

SCHOOL DISTRICT OF HORICON

Home of the Marshmen

February 28, 2017

Department of Public Instruction
Attn: Kari Tenley
125 S Webster Street
Madison, WI 53707-7841

RE: WISEstaff Report 2015-2016 Reporting Year

Dear Ms. Tenley,

Over the summer, prior to the beginning of the 2015-16 school year, we hired a cross categorical teacher who came to us from out of state. Due to the lag in processing applications through DPI, he was erroneously reported as an uncertified teacher on the 2015-16 Staff Report. He became fully licensed in the State of Wisconsin as of July 1, 2015 and therefore should no longer be considered an uncertified teacher on the 2015-16 WISEstaff report.

Should you need any further information or have any questions, please feel free to contact me.

Sincerely,



Richard Appel
District Administrator