

Isthmus Montessori Academy

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August 27th, 2020

Department of Public Instruction Attn: Ms. Michelle Jones 125 S. Webster Street Madison, WI 53703

RE: 9th Grade Roster Data Errata

Dear Ms. Jones,

Isthmus Montessori Academy Public is submitting this errata letter in order to correct our missing roster data for 9th Grader in the 2019-2020 school year. The information was recorded in our student tracking system, but this information was not relayed to our Student Information System In an effort to increase understanding, our district has been in contact with multiple individuals within the Department of Public Instruction.

We have been speaking with our Technology Director about implementing protocols to ensure that student data is reported in a timely and effective manner. We have encouraged our current student tracking system, Transparent Classroom, to apply for Ed-Fi certification to become an official Student Information System vendor. Our district is also exploring other Student Information Systems that may be more compatible with our individual reporting system. Our administrative leadership team is also participating in ongoing training related to WISEdata and the Student Information System. We will not share the correct data in this letter, to maintain confidentiality of our students. This information has been updated in our Student Information System.

If you have any questions or require additional action to resolve this issue, please contact Kara Anderson - Director of Community Relations and Student Welfare at <u>kara.anderson@isthmusmontessoriacademy.org</u> or call (608) 661-8200.

In Service to the Children,

Kara Anderson

Kara Anderson Director of Community Relations and Student Welfare Isthmus Montessori Academy Public



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