

# CRC Onsite Visit Entrance Meeting

(Est. 15 minutes)

## 1) Orientation to the Review

- a) Welcome and Introductions
- b) Purpose of Review
  - i) Neutral, third-party review on behalf of the Dept. of Ed. Office for Civil Rights
    - Focus on civil rights statutes:
      - (a) Title VI (prohibiting discrimination based on race, color, and national origin)
      - (b) Title IX (prohibiting discrimination based on sex)
      - (c) Section 504 (prohibiting discrimination based on disability)
      - (d) Title II (prohibiting discrimination based on disability)
    - On-site review helps “paint” a clear picture of policies and procedures
  - ii) Vocational Ed Programs Guidelines, Appendix B of Title VI
    - Guidelines for eliminating discrimination and denial of services on the basis of race, color, national origin, sex, and disability require State Education Agencies to enforce and conducting compliance reviews through a Methods of Administration program.

## 2) How Site Selected

- a) OCR requirements and number of reviews conducted
- b) The targeting plan and ranking system used to make selections
- c) Why was our district selected?

## 3) Overall On-Site Review Process – What is Included in the Review?

- a) Review of accessibility to CTE programs to determine nondiscrimination based on sex, race, color, disability, and national origin
- b) Interviews with anyone who might influence student choice or access and interview students
- c) Review of materials for nondiscrimination, policies, notifications, wording, pictures, etc.
- d) Tour facilities for accessibility

## 4) Exit Interview

- a) Purpose of the exit interview
- b) Recap of review
- c) What will happen next?

## 5) Site Overview (Provided by Superintendent if possible)

- a) District/site overview
- b) Enrollment patterns/trends/changes
- c) Staffing
- d) Challenges to the site
- e) Any strategic plans or initiatives

## 6) Questions??