

Required Quarterly Claiming - Stimulus Grants

The United States Department of Education (USDE) requires the Wisconsin Department of Public Instruction (DPI) to report fiscal data on the use of stimulus funds several times throughout the year. In order to provide the most accurate data for these reporting requirements, Local Educational Agencies (LEAs) are required to make financial claims for all of their stimulus grants awards on a quarterly basis. This includes the formula funds from ESSER I, II, and III, as well as GEER and any other stimulus grant awards received through a competitive grant process.

Beginning with claims for the period ending June 30, 2021, LEAs must submit quarterly claims for each approved subbudget (e.g. General Education-Public, General Education-Private, Special Education, etc.) in WISEgrants. Claim period ending and due dates are shown below. If the LEA did not liquidate any expenses for a particular subbudget during a particular quarter, the LEA must still submit a \$0 claim for the claim period ending date.

Quarterly claims are not required for other federal grant programs, although DPI strongly recommends regular, periodic claims throughout the year as a best practice.

Period Ending Date <i>For obligations liquidated by:</i>	Claim Due <i>LEAs must submit claims to DPI by:</i>
June 30th	September 30th
September 30th	December 31st
December 31st	March 31st
March 31st	June 30th