

March 1, 2022

To Whom It May Concern;

I was contacted by the Department of Public Instruction (DPI) and informed that they did not receive our Snapshot on the day that it was due, December 7, 2021. We worked with our SIS vendor, on December 6, 2021 to correct a few errors which we were having trouble with. We finished all corrections in the late afternoon. We explained this to the DPI representative and she stated that they didn't see any of the necessary data at the time of the snapshot. I called our SIS vendor and they stated that according to their records, the data was entered and complete on 12/6/2021 which was the day that we were correcting the errors.

On the day that the DPI representative called, she stated that the data was entered and visible on 12/8/2021 but not 12/7/2021. I reached back out to our vendor and they stated that they show all data entered and accounted for on 12/6/2021. I am not sure (as was SIS vendor either) why our data was not visible for the Snapshot on 12/7/21. According to the DPI Representative, they were however, able to see the data on 12/8/21.

Please feel free to contact me at 414-264-3374 should you need any further information.

Sincerely,

  
Dr. LaQuetta Clipps

Administrator