



Watertown Unified School District

Educational Service Center
111 Dodge Street
Watertown, WI 53094

Dave Vitale
Educational Services
920-262-1460 ext. 3203
vitald@watertown.k12.wi.us

November 17, 2017

Wisconsin Department of Public Instruction
Attention: Michelle Jones
P.O. Box 7841
Madison, WI 53707-7841

RE: 2015-16 Attendance Error for Watertown Unified School District's Endeavor High School

To Whom It May Concern:

The 2015-16 attendance for Watertown Unified School District's Endeavor High School reported to the State of Wisconsin is incorrect. To the best of our knowledge, it is our understanding that an upload error occurred during the upload process. All data uploads worked properly for the other district schools. The incorrect attendance report may have an effect on the State Report Card for Endeavor High School and the Watertown Unified School District. This letter will state the correct attendance.

Our intent is to request that this letter be kept on file and be available for public viewing. It is the Watertown Unified School District's understanding that DPI will not allow any corrections to the WINSS Data reporting any longer, however, we request to have the correct data on record and the same corrected data used in the calculations for the State of Wisconsin Report Card for Endeavor High School and the Watertown Unified School District. The 2015-16 correct attendance data should state that Endeavor High School's attendance is 94.18%. A total of 6,472.3 students attended out of a possible 6,872.4 attendance days.

The Watertown Unified School District's identification number is 6125. Endeavor High School's identification number is 0430.

We have established new systems of checks and balances to ensure that an error of this type is caught earlier and corrected. If there are any questions, please contact me at (920) 262-1460. Thank you.

Sincerely,

A handwritten signature in blue ink that reads 'Dave Vitale'.

David Vitale
Assistant Superintendent