOTAL FOOD SERVICE INCOME LINES 1 + 2 + 3 + 4 + 5**..... _____

PROGRAM COSTS

7. Food costs this year..... _____
 8. Kitchen supply costs _____
 9. Food service labor costs this year *including operational and administrative wages* _____
 10. Other food service costs *Specify:* _____
 11. **TOTAL FOOD SERVICE COSTS Lines 7 + 8 + 9 + 10** _____
 12. **NET INCOME Subtract line 11 from line 6 and enter results; the two lines must equal, and the result should be zero (0)**..... _____
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