

Guidance Memorandum 2:

CACFP Reimbursement Rates (All Programs)

Table of Contents

USDA REIMBURSEMENT RATES	
CLAIM PROCESSING SYSTEM	
Claim Processing Example	
Reimbursement Calculation Worksheet	

USDA REIMBURSEMENT RATES

CACFP Reimbursement includes:

1. **Meal Reimbursement:** The number of meals served to enrolled participants multiplied by the rates of reimbursement for each meal type. Below are the current reimbursement rates:

Effective July 1, 2023 through June 30, 2024

	Breakfast	Breakfast Lunch/Supper Si	
Non-Needy (N)	\$0.38	\$0.40	\$0.10
Reduced (R)	\$1.98	\$3.85	\$0.58
Free (F)	\$2.28	\$4.25	\$1.17

2. Cash-in-Lieu-of USDA Foods: A reimbursement amount of \$0.295 for each lunch and supper claimed is paid in addition to the meal reimbursement explained above.

CLAIM PROCESSING SYSTEM

DPI uses the claiming percentage method for calculating the reimbursement amount paid. This method requires agencies to submit enrollment data (the number of participants eligible for each of the three need categories: F, R, N) and total monthly meal counts by meal type per site.

- > This applies to Group Child Care Centers, Outside of School Hours Centers, and Adult Care Centers
- At-Risk Afterschool Programs, Emergency Shelters, and Head Start Sites receive the Free meal rate for meal reimbursement plus the Cash-in-Lieu-of USDA Foods amount for lunches and suppers.
 - Enrollment data: for requirements on determining monthly enrollment data, refer to GM 1
 - Meal Counts: for requirements on recording and calculating total meal counts, refer to GM 9
 - Reimbursement Claim: for required information that must be submitted on the monthly claim, refer to GM 3

Claim Processing Example

The following example explains the claiming percentage method to calculate CACFP reimbursement.

A center is submitting a monthly claim with the following information:

- Enrollment Data: Total enrollment: 30 participants: 8 Free (F); 7 Reduced (R); 15 Non-needy (N)
- Meal Count Totals: 400 breakfasts and 440 lunches

Step 1: The percentage of participants in each of the three need categories (F, R, N) is calculated using the program's reported numbers in each of the need categories.

8 F ÷ 30 enrolled = 27% 7 R ÷ 30 enrolled = 23% 15 N ÷ 30 enrolled = 50%

Step 2: These percentages (rounded to a whole number) are then multiplied by the reported meal count totals for each meal type.

Breakfast: 400 claimed

F: 27% x 400 = **108** R: 23% x 400 = **92**

N: 50% x 400 = **200**

Lunch: 440 claimed

F: 27% x 440 = 119 R: 23% x 440 = 101

N: 50% x 440 = **220**

CACFP Reimbursement Rates (All Programs)

Step 3: The number of F, R, N meals (rounded to whole numbers) for each meal type are multiplied by their respective meal reimbursement rates.

The number of lunches and suppers claimed is multiplied by the Cash-in-Lieu of USDA Foods reimbursement rate.

July 1, 2023 Rates								
	# of Mea	ls X	Me	al Rate				
Free Breakfasts	108	X	\$	2.28	\$	246.24		
Reduced Breakfasts	92	X	\$	1.98	\$	182.16		
Non-needy Breakfasts	200	X	\$	0.38	\$	76.00		
Free Lunches	119	X	\$	4.25	\$	505.75		
Reduced Lunches	101	X	\$	3.85	\$	388.85		
Non-needy Lunches	220	X	\$	0.40	\$	88.00		
Total Program Meal Reimbursement: \$1,487.00 Cash-in-Lieu (CIL) of USDA Foods Calculation								
То	tal # of Lu	nches	;	440				
				X		+		
CIL Reim	bursemen	it Rate	\$ (0.2950				
Total CIL Reimbursement \$ 129.80								
Grand Total Reimbursement \$1,616.80								

Reimbursement Calculation Worksheet

The Reimbursement Calculation Worksheet is an Excel spreadsheet that can be used to estimate monthly and annual reimbursement. Click on the applicable link below for the Reimbursement Calculation Worksheet:

- Child Care, Outside of School Hours, Head Start, and Adult Day Care Centers
- At-Risk Afterschool Programs and Emergency Shelters

In the spreadsheet, enter the estimated number of participants in the F, R, N categories. Then, enter the estimated number of meal counts for each meal type that will be claimed in a typical month. Formulas within the spreadsheet will automatically calculate the estimated monthly and annual totals, which are shown in the lower right corner of the spreadsheet.

Rev. 7/2023 Page 2 of 2