

School District of New Lisbon

500 South Forest Street New Lisbon, WI 53950

Dennis Birr
District Administrator

Gary Syftestad
7-12 Principal

Mark Toelle
Pre K - 6 Principal

October 9, 2012

Wisconsin Department of Public Instruction
Attention Melissa Aro
P.O. Box 7841
Madison, WI 53707-7841

RE: 2010-2011 Attendance Error for New Lisbon High School

Dear Ms. Aro,

The New Lisbon High School attendance for 2010-2011 as reported to the State of Wisconsin is incorrect. A software calendar programming error caused one half of the student attendances to be reported as absences. This incorrect attendance report reflects negatively on the State Report Card for the New Lisbon High School and this letter will state the correct attendance numbers.

Our intent is to request that this letter be kept on file. We realize the data filed with the State of Wisconsin can't be changed but we would like to have the correct data on record. The DPI numbers have a 44.2% attendance rate. The correct data is that our high school had an attendance rate of 90%. We had 32,152 student attendances out of a possible 35,720 possible attendance days.

The New Lisbon School District number is 3948. The high school is number 0060.

We apologize for the error and have established systems to ensure this error does not happen again. If there are any concerns or questions, please feel free to contact me at 608-562-3700.

Sincerely,



Dennis Birr
Superintendent of Schools
School District of New Lisbon