

Child and Adult Care Food Program (CACFP) Outside of School Hours Care Center (OSHCC) Component Information Sheet

What is the Outside of School Hours Care Center (OSHCC) Component of the CACFP?

The Child Nutrition Reauthorization Act of 1998 (P.L. 105-336) expanded the CACFP to provide cash reimbursement for snacks and meals served to children in certain OSHCC programs. OSHCC may operate outside of school hours (before and after school), weekends, holidays, and during school vacations. No weekend only programs are permitted.

What organizations can participate in the OSHCC Component?

An organization with OSHCC may be a public, private nonprofit, or a for-profit.

- Private nonprofit agencies must have Federal tax-exempt status under the Internal Revenue Code of 1986 at the time they apply for the CACFP.
- For-profit agencies must receive Title XX funds (W-2 Shares) for at least 25 percent of the children (licensed capacity or enrollment, whichever is lower), or at least 25 percent of the children they serve must be eligible for free and reduced meals.

Who benefits?

- All children 12 years of age and under
- Individuals regardless of age who meet the definition of “Persons with disabilities.” Agencies must contact the Department of Public Instruction (DPI) for additional guidance regarding complying with the requirements for “Persons with disabilities”.
- Migrant children age 15 and under.

Eligible Sites

- Participating sites must be organized for the purpose of providing child care services and is distinct from extracurricular programs organized primarily for scholastic, cultural and athletic purposes.
- A site does not have to offer formal child care; there is no Federal requirement to be licensed for child care, unless required by the Wisconsin Department of Children and Families (DCF). To determine whether your site must be licensed for child care, you must contact the Department of Children and Families (DCF) by following the instructions provided on the [Group Child Care License Exemption Form \(PI-6016\)](#).
- Sites that are not required to be licensed by DCF must meet State or local health and safety standards, with the exception of school sites participating in the National School Lunch Program or School Breakfast Program. Required documentation consists of: (1) a completed [Group Child Care License Exemption Form \(PI-6016\)](#) (2) a copy of the current occupancy permit; (3) a copy of the current fire inspection report and length of validity; (4) a copy of the most recent health department inspection report, or certification that there are no applicable local health standards.

Meal Service

- All participating sites must serve snacks and/or meals that meet the CACFP meal pattern requirements as defined in Program regulations.
[Guidance Memorandum 12C: CACFP Meal Pattern Requirements](#)
- Each meal service must be supervised by an adequate number of operational personnel trained in the CACFP requirements.
- Sites may claim a maximum of two meals and one snack or two snacks and one meal per child per day for reimbursement.
- Lunches may only be served under certain conditions (e.g. school days off).
- Agencies must maintain a nonprofit food service.

Reimbursement

For the most current rates of reimbursement, please refer to [Guidance Memorandum 2: CACFP Reimbursement – USDA Rates of Reimbursement](#).

- Meals and snacks must be served without charge unless the agency implements the Pricing Program Addendum as part of its CACFP contract.
- Sites cannot receive reimbursement for meals served to participants who are 13 years old and older and adults.

Administering Agency

In Wisconsin, the CACFP Outside of School Hours Care Center component is administered by the Department of Public Instruction (DPI). For additional information call (608) 267-9129, visit <http://dpi.wi.gov/community-nutrition/cacfp/child-care>.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) Fax:(202) 690-7442; or (3) Email: program.intake@usda.gov This institution is an equal opportunity provider.