



Dr. Tim Baneck
Superintendent

April 19, 2016

Department of Public Instruction
Attn: Kari Tenley
125 S. Webster St
Madison, WI 53707-7841

RE: WISEstaff report for 2015-16 (PI1202)

Dear Ms. Tenley,

During the licensing audit of this year's Fall Staff Report a staff member, Michelle Ferm, was found to not be licensed for her current assignment. This situation was unable to be rectified. Unfortunately Ms. Ferm was terminated as of the end of the day on April 18, 2016.

Should you need any further information or have any questions please feel free to contact me.

Sincerely,

Tim Baneck
Superintendent

TB/mr

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