March 2019

Dear Parents and Guardians,

You are an essential partner in educating your student. Our goal is to make sure all our students graduate from our [school/schools] ready for the rest of their lives.

New this year, the DPI began giving every school and district a packet of information called the Joint Federal Notification Packet. This new packet fulfills aspects of federal education law and helps us see where we need to improve to achieve our vision for all our students. Here at \_\_\_\_\_\_, we are using the information in the packet to refine our school improvement plan. Specifically, we aim to improve \_\_\_\_\_\_, \_\_\_\_\_\_, and focus on \_\_\_\_\_\_\_ students. I welcome your input on our areas of focus.

If you are interested in reviewing information from the new Joint Federal Notification Packet, you can access our school’s report [here](https://dpi.wi.gov/accountability/federal) on the DPI website or you can request a paper copy by contacting \_[your appropriate contact]\_\_\_\_\_\_. We'd also like to share our [Local Report Card](https://dpi.wi.gov/sites/default/files/imce/accountability/doc/Local_Report_Card_Template_v2.docx) with you. It shows strengths that aren't captured in the DPI reports. To see our School Report Card [and Local Report Card], go here. [LINK TO SCHOOL/DISTRICT PAGE WHERE REPORT CARDS ARE POSTED]

Please contact me if you have any questions about our results. Thank you for helping us to support students in their learning!

Sincerely,

(Name and contact information of principal/administrator)