Subject: Emergency Assistance for Non-Public Schools Program
Date: February 25, 2021
From: EANS Email Account (Chanell Crawford)

Hello Wisconsin Private Schools and Interested Parties,

Under the federal Emergency Assistance for Non-Public Schools (EANS) program, the state of Wisconsin received an award of $77,492,001, of which $77,104,541 is available for services or assistance to eligible private schools. An application will be available for private schools by March 12, 2021 and will be due by April 12, 2021.

Private schools who meet eligibility requirements can apply for services, assistance, and reimbursement of certain costs. A private school may meet eligibility requirements if the school:

- Is non-profit,
- Submitted a PI-1207 form by February 26 or provided alternate certification of its institution's status as a private school under Wis. Stat. S 118.165 for the 2020-21 school year,
- Was in existence prior to March 13, 2020, and
- Did not and will not apply for **and** receive a loan under the Small Business Administration's Paycheck Protection Program (PPP) that is made on or after December 27, 2020.

An initial, estimated allocation for each private school is available on DPI's [Emergency Assistance for Non-Public Schools](#) webpage. As additional information becomes available, it will be posted there.

A private school may apply for services and assistance for:

- Supplies to sanitize, disinfect, and clean school facilities,
- Personal Protective Equipment (PPE),
- Improving ventilation systems, including windows or portable air purification systems,
- Training and professional development for staff on sanitization, the use of PPE, and minimizing the spread of infectious diseases,
- Physical barriers to facilitate social distancing,
- Other materials, supplies or equipment recommended by the CDC for reopening and operation of school facilities to effectively maintain health and safety,
- Expanding capacity to administer coronavirus testing to effectively monitor and suppress the virus,
- Educational technology,
- Redeveloping instructional plans for remote or hybrid learning or to address learning loss,
- Leasing sites or spaces to ensure social distancing,
- Reasonable transportation costs,
- Initiating and maintaining education and support services or assistance for remote or hybrid learning or to address learning loss, and
- Reimbursement for the expenses of any services or assistance described above that a non-public school incurred on or after March 13, 2020, except for the items below:
    - Improvements to ventilation systems (including windows), except for portable air purification systems, which may be reimbursed.

- ○ Any expenses reimbursed through a loan guaranteed under the PPP (15 U.S.C. 636(a)) prior to December 27, 2020.
- ○ Staff training and professional development on sanitization, the use of PPE, and minimizing the spread of COVID-19.
- ○ Developing instructional plans, including curriculum development, for remote or hybrid learning or to address learning loss.
- ○ Initiating and maintaining education and support services or assistance for remote or hybrid learning or to address learning loss.

As noted above, schools may seek reimbursement for allowable costs the school incurred on or after March 13, 2020. The school may also budget for allowable costs they plan to incur and seek reimbursement for in the future. In addition to the reimbursement model, the school also has the option to budget for future requested services or assistance.

An invoice and proof of payment will be required to submit a claim for a reimbursement, and the title to materials, equipment, and property purchased with EANS funds, including those that are reimbursed, must be in a public agency. In other words, EANS states that if a cost for materials, equipment, or property is reimbursed, the item will no longer be property of the private school.

All EANS funds must be obligated by August 10, 2021. For additional information about the definition of obligated, please see question B-9 of the U.S. Department of Education's Frequently Asked Questions resource for the EANS program.

If you have questions, please contact EANS@dpi.wi.gov.

Thanks,

To access the EANS application when it becomes available, the private school representative will need a WAMS ID or agency (non-personal) Google account and security access to the application. If the person responsible for submitting the application already has a WAMS ID or agency Google account, follow the steps in the **I Already Have a WAMS ID or Agency Google Account** section below. If the person does not have a WAMS ID or agency Google account, or if you don't know what a WAMS ID is, follow the steps in the **I Don't Have a WAMS ID or Agency Google Account** section below. In order to ensure the school is ready to submit the application when it becomes available, DPI recommends working through these steps now, as the process to be granted access, once requested, can take one to two days.

I Already Have a WAMS ID or Agency Google Account

To access the EANS application:

1. Log in to WISEhome using your WAMS ID or an agency Google email account.
2. In WISEhome, select **Request Access** at the top of the screen.
3. On the Request Access screen, select **Private**. Then select your school, enter your job title, and select **WISEgrants** in the Applications menu. Click **Request Access** to finish the access request. A member of the Customer Services team will review your access request and grant your WAMS account access to the EANS application within WISEgrants.

I Don't Have a WAMS ID or Agency Google Account

To log into WISEhome and access the EANS application, you need to sign up for a WAMS ID and request access to the EANS application. To do so:

1. The first step is to get a WAMS ID. Setting up a WAMS account involves four simple steps:
   a. Go to the WAMS homepage.
   b. Select "Self Registration."
   c. Provide the required information. Be sure to use an official school email.
   d. IMPORTANT: When you receive a confirmation email from the WAMS system, follow the link given to log in and verify your account.
2. Next, log into WISEhome using your WAMS ID.
3. Select **Request Access** at the top of the screen.
4. On the Request Access screen, select **Private**. Then select your school, enter your job title, and select **WISEgrants** in the Applications menu. Click **Request Access** to finish the access request. A member of the Customer Services team will review your access request and grant your WAMS account access to the EANS application within WISEgrants.

For additional information, you may visit DPI's Emergency Assistance for Non-Public Schools webpage and the U.S. Department of Education's Emergency Assistance for Non-Public Schools webpage.