

Chilton Public Schools



530 West Main Street
Chilton, Wisconsin 53014

Telephone: (920) 849-8109
Fax: (920) 849-2708

Susan Kaphingst, Superintendent
Dawn Bartel, Administrative Assistant

January 5, 2018

Wisconsin Department of Public Instruction
Attention Michelle Jones

Re: 2017-2018 Attendance Errors for Chilton Elementary School

To Whom It May Concern:

The Chilton Public School District is submitting this errata letter to correct the attendance for the Chilton Elementary school for October 1st 2017 as reported to the State of Wisconsin during the December 12, 2017 snapshot. The data is being amended because the students IEP information was entered incorrectly in our student information system.

To correct the October 1st snap shot data the 2017-2018 school year we will need to add 3 resident students, changing the Chilton Elementary count from 68 to 71.

We apologize for the errors and appreciate your assistance in correcting the reported data.

The Chilton School District Wisconsin identification number is 1085 and Chilton Elementary School identification number is 0020.

Sincerely,

A handwritten signature in black ink that reads "Amanda Potratz". The signature is written in a cursive style with a long, sweeping flourish at the end.

Amanda Potratz
Business Manager