

July 16, 2015

Downsville Elementary
 N2681 460th Street
 PO Box 78
 Downsville, WI 54735
 (715) 664-8546

Hi Lorraine,

Per your phone conversation this morning with Tonia Kowieski, Director of Pupil Services, I am submitting to you the corrective action needed in regards to the audit errors received on the district's all staff report.

Knapp Elementary
 110 South Street
 Knapp, WI 54749
 (715) 665-2131

Please contact me if further information is needed to correct these errors. I have included the name, WISEid, audit result ID and error description along with the corrective action needed.

Menomonie High School
 1715 5th Street West
 Menomonie, WI 54751
 (715) 232-2606

Name	WisEid	Audit Result ID	Audit Error	Corrective Action
McMahon, Nathan	7281661532	84236	Reported grade range outside license grade range	Correct grades taught are 9-9
McMahon, Nathan	7281661532	84237	Reported grade range outside license grade range	Correct grades taught are 9-9
McMahon, Nathan	7281661532	84238	Reported grade range outside license grade range	Correct grades taught are 9-9
Sterry, Ryan	4871137044	84217	No Matching License Found	Assignment Code should be 53-0291
Vlcek, Harold	7512702865	84200	Reported grade range outside license grade range	Correct grades taught are 9-9
Vlcek, Harold	7512702865	84201	Reported grade range outside license grade range	Correct grades taught are 9-9
Winegar, Philip	4378517848	84203	License not valid for this current school year	Assignment Code should be 53-0220
Winegar, Phillip	4387517848	84193	No Matching License Found	Assignment Code should be 53-0220
Anderson, Willow	4474580636	84280	No Matching License Found	Assignment Code should be 53-0811
Richartz, Jamie	2803248039	84300	No Matching License Found	Assignment Code should be 53-0800
Snyder, Mary	2224760754	84255	No Matching License Found	Assignment Code should be 53-0810
Henry, Mary	3863465433	84145	Reported grade range outside license grade range	Assignment Code should be 64-0014

Menomonie Middle School
 920 21st Street South
 Menomonie, WI 54751
 (715) 232-1673

Oaklawn Elementary
 500 21st Street South
 Menomonie, WI 54751
 (715) 232-3798

River Heights Elementary
 615 24th Avenue West
 Menomonie, WI 54751
 (715) 232-3987

Thank you for your assistance with our staff report.

Sincerely,



Jamie Krista
 Executive Assistant for Human Resources

Wakanda Elementary
 1801 Wakanda Street NE
 Menomonie, WI 54751
 (715) 232-3898

Cc: Joe Zydowsky, District Administrator
 Tonia Kowieski, Director of Pupil Services