

Special Education: sSEPA Record Reporting

Presenters: Jeff Perry and Nancy Fuhrman

Day 2: 11:00 - 12:00 PM Questions and Answers:

1. **Wendy:** Why did you get rid of your IEP Form for Environmental Code if we need to report this?
 - A. It was never a required form but was instead a form LEAs could use to record a student's educational environment. The Special Education Team will look at revising to reflect the changes in educational environment coding/categories and posting as a recording form.

2. **Jason Gorst:** In regards to Ed Environment, when and how is this data pulled? Where is it pulled from? Is it in a snapshot? is it part of attendance? If we make a change for the 4th quarter will that reflect on the LEA determination?
 - A. For LEA determinations and federal reporting, the educational environment as of October 1, Child Count is used. Whenever there is a change in the educational environment for a student, the sSEPA should be ended and a new sSEPA sent.

3. **Emily:** What would the Ed Environment code be for a homeschool student who only comes in for speech?
 - A. If the student is preschool age (age 3, age 4, or age 5 not in KG), the educational environment would be B5 - service provider or other location. If the student is school-age (age 5 in KG through age 21), the student should not be included in the LEA's special education reporting as the LEA is not required to provide special education services to a student who is receiving home-based instruction (home schooling)...

4. **Allison Rick - Barron Area:** Do we need to enter an exit date when a new IEP starts to signal the end of the old IEP?
 - A. Yes. Whenever there is a change to a data element in a sSEPA record, such as IEP begin/end dates, the sSEPA should be ended and a new sSEPA sent..

5. **Allison Rick - Barron Area:** Do we need to enter an exit date (continuing in SPED) for all students at the end of the school year?
 - A. **Yes.** An end date needs to be sent at year end for all sSEPA records; even if the student will be continuing to receive special education services. A Reason Exited Special Education also needs to be sent at year end for all sSEPA records. If the student will continue to receive special education services in your LEA, the Reason Exited Special Education will be 'C - Continuing in Special Education.'

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6. **Andrea Bonofiglio:** If a special ed student is reevaluated and found to no longer qualify for an IEP and a 504 plan is developed, can we report both an IEP and 504 plan in the same school year if we end the IEP and start the 504 the day after? I am asking because I have seen warnings in WISE that both an IEP and 504 are reported during the same school year.
 - A. **Yes.** The sSEPA record would have an end date when the student was dismissed from special education and a reason exited special education. The reason exited special education would be 'T - Transferred to Regular Education.' The 504 plan would have a begin date after the sSEPA end date.
7. **Tara - Howard-Suamico:** Is there an easy way to view the Choice Schools?
 - A. There is a student search in WISEdata Portal that shows the student details of the student's private school enrollment.
8. **Bill - Rice Lake:** For PPP students, can we see in the WISEdata portal if the private school claims them with a primary enrollment as a Choice Program school?
 - A. **See question 7 above.**
9. **Kim Ryan:** Do the PPP students include students who are open enrolled into a public charter school?
 - A. **No.** PPP (parentally-placed private) students would be those students enrolled in a private school by their parents.
10. **Genise:** What should we do regarding EE and students with summer birthdays? Specific to error 7139 for students who are age 5 and not enrolled in KG, a new sSEPA record with a school age environment code needs to be sent when the students turn age 6.
 - A. Error 7139 is being generated for these students because the students will be age 6 on the sSEPA end date. If the sSEPA does not have an end date, it is assumed to be June 30. If the student will turn age 6 after the end of the school year, error 7139 can be ignored. In these instances, the error should go away at year end when an end date is sent for the sSEPA record.
11. **Linda:** Error 7139 (age 5 but gr not KDG - option 4 on your slides) - some confusion around this error in our district is probably because our sped teachers determine and update the ed env code and they don't understand ssepa data fields and other DPI reporting terms.

Thank you!
12. **Michelle Falkinham Beaver Dam :** Would a student that attends 4K at Head Start (not part of the public school district) be PPP if we are providing services?
 - A. **No.** Head Start is a public program.
13. **Heidi - Chippewa Falls:** When a student leaves a district, do we need to end the current IEP?

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- A. No. The IEP would still be in effect; the sSEPA record, however, would have an end date as well as a Reason Exited Special Education. The Reason Exited Special Education in this instance would, most likely, be E- Exited District Due to Enrollment Exit Code.
- 14. Elizabeth S :**When a school receives a records request for a student in special education who has left the district, should the drop date be the last day they were present or the day the records request was received?
- A. The exit date would be the last date the student was receiving services from your LEA.
- 15. Genise:** If I understood you correctly, you said we cannot switch FAPE between schools within the same school district. I have two elementary schools within my district. If a student moves, they may change schools and this would change FAPE. Would that be appropriate in this instance?
- A. In this example, the enrollment would change from one school to another in the district and so the FAPE school would also change. If there was only one enrollment for the student, the FAPE could not be assigned to a different school than the enrollment school.
- 16. Deb Langrehr:** We have a student who is not enrolled in any other preschool nor public school who turns 6 in April. He receives itinerant speech at school. I am using env. Code B5 and am getting a validation error. This student will likely homeschool next year.
- A. If the student is age 5 and enrolled in KG, then the educational environment code would be one of the school age codes. If the student is age 5 and not enrolled in KG, error 7139 is generated if the student would be age 6 on the sSEPA end date. If there is no end date to the sSEPA, it is assumed to be June 30. In this instance, once the student turns age 6, a new sSEPA is expected with a school age educational environment code. The preschool educational environment codes are specific to students age 3, age 4, and age 5 not in KG. The school age educational environment codes are specific to students age 5 in KG through age 21. Once a student turns age 6 regardless of whether the child is enrolled in KG, the student is reported with a school age educational environment code.
- 17. Genise :** If a student attends a daycare prior to attending our 4K, and the daycare does not have an EC program, would we still count that time in calculating our EE code?
- A. Yes. When determining the educational environment code for a student who is age 3, age 4, or age 5 not in KG, the LEA must consider whether the student attends a regular early childhood program, such as child care, during the hours of the school week; even if the special education services are not provided in this setting. In determining the educational environment code for the student in this example, the LEA would consider the number of hours the student attends the child care during the hours of the school week plus the number of hours the student is in the 4K classroom.

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18. Barron Area-Allison Rick (Guest): How do you handle year end sSEPA record end dates if there is an end date for regular year enrollment, but then the student is enrolled in summer school in June as well?
 - A. Summer school data isn't reported to WISEdata; the year end sSEPA end date would be the same end date as the enrollment for the student..

19. **Tammy Guggisberg (Guest)**": Can a student actually have an IEP AND a 504 at the same time?
 - A. Generally no as any accommodations a student would receive on a 504 plan would be part of an IEP. The exception would be if a student were to attend summer school and need accommodations to attend. An IEP does not address summer school and so a 504 plan may be developed to address accommodations needed to attend summer school.

20. **Kathy P (Guest)**: If you have students who attend school on a shortened day. Is the environmental code based on the amount of time they are in school or on the complete school day?
 - A. The educational environment is based on the amount of time the student attends.