

1. General Education/Alternative Education Teacher

- Alternative Education Program / Classroom and/or – GEDO2 Alternative Education Classroom
- General Curriculum
 - ✓ The general education teacher teaches students general curriculum within the alternative education classroom in the subject the general education teacher is licensed to teach.
 - ✓ The alternative education teacher teaches students general education curriculum within the alternative education classroom.
 - ✓ The alternative education/general teacher assigns the grades to all students.
Note: If grade earned values are not assigned the value of 'Not Applicable' (NA) is submitted through CWCS.
 - ✓ The alternative education/general teacher reports all students.

Submission Instructions

The general education/alternative education teacher reports all students as a section/course assignment as the single teacher.

Course and Teacher Record Example

- 1) SectionCourse_ID: 22A01G_GEDO2
- 2) Course Code: 22A01G
- 3) ALT_ED_PROGRAM: GEDO2
- 4) WorldLanguage: NA
 - Teacher Role is; Single teacher = general education/alternative education teacher from your district

Student Completion Record Example

- 1) WSN_ID: 0000000035
- 2) GradeEarned: NA
- 3) COMPLETION_STATUS: P
- 4) PTO_ENROLL_DISTRICT: NA

2. General Education/Alternative Education Teacher

- Alternative Education Program / Classroom for credit
- General Curriculum
 - ✓ The general education teacher teaches students general curriculum within the alternative education classroom in the subject the general education teacher is licensed to teach.
 - ✓ The student earns credit for each course.
 - ✓ The alternative education teacher teaches students general education curriculum within the alternative education classroom.
 - ✓ The alternative education/general teacher assigns the grades to all students.
Note: If grade earned values are not assigned the value of 'Not Applicable' (NA) is submitted through CWCS.
 - ✓ The alternative education/general teacher reports all students.

Submission Instructions

The general education/alternative education teacher reports all students as a section/course assignment as the single teacher.

Course and Teacher Record Example

- 1) SectionCourse_ID: 04305G_Social_Studies
- 2) Course Code: 04305G
- 3) ALT_ED_PROGRAM: NA
- 4) WorldLanguage: NA
 - Teacher Role is; **Single teacher** = general education/alternative education teacher from your district

Student Completion Record Example

- 1) WSN_ID: 0000000035
- 2) GradeEarned: **enter actual grade earned or pass/fail if appropriate**
- 3) Completion_Status: P
- 4) PTO_ENROLL_DISTRICT: NA

3. **Alternative Education/General Education Teacher**

- Alternative Education Program – Challenge Academy
- Alternative Curriculum
 - ✓ The alternative education teacher teaches students alternative curriculum within the Challenge Academy.
 - ✓ The general education teacher, principal, counselor or administrator from your district assigns the grade of “exempt” to all students.
 - ✓ The general education teacher, principal, counselor or administrator from your district reports all students.

Submission Instructions:

The general education teacher, principal, counselor or administrator reports all students as a section/course assignment as the monitoring educator.

Course and Teacher Record Example:

- 1) SectionCourse_ID: ALT_Ed_CA_Students
- 2) Course Code : 22A01G
- 3) ALT_ED_PROGRAM : CA
- 4) WorldLanguage: NA
 - Teacher Role is; Monitoring educator = general education teacher, principal, counselor or administrator from your district

Student Completion Record Example

- 1) WSN_ID: 0000000032
- 2) GradeEarned: E
- 3) COMPLETION_STATUS: NA
- 4) PTO_ENROLL_DISTRICT: NA

4. Alternative Education/General Education Teacher

- Alternative Education Program – Jail or Detention
- General Curriculum
 - ✓ The alternative education/general education teacher teaches students general curriculum within the jail or detention setting.
 - ✓ The alternative education/general education teacher from your district assigns the grade to all students.
 - ✓ The alternative education/general education teacher from your district reports all students.

Submission Instructions:

The general education teacher reports all students as a section/course assignment as the single teacher.

Course and Teacher Record Example:

- 1) SectionCourse_ID: ALT_Ed_JD_Students
- 2) Course Code: 22A01G
- 3) ALT_ED_PROGRAM: JD
- 4) WorldLanguage: NA
 - Teacher Role is; Single teacher = general education teacher from your district

Student Completion Record Example

- 1) WSN_ID: 0000000033
- 2) GradeEarned: NA
- 3) COMPLETION_STATUS: NA
- 4) PTO_ENROLL_DISTRICT: NA

Note: You may have students that are completing coursework and in these situations that coursework is submitted through CWCS. You would not be using the course code "22A01G" when submitting these records. You would submit the actual course code of the curriculum being taught. See scenario #5.

5. Community Based Organization (CBO) or Technical College Teacher/General Education Teacher

- Alternative Education Program
- Modified General Curriculum
 - ✓ The community based organization or technical college teacher teaches students **modified general** curriculum within a technical college or community based organization setting.
 - ✓ The CBO or technical college teacher does not assign grade earned values to students.
Note: Grade earned is submitted as 'Not Applicable' (NA) in CWCS
 - ✓ The general education teacher, principal, counselor or administrator from your district reports all students.

Submission Instructions:

The general education teacher, principal, counselor or administrator reports all students as a section/course assignment as the monitoring educator.

Course and Teacher Record Example:

- 1) SectionCourse_ID: ALTEd10001BIntroComputers
- 2) Course Code: 10001B
- 3) Local_Course_Title: Intro to Computers 11111
- 4) ALT_ED_PROGRAM: NA
- 5) WorldLanguage: NA
 - Teacher Role is; **Monitoring educator** : general education teacher, principal, counselor or administrator from your district

Student Completion Record Example

- 1) WSN_ID: 0000000034
- 2) GradeEarned: NA
- 3) COMPLETION_STATUS: P
- 4) High_School_Credits_Earned: 1
- 5) College_Credits_Earned: 3
- 6) PTO_ENROLL_DISTRICT: NA

6. CESA or CBO Teacher/General Education Teacher

- Alternative Education Program – HSED
- Modified General Curriculum
 - ✓ The CESA or community based organization teacher teaches students GED preparation curriculum within a CESA classroom or community based organization setting.
 - ✓ The CESA or CBO teacher does not assign grade earned values to students. (Grade earned is submitted as 'Not Applicable' (NA) in CWCS)
 - ✓ The general education teacher, principal, counselor or administrator from your district reports all students.

Submission Instructions:

The general education teacher, principal, counselor or administrator reports all students as a section/course assignment as the monitoring educator.

Course and Teacher Record Example:

- 6) SectionCourse_ID: ALT_Ed_HSED_Students
- 7) Course Code: 22A01G
- 8) ALT_ED_PROGRAM: HSED
- 9) WorldLanguage: NA
 - Teacher Role is; Monitoring educator = general education teacher, principal, counselor or administrator from your district

Student Completion Record Example

- 7) WSN_ID: 0000000035
- 8) GradeEarned: NA
- 9) COMPLETION_STATUS: P
- 10) PTO_ENROLL_DISTRICT: NA

7. Alternative Education/General Education Teacher

- Alternative Education Program – Jail or Detention
- General Curriculum
 - ✓ The alternative education/general education teacher teaches students general curriculum within the jail or detention setting.
 - ✓ The alternative education/general education teacher from your district assigns the grade to all students.
 - ✓ The alternative education/general education teacher from your district reports all students.

Submission Instructions:

The general education teacher reports all students as a section/course assignment as the single teacher.

Course and Teacher Record Example:

- 5) SectionCourse_ID: Alt_Ed_JD_Liturature
- 6) **Course Code: 01053G**
- 7) **ALT_ED_PROGRAM: JD**
- 8) **WorldLanguage: NA**
 - Teacher Role is; **Single teacher** = general education teacher from your district

Student Completion Record Example

- 5) WSN_ID: 0000000033
- 6) GradeEarned: 3.75
- 7) COMPLETION_STATUS: P
- 8) **PTO_ENROLL_DISTRICT: NA**

8. General Education Teacher

- Alternative Education Program / Classroom
- General Curriculum (competency based or project based)
 - ✓ The general education teacher teaches students general curriculum within the alternative education classroom in the subject the general education teacher is licensed to teach.
 - ✓ The general teacher assigns the grades to all students.
 - ✓ The alternative education/general teacher reports all students.

Submission Instructions

The general education/alternative education teacher reports all students as a section/course assignment as the single teacher.

Course and Teacher Record Example

- 1) SectionCourse_ID: 04101G_US_History_CBPB
- 2) **Course Code: 04101G**
- 3) **ALT_ED_PROGRAM: CBPB**
- 4) **WorldLanguage: NA**
 - Teacher Role is; **Single teacher** = general education teacher from your district

Student Completion Record Example

- 1) WSN_ID: 0000000036
- 2) **GradeEarned: CBC**
- 3) COMPLETION_STATUS: P
- 4) High_School_Credits_Earned: credits do not apply for an alternative education program that is competency based or project based (CBPB)
Note: Middle school and high school programs that rely on completion of competencies, not credits.
- 5) **PTO_ENROLL_DISTRICT: NA**

9. **General Education Teacher**

- Alternative Education Program / Classroom operated by community based programs under contract with Milwaukee Public Schools for at-risk youth in grades 6-12.
- General Curriculum
 - ✓ The general education teacher teaches students general curriculum within the alternative education classroom in the subject the general education teacher is licensed to teach.
 - ✓ The general teacher assigns the grades to all students.
 - ✓ The general education teacher reports all students.

Submission Instructions

The general education teacher reports all students as a section/course assignment as the single teacher.

Course and Teacher Record Example

- 1) SectionCourse_ID: 02151G_AppliedMath_PS
- 2) Course Code : 02151G
- 3) ALT_ED_PROGRAM : PS
- 4) WorldLanguage: NA
 - Teacher Role is; Single teacher = general education teacher from your district

Student Completion Record Example

- 1) WSN_ID: 0000000037
- 2) GradeEarned: 3.75
- 3) COMPLETION_STATUS: P
- 4) PTO_ENROLL_DISTRICT: NA

Please use the following link to access the CWCS Application landing page: <http://dpi.wi.gov/lbstat/cwcsapp.html> and under the section "CWCS Submission Guidelines" you will find the electronic version of this documentation.

If you need further assistance please contact us through the ISES Help Desk – 800-507-5744.