



STONE BANK SCHOOL DISTRICT

Phillip Meissen, Ph.D.

Towns of Oconomowoc, Merton, Village of Chenequa
N68W33866 County Road K, Oconomowoc, WI 53066
Telephone (262) 966-2900 FAX (262) 966-1828

District Administrator

WEB: www.stonebank.k12.wi.us

September 12, 2013

Ms. Kari Tenley
Ms. Lorraine Gardner
Wisconsin Department of Public Instruction
P.O. Box 7841
Madison, WI 53707-7841

RE: Dr. Phillip Meissen

Dear Ms. Tenley and Ms. Gardner,

Please be advised that for the 2012-2013 school year, Phillip Meissen was reported incorrectly as 15% Special Education Director, 70% District Administrator and 15% Principal. He should have been reported as 70% District Administrator and 30% Principal.

Please feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Kristin Magnuson".

Kristin Magnuson
District Secretary
Stone Bank School

c: Dr. Phillip Meissen